

Special Meeting
Monday July 10, 2023
5:00pm
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Chris Evans, Larry McLaughlin, Alex Kehayes and Ellis Lawrence.

Commissioner Tray Taylor was absent.

Staff present County Manager Kevin Howard, County Attorney Lauren Arizaga Womble and Board Clerk Susanne Stallings.

Closed Session

Commissioner Cummings moved to go into closed session in accordance with NCGS 143-318-11 (a) (6) personnel. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

The minutes of the closed session are sealed.

Commissioner Cummings moved to come out of closed session. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Adjourn

Commissioner Evans moved to adjourn. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Bob Kirby, Chairman

Susanne Stallings
Clerk

Chowan County Board of Commissioners
Regular Meeting
Monday, July 10, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

This meeting was recorded. A copy of the recording is in the meeting file labeled July 10, 2023.

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Alex Kehayes, Ellis Lawrence, Tray Taylor, Larry McLaughlin and Chris Evans.

Staff present County Manager Kevin Howard, County Attorney Lauren Arizaga-Womble and Board Clerk Susanne Stallings

Regular Meeting

Chair Kirby called the regular meeting to order and led all in the pledge of allegiance.

Commissioner Evans then offered the invocation.

Approval of Agenda

Ms. Stallings noted several requested amendments to the agenda:

- #4 Tax contract for bill printing
- 8a Enterprise Lease
- 8b COA furniture
- 9a- BA 2023-082

Commissioner Evans moved to approve the agenda as amended.

Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Public Comment

Chair Kirby opened the floor for public comment.

There was none.

Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

Ms. Stallings noted a typo in the minutes of June 12, 2023.

- a. Approval of Minutes

Minutes of the May 22, 2023 Special and Regular Meetings, June 5, 2023 Special and Regular Meetings, June 12, 2023 Special Meeting and June 19, 2023 Special and Regular Meetings.

Commissioner McLaughlin moved to approve the consent agenda as amended. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Tax Items

Acceptance of Settlement

Interim Tax Administrator Ronnie Antry presented the Board with the Annual Tax Collection Settlement of Real Prpoerty, Public Utility and Personal Property other than registered motor vehicles. He noted the total levy was \$12,448,920.29. Releases totaled \$46,600.94 leaving a net levy of \$12,4023,319.35. He stated that \$12,122,060.92 has been collected leaving an uncollected amount of \$280,258.43 as of June 30, 2023. He stated the collection rate is 97.74% which is lower than the previous year but higher than most neighboring county collection rates.

Commissioner McLaughlin moved to approve the Acceptance of Settlement as presented.

Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

ACCEPTANCE OF SETTLEMENT OF CURRENT YEAR TAXES

WHEREAS, the Chowan County Tax Collector has provided a report of persons owning real property whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person; and

WHEREAS, the Chowan County Tax Collector has provided a list of persons not owning real property whose personal property taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person; and

WHEREAS, The Chowan County Tax Collector has provided a report of diligent efforts to collect unpaid taxes for the preceding fiscal year and prior years as charged; and

WHEREAS, the list of persons owing taxes (but who listed no real property) for the current fiscal year are found to be insolvent; and

WHEREAS, the Chowan County Tax Collector has provided an accounting of all taxes charged and collected for the current year;

Hereby, be it resolved that the Chowan County Board of County Commissions does hereby accept the settlement of current year taxes as provided by the Chowan County Tax Collector.

Adopted this 10th day of July, 2023.

Order to Collect

Mr. Antry presented the Board with the Orders to collect.

Commissioner Lawrence moved to approve the orders to collect. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

NORTH CAROLINA

CHOWAN COUNTY

ORDER OF THE CHOWAN COUNTY BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S.105-321, G.S. 153A-156 AND G.S. 160A-215.2
FOR THE COLLECTION OF 2023 TAXES

TO: TAX COLLECTOR OF CHOWAN COUNTY, TOWN OF EDENTON

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the 2023 tax records filed in the Office of the Chowan County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2023 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you, which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Chowan County, the Town of Edenton, Belvidere Chappell Hill Fire Protection District, Center Hill Crossroads Fire Protection District, Edenton Rural Fire Protection District, and any other special district located within Chowan County; and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property of such taxpayers, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156, gross receipts derived from short-term leases or rentals of heavy equipment as set forth under G.S. 160A-215.2, and Occupancy Taxes as set forth under G.S 153A-155. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law.

