

Chowan County Board of Commissioners and Chowan County Planning Board
Special Joint Meeting
Monday, March 26, 2024
Chowan County Public Safety Center
305 West Freemason Street
2:00pm

This meeting was recorded. A copy of the recording is in the meeting file labeled March 26, 2024.

Commissioners Present: Commissioners, Ron Cummings, Larry McLaughlin and Chris Evans.

Commissioners Absent: Chair Bob Kirby, Commissioners Ellis Lawrence, Alex Kehayes and Tray Taylor

Planning Board Members Present: Mike Williams, Haywood Bond, Brian Ward and Dwayne Goodwin (came in later in meeting)

Planning Board Members Absent: Matt Floyd and Jerry Parrish

Staff present County Manager Kevin Howard Board Clerk Susanne Stallings and Planner Brandon Shoaf.

Insight Planning and Development staff present were Austin Brinkley and Cindy Anderson.

Chowan County Land Use Regulations Worksession

Due to a lack of quorum the special Board meeting was not convened. It was decided that the Board members present would listen to the presentation from Insight Planning and Development.

It was noted that Board members present are not able to give any instruction to the presenters, take any action and it is recommended that those in attendance provide an update to their respective Boards the information that was shared during the presentation.

Austin Brinkley, Senior Planner for Insight and Development provided an overview of the project for the update of the Chowan County Land Use Regulations. He reviewed the changes recommended for Articles 1-10 of the Ordinance. A redlined copy of the existing ordinance with recommended changes highlighted were provided to both the Planning Board and Board of Commissioners. A copy of the draft document is in the meeting file labeled March 26, 2024.

Dwayne Goodwin joined the meeting.

Mr. Brinkley also shared a project website that has been developed and will be linked to the County Website to allow the public to view the proposed Ordinance amendments and to subscribe to receive updates on public meetings or changes to the Ordinance. The link to that

website planchowancounty.com will be linked to the County website and the draft ordinance articles will also be uploaded for the public to review. He noted he is working on Articles 11-16 and another joint meeting will be scheduled to review those proposed changes.

Planning Board Chairman Mike Williams noted that a quorum is now present for the County Planning Board.

After the next joint meeting, the draft document will be reviewed and considered by County Planning Board. The Planning Board will provide their recommendation and the document will be forwarded to the Commissioners for final adoption. The next joint meeting will be scheduled for May or June. The final document will be considered by the Board of Commissioners in accordance with the current Ordinance schedule for quarterly ordinance adoption.

Being no further questions or comments from those in attendance, Planning Board Chairman Mike Williams declared the Planning Board meeting adjourned.