

Special Meeting
Monday, May 22, 2023
1:00pm
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Chris Evans, Larry McLaughlin, Alex Kehayes and Ellis Lawrence.

Commissioner Tray Taylor was absent.

Staff present County Manager Kevin Howard, Finance Officer Cathy Smith and Board Clerk Susanne Stallings.

This meeting was recorded. A copy of the meeting audio is in the meeting file labeled May 22, 2023.

Chair Kirby called the meeting to order.

Ms. Stallings provided the Board with a fireworks display request from Wetzel Pyrotechnics and the Edenton Optimist Club for a fireworks display in Edenton on July 4, 2023. She stated the plan is to shoot the display from Hayes Plantation however there is a contingency in place if the Club is not able to get permission from the State. She stated that all required documentation has been submitted to the County. She noted that final inspection and approval of the display would be up to the Fire Inspector/Fire Marshall on the day of the event.

Mike Williams was present to present for the Optimist Club. He discussed the planned secondary location would be the breakwater but the original plan and what the Club hopes will be approved is to shoot from Hayes Plantation.

Commissioner McLaughlin moved to approve the request as submitted subject to final review by the Fire Inspector. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Being no further business Commissioner Evans moved to adjourn the special meeting. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Bob Kirby, Chairman

Susanne Stallings
Clerk

Special Meeting
Monday, May 22, 2023
1:15pm
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Chris Evans, Larry McLaughlin, Alex Kehayes and Ellis Lawrence.

Commissioner Taylor was absent.

Staff present County Manager Kevin Howard, Finance Officer Cathy Smith and Board Clerk Susanne Stallings.

This meeting was recorded. A copy of the meeting audio is in the meeting file labeled May 22, 2023.

Chair Kirby called the meeting to order.

The Board reviewed the following budgets, any further discussion or changes are noted under each budget:

Mr. Howard provided the Board with handouts and updated information regarding the following (a copy of all handouts noted are in the meeting file labeled May 22, 2023).

Changes from previous meetings discussions

Mr. Howard reviewed the spreadsheet that details changes to the budget that have been recommended. He stated the changes include an amendment to Sheriff Salaries, Sales Tax revenue and Interest Income Revenue.

Ms. Smith reviewed two handouts on the changes to Sales Tax Revenue and Interest Income Revenue.

Schools

The Board discussed the School budget request from the previous meeting and the increased funding requests for both capital and current expense.

Recreation

Senior Center

The budget request includes an additional part time position.

Special Appropriations

The budget includes an increase for Meals on Wheels.

Fire

Town Fire Chief Billy Bass, Centerhill Crossroads Fire Chief LW Nixon discussed the fire budgets.

Ms. Smith noted that the monies were taken out for the land acquisition.

Mr. Howard noted the County will be responsible for a portion of that purchase price.

The departments discussed equipment requests as well as mutual aid for water hauling.

The group discussed the upgrades to the building at Unit 3 for a substation in the County. Mr. Howard and Mr. Ryan will be working with the members of Unit 3 and the hopes is to have the substation up and running by July.

The fire truck for CenterHill will be delivered in July.

It was noted that maintenance will be needed for the building in the future.

Chief Bass discussed a future need for a ladder truck, if ordered could be here by September 2024. He noted the price is increasing by \$90,000 soon.

The Board took a five minute recess. After five minutes, Chair Kirby called the meeting back to order.

Soil/Water

Forestry

Planning

The budget includes monies for the Ordinance update and acceptance of credit card payments.

Cooperative Extension

Health & Mental

The Board discussed funding for Mental Health Services. Mr. Howard noted that the new director for Mental Health will be at a future Board meeting.

JCPC

Veterans Services

Public Schools

Fines/Forfeitures

COA

Central Services

A significant increase to Property and Liability Insurance as well as Workers Comp is in the proposed budget.

Special Appropriation

Transfers and Contingency

E-911

Re-Val

Debt Service

County Capital

Solid Waste

Pending Budgets

Mr. Howard noted the following budgets will be discussed at the next budget meeting:

- COLA for employees
- DSS Salaries
- School Capital
- School Current Expense

Adjourn

Being no further business Chair Kirby declared the meeting adjourned.

Bob Kirby, Chairman

Susanne Stallings
Clerk

Special Meeting
Monday May 22, 2023
4:00pm
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Chris Evans, Larry McLaughlin, Alex Kehayes and Ellis Lawrence.

Commissioner Tray Taylor was absent.

Staff present County Manager Kevin Howard and Board Clerk Susanne Stallings.

Closed Session

Commissioner Kehayes moved to go into closed session in accordance with NCGS 143-318-11 (a) (6) personnel. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

The minutes of the closed session are sealed.

Commissioner Evans moved to come out of closed session. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Adjourn

Commissioner Cummings moved to adjourn. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Bob Kirby, Chairman

Susanne Stallings
Clerk