WITNESS my hand and official seal, this the 10th day of July, 2023.

NORTH CAROLINA

CHOWAN COUNTY

ORDER OF THE CHOWAN COUNTY BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-373, G.S. 105-321, G.S.105-330.3,
G.S.153A-156 AND G.S. 160A-215.2
FOR THE COLLECTION OF 2022 AND PRIOR YEARS' TAXES

TO: TAX COLLECTOR OF CHOWAN COUNTY, TOWN OF EDENTON

You are hereby authorized, empowered, and commanded to collect the taxes remaining unpaid as set forth in the 2013 through 2022 tax records filed in the Office of the Chowan County Tax Collector, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered, and commanded to collect the 2013 through 2022 taxes charged and assessed as provided by law for adjustments, changes, and additions to the tax records and tax receipts delivered to you which are made in accordance with law.

You are also hereby authorized, empowered and commanded to administer and to collect taxes on gross receipts derived from retail short-term leases or rentals of motor vehicles as set forth under G.S. 153A-156, gross receipts derived from short-term leases or rentals of heavy equipment as set forth under G.S. 160A-215.2, and Occupancy Taxes as set forth under G.S 153A-155. You are hereby authorized to promulgate such rules and procedures necessary to administer these taxes which are not inconsistent or contrary to applicable law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Chowan County, the Town of Edenton, Belvidere Chappell Hill Fire Protection District, Center Hill Crossroads Fire Protection District, Edenton Rural Fire Protection District, and any other special district located within Chowan County; and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell, any real or personal property of such taxpayers, and attach wages and/or other funds, of such taxpayers, for and on account thereof, in accordance with law.

Taxes on personal property for 2012 and prior years have been deemed insolvent and therefore uncollectible; the Board of Chowan County Commissioners does hereby relieve the tax collector of the charge of collecting taxes on these insolvent bills pursuant to G.S 105-373(g) for 2012 and prior years.

WITNESS my hand and official seal, this the 10th day of July, 2023.

Printing Contract

Mr. Antry stated that in preparation for the new tax bills he looked at a contract with EverView (South Data) and they are willing to do the contract for printing \$2,000 less than the current vendor. He stated the County has a long history with South Data and only recently switched. He stated he would recommend reentering into a contract with South Data.

Mr. Howard noted the current vendor had an issue last year with getting the bills out.

Ms. Arizaga-Womble stated that she would like to have final review and approval of the contract before it is signed.

Commissioner Evans moved to approve the contract subject to the final review and approval of the County Attorney. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Mr. Antry noted that he has 2-3 weeks remaining as Interim Tax Administrator. He thanked the Board and Administrative staff and stated that it was a pleasure to serve the citizens of Chowan County.

NCACC Annual Conference

Youth Delegate Introduction

County Extension Director Mary Morris introduced Taylor Overton to the Commissioners. Mr. Overton shared his personal experiences participating in Chowan County 4-H activities. 4H Agent Camaryn Byrum was not able to be at the meeting but she is the Extension Agent who heads up 4-H Youth Development in Chowan County. Taylor Overton will represent Chowan County as its Youth Delegate at the 2023 North Carolina Association of County Commissioners (NCACC) Annual Conference. The NCACC and its partners 4-H Youth Development and Boys and Girls Club of NC sponsor the annual Youth Summit event which runs concurrent with the Commissioners Annual Conference. The youth are provided opportunities to talk with local county officials and learn about the role of County Commissioners, the budgeting process and develop strategies to further youth leadership and communication skills. On Saturday morning of the conference there will be a Youth Involvement Breakfast where the youth will discuss issues that are important to them with all of the County Commissioners in attendance. Two Chowan County Commissioners, Chair Kirby and Commissioner Lawrence will participate in this year's conference. The Annual Conference is scheduled to be held in Wake County August 24-26. Chair Kirby informed Mr. Overton that he and Commissioner Lawrence looked forward to seeing him there.

