

Tourism Development Authority
Regular Meeting
Tuesday, June 27, 2017
504 South Broad Street
Edenton, NC 27932

Present: Ben Speller, Diane Pariseau, Teresa Thesier, Katrina Barnes and Tyler Russell (via telephone conference call).

Absent: Don Faircloth, John Dowd, Susan Beckwith and Frank Jones

Ex-Officio Members present were Nancy Nicholls, Cathy Smith, Anne-Marie Knighton and Susanne Stallings Clerk

Win Dale was also present.

Vice Chairman Speller called the meeting to order.

Approval of the Agenda

Vice Chairman Speller asked if there was any objection to agenda, (there was none).

Ms. Barnes then moved to approve the agenda approved as presented. Ms. Thesier seconded the motion, the motion passed unanimously (5-0).

Public Comment

Vice Chairman Speller opened the floor to public comment. There was none.

Consent Agenda

Vice Chairman Speller presented the April 25, 2017 minutes.

Minutes

Ms. Pariseau then moved to approve the minutes as presented. Ms. Thesier seconded the motion, the motion passed unanimously (5-0).

Public Hearing FY 2017-2018 Proposed Budget

Ms. Pariseau moved to open the floor for the public hearing on the proposed TDA FY 2017-18 budget. Ms. Barnes seconded the motion, the motion passed unanimously (5-0).

Vice Chairman Speller called for any public comment, there was none?

Ms. Barnes moved to close the floor for the public hearing on the proposed TDA FY 2017-18 budget. Ms. Pariseau seconded the motion, the motion passed unanimously (5-0).

Finance Officer Cathy Smith reviewed the proposed budget and budget message.

Ms. Barnes moved to approve the budget as presented. Ms. Thesier seconded the motion, the motion passed unanimously (7-0).

Proposed Budget FYE 17-18
Report dates 07/01/2016 - thru - 06/30/2017

Account Number	Description	2016 ACTUAL YEAR-END ACTIVITY	2017 CURRENT AMENDED BUDGET	2017 ACTUAL YTD 07/01/2016 03/31/2017	2018 DEPARTMENTAL REQUESTED BUDGET	2018 MANAGERS RECOMMENDED BUDGET	2018 COMMISSIONERS APPROVED BUDGET
51-3815-530-00	CO-OP MONIES	7,674.81	0.00	329.19	0.00	0.00	0.00
Total CO-OP ADVERTISING		7,674.81	0.00	329.19	0.00	0.00	0.00
51-3831-491-00	INTEREST EARNED	119.70	0.00	165.79	0.00	0.00	0.00
Total INTEREST EARNED ON INVESTMENTS		119.70	0.00	165.79	0.00	0.00	0.00
51-3832-330-00	OCCUPANCY TAX	152,704.74	120,000.00	118,873.52	143,992.95	143,919.00	143,919.00
51-3832-530-00	CO-OP ADVERTISING	0.00	0.00	6,665.00	0.00	0.00	0.00
Total ASSESSMENTS		152,704.74	120,000.00	125,538.52	143,992.95	143,919.00	143,919.00
51-3839-360-00	GOLDENLEAF	30,000.00	0.00	0.00	0.00	0.00	0.00
51-3839-894-00	*MUSIC & WATER FESTIVA	6,940.00	5,433.54	3,853.54	0.00	0.00	0.00
Total MISCELLANEOUS		36,940.00	5,433.54	3,853.54	0.00	0.00	0.00
51-3990-990-00	FUND BALANCE	0.00	13,011.04	0.00	0.00	0.00	0.00
51-3990-990-01	FUND BALANCE APPROP-MU	0.00	2,385.91	0.00	0.00	0.00	0.00
51-3990-990-02	FUND BALANCE APPROP-CI	0.00	250.00	0.00	0.00	0.00	0.00
Total FUND BALANCE APPROPRIATED		0.00	15,646.95	0.00	0.00	0.00	0.00
Revenue		197,439.25	141,080.49	129,887.04	143,992.95	143,919.00	143,919.00
51-8150-121-00	SALARIES & WAGES-REGUL	41,463.12	41,463.00	31,097.34	41,463.00	41,463.00	41,463.00
51-8150-181-00	FICA TAX	3,171.84	3,172.00	2,378.88	3,172.00	3,172.00	3,172.00
51-8150-182-00	RETIREMENT	2,811.12	3,317.04	2,288.70	3,109.73	3,110.00	3,110.00
51-8150-183-00	HOSPITALIZATION	2,450.41	3,600.00	2,012.12	7,880.47	7,880.00	7,880.00
51-8150-185-00	UNEMPLOYMENT	0.00	214.00	0.00	214.00	214.00	214.00
51-8150-190-00	PHOTOGRAPHY	735.00	1,000.00	515.00	1,000.00	1,000.00	1,000.00
51-8150-191-00	PROF SVCS - AUDIT	0.00	3,000.00	0.00	3,000.00	3,000.00	3,000.00
51-8150-199-00	PROF SVCS	5,348.15	8,000.00	4,366.83	8,000.00	8,000.00	8,000.00
51-8150-211-00	JANITORIAL SUPPLIES	240.00	300.00	210.00	300.00	300.00	300.00
51-8150-261-02	OFFICE SUPPLIES	753.69	1,100.00	801.18	3,000.00	3,000.00	3,000.00
51-8150-261-01	OFFICE SUPPLIES - COOP	124.92	0.00	0.00	0.00	0.00	0.00
51-8150-311-00	TRAVEL	789.78	1,300.00	0.00	1,500.00	1,500.00	1,500.00
51-8150-321-00	TELEPHONE	1,014.85	1,000.00	783.90	1,000.00	1,000.00	1,000.00

BA1718-001

Ms. Smith reviewed a proposed budget amendment to include monies for the 350th anniversary celebrations.

Ms. Barnes moved to approve the budget amendment as presented. Ms. Pariseau seconded the motion. Vice Chairman Speller asked for all in favor, the motion passed unanimously (5-0).

Nancy noted the Committee will meet on July 20th and noted they will adopt a local logo for the celebration.

Proposed State of Tourism Meeting

A meeting is being scheduled for July/August

Chamber Update

Win noted that work has been done at the Joseph Hewes monument to the boxwoods. He stated there will be landscaping added in the fall. He stated there is the annual Chamber member appreciation cookout scheduled for August 4th.

Directors Report

Nancy provided a copy of the director's report. A copy is in the meeting file labeled June 27, 2017.

Timely and Important Matters

The Board discussed the recent algal bloom in the bay and River.

Adjourn

Being no further business, Ms. Pariseau moved to adjourn the meeting. Ms. Theiser seconded the motion. Vice Chairman Speller asked for all in favor, the motion passed unanimously (5-0).