Voting Delegate

It is recommended that the Board appoint Chair Kirby as the voting delegate and Commissioner Lawrence as the alternate voting delegate as they both will be attending the 2023 Conference.

Commissioner Cummings moved to appoint Chair Kirby as the voting delegate and Commissioner Lawrence as alternate. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Ordinance Update

Planner Brandon Shoaf provided the Board with a recommendation to select a firm to update, reorganize and present a modern code of ordinances and subdivision regulations for the County. Five proposals were received and staff recommends awarding the contract to Insight Planning and Development. He stated he would bring back a contract to the Board at a later time. He noted that he put out a request for proposals and the County only received one proposal. He stated it was submitted a second time and the County received 5 proposals. He noted that 3 of the 5 proposals were under the budgeted threshold of \$75,000. He stated the low bid was from Insight Planning and Development noting this firm has done much work for the Town of

Edenton and Perquimans County. He stated their bid was \$42,490. The second lowest bid was from N-Focus with a bid of \$57,900. The third bid was from Code Wright and their cost was \$74,500. He stated that he and the County Manager have reviewed all of the bids and recommend Insight Planning and Development (the low bidder). He noted the Planning Board did discuss recommending Code Wright as they have done much work for the County previously. He stated ultimately the majority of the Planning Board voted to recommend Insight. He noted that N-Focus has indicated their bid did not contain a contingency and ultimately the work could cost more than the bid. He stated that Insight stated their bid and contract amount will not change. He noted that the third lowest bidder does include a possible contingency for additional costs.

The Board discussed the projects of each of the three low bidders.

Mr. Shoaf noted that if the costs of the project were more than the bid, there is cushion in the budget for it.

Commissioner Lawrence moved to accept the bid from Insight Planning and Development of \$42,490. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Local Water Supply Plan Update Resolution

Water Department Director David Tawes presented the Board with a resolution that meets a required of the State to approve the update to the Local Water Supply Plan.

Commissioner Taylor moved to approve the resolution and plan as submitted. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

RESOLUTION FOR APPROVING LOCAL WATER SUPPLY PLAN

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Chowan County, has been developed and submitted to the Chowan County Board of Commissioners for approval; and

WHEREAS, the Chowan County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for Chowan County, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Chowan County that the Local Water Supply Plan entitled, Local Water Supply Plan dated 2022, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Chowan County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 10th day of July, 2023.

Tax Administrator Appointment

It is recommended that the Board authorize the following appointments:

County Manager Kevin Howard to serve as Chowan County Interim Tax Administrator for the period of July 26th at 5:00pm until Monday, July 31, 2023 at 8:00am.

The Board will vote to appoint Chris Hill as its Chowan County Tax Administrator effective July 31, 2023. By making this appointment, the Board authorizes the Clerk to swear in Mr. Hill as the appointed Chowan County Tax Administrator on Monday, July 31, 2023 at 8:00am.

Commissioner McLaughlin moved to approve the appointments as presented. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Enterprise Lease Agreement

Chief Deputy John McArthur presented the Board with a lease from Enterprise to purchase a Dodge Durango to replace a Chevy Silverado.

Mr. Howard noted that once sold the proceeds from the sale of the Silverado go towards the purchase of the Durango.

Chair Kirby stated it appears that the fleet for the Sheriff office has much improved.

Chief Deputy McArthur stated this program keeps the deputies in good vehicles.

Commissioner Cummings moved to approve the lease as presented. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

COA Furniture

Mr. Howard stated that at the last meeting the Board approved the project to remodel the culinary arts building, He stated the quotes for the mobile furniture came in higher than anticipated. He stated the cost is \$70,000 above the budgeted amount. He stated the college has enough funds to cover this overage and recommends approval of the expense.

Commissioner McLaughlin moved to approve the expenditure as presented. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Financial Items

Ms. Smith presented the following:

- a. 2023 Fiscal Year Budget Amendments (Clean Up)
2023-082

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
Insurance Proceeds			
11-3493-890-00	Insurance Proceeds	761.23	
Sheriff's Office			
11-4310-353-00	Maint & Repairs - Vehicles		761.23
Governing Body			
11-4110-181-00	Fica Tax		0.40
11-4110-370-00	Advertising		(0.40)
Admin/Finance			
11-4120-126-00	Salaries - PT		(8,000.00)
11-4120-182-00	Retirement		210.24
11-4120-183-00	Hospitalization		223.80
11-4120-299-00	Departmental Supplies		1,015.96
11-4120-325-00	Postage		1,000.00
11-4120-352-00	Maint & Repairs - Equipment		2,000.00
11-4120-453-00	Insurance & Bonds		3,150.00
11-4120-491-00	Dues & Subscriptions		400.00
Tax Administration			
11-4140-121-00	Salaries - Regular		(8,000.00)
11-4140-195-00	Prof Serv - DMV		8,000.00
Elections			
11-4170-122-00	Salaries - PT		(26.00)
11-4170-182-00	Retirement		26.00
Register of Deeds			
11-4180-121-00	Salaries - Regular		0.12
11-4180-181-00	Fica Tax		(197.46)
11-4180-182-00	Retirement		70.32
11-4180-183-00	Hospitalization		134.28
11-4180-261-00	Office Supplies		(7.26)
Land Records			
11-4190-121-00	Salaries - Regular		0.08
11-4190-126-00	Salaries - PT		2,447.20
11-4190-181-00	Fica Tax		179.05
11-4190-182-00	Retirement		24.06
11-4190-183-00	Hospitalization		44.76
11-4190-299-00	Departmental Supplies		(715.15)
11-4190-311-00	Travel		(1,980.00)
Maintenance			
11-4240-126-00	Salaries - PT		(13,310.00)
Hicks Field			
11-4241-351-00	Maint & Repairs - Grounds		3,000.00
Health Building			
11-4244-351-00	Maint & Repairs - Buildings		10,310.00
NCCC			
11-4247-331-00	Utilities		6,000.00
11-4247-550-01	C/O - HVAC		(6,000.00)
Central Comm			
11-4270-183-00	Hospitalization		(2,000.00)
11-4270-321-00	Telephone		2,000.00
Sheriff's Office			
11-4310-121-00	Salaries - Regular		(0.32)
11-4310-123-00	Salaries - Separation		0.32
SRO			
11-4312-121-00	Salaries - Regular		(512.26)
11-4312-182-00	Retirement		246.20
11-4312-183-00	Hospitalization		134.28
11-4312-184-00	Supplemental Retirement		131.78
Emergency Mgmt			
11-4330-121-00	Salaries - Regular		0.12
11-4330-181-00	Fica Tax		(45.68)
11-4330-182-00	Retirement		22.56
11-4330-183-00	Hospitalization		23.00
Building Inspections			
11-4350-121-00	Salaries - Regular		(134.28)
11-4350-183-00	Hospitalization		134.28
Animal Control			
11-4380-181-00	Fica Tax		(108.20)
11-4380-182-00	Retirement		36.88
11-4380-183-00	Hospitalization		89.52
11-4380-192-00	Professional Services		(18.20)
Soil & Water			
11-4730-181-00	Fica Tax		0.13
11-4730-182-00	Retirement		41.84
11-4730-183-00	Hospitalization		89.52
11-4730-311-00	Travel		(0.13)
11-4730-609-00	Water Quality Mgmt		(131.36)
Planning			
11-4910-121-00	Salaries - Regular		(90.44)
11-4910-182-00	Retirement		45.68
11-4910-183-00	Hospitalization		44.76
Recreation			
11-6130-126-00	Salaries - PT		940.85
11-6130-183-00	Hospitalization		(940.85)
EMS			
60-4370-121-00	Salaries - Regular		(3,757.38)
60-4370-126-00	Salaries - PT		3,757.38
Water			
61-3839-890-00	Misc Revenue	800.00	
61-7120-187-00	Bank Fees		800.00
Solid Waste			
62-4710-510-00	C/O - Equipment		(9,221.60)
62-4710-599-00	C/O - Other		9,221.60
	Balanced	1,561.23	1,561.23
Justification:			
<i>Budget Clean-up FY 2023</i>			

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
TDA Fund			
51-3815-530-00	Co-Op Monies	568.72	
51-8150-261-01	Office Supplies - Co-Op		568.72
51-3832-530-00	Co-Op Advertising	1,500.00	
51-8150-370-01	Co-Op Advertising		1,500.00
51-8150-121-00	Salaries - Regular		(2,000.07)
51-8150-181-00	Fica Tax		(152.88)
51-8150-182-00	Retirement		(218.07)
51-8150-183-00	Hospitalization		44.76
51-8150-183-01	Hospitalization - Retiree		346.38
51-8150-185-00	Unemployment		(200.00)
51-8150-190-00	Photography		2,179.88
	Balanced	2,068.72	2,068.72
Justification:			
	<i>Budget Clean-up FY 2023</i>		

2023-084

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
Register of Deeds			
11-3418-415-00	*Preservation/Automation	654.30	
11-4180-298-00	*Dept Supplies - Auto/Pres		218.10
11-4180-440-00	*Contr Svcs - Automation/Pres		218.10
11-4180-511-00	*C/O - Auto / Pres		218.10
Sheriff's Office			
11-3431-232-00	*Sheriff Donations	2,590.00	
11-4317-440-00	*Donation - Expense		2,590.00
Animal Shelter			
11-3438-894-00	*Donations - Chowan	410.00	
11-3438-894-01	*Donations - Gates	200.00	
11-3438-894-02	*Donations - Perquimans	125.00	
11-3438-894-03	*Donations - Other	325.00	
11-4381-600-00	*Donation - Expense		1,060.00
11-3438-895-00	*Adoption - Chowan	1,120.00	
11-3438-895-01	*Adoption - Gates	780.00	
11-3438-895-02	*Adoption - Perquimans	440.00	
11-3438-895-03	*Adoption - Other	800.00	
11-4381-441-00	*Contr Svcs - Spay/Neuter		3,140.00
11-3438-897-00	*A.W.A.R.E. Reimbursement	6,325.00	
11-4381-601-00	*A.W.A.R.E. Reimbursement		6,325.00
Cooperative Ext:			
11-3495-370-00	*AG Program Fees Discretionary	86.00	
11-4953-440-00	*Ag Program Fees Discretionary		86.00
11-3495-378-00	*4-H Fees Discretionary	737.00	
11-4953-448-00	*4-H Fees Discretionary		737.00
11-3495-379-00	*Livestock Program	35,700.00	
11-4953-449-00	*Livestock Program		35,700.00
Recreation			
11-3612-487-00	*Recreation Donations	2,240.00	
11-6130-299-01	*Donations - Dept Supplies		2,240.00
11-3612-504-00	*Recreation Special Events	725.00	
11-6132-453-00	*Recreation Special Events		725.00
Senior Center			
11-3616-533-00	*Reg Fees - Trips	13,740.50	
11-4268-312-00	*TRIPS - Senior Citizens		13,740.50
11-3616-533-01	*Registration Fees Activities	314.86	
11-4268-299-01	*Activities - Dept. Supplies		314.86
11-3616-535-03	*Healthways	933.00	
11-4268-352-02	*Healthways		933.00
EMS			
60-3839-891-00	*Donations - Rescue Squad	295.00	
60-4370-499-00	*Donations - Rescue Squad		295.00
	Balanced	68,540.66	68,540.66
	Total Discretionary Income Received FYE 2023	423,678.77	
Justification:			
	<i>To amend the 2023 budget to include Discretionary income for June 2023.</i>		

Commissioner Cummings moved to approve the budget amendments as presented. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

b. 2024 Budget Amendments

2024-001

Account Number	Account Description	Revenue (Inc+/Dec-)	Expense (Inc+/Dec-)
Water Fund			
61-7120-433-00	Rental/Lease - Vehicle	27,500.00	
61-7120-550-00	C/O - Vehicles		27,500.00
	Balanced	27,500.00	27,500.00
Justification:			
<p><i>To amend the 2024 budget for the Water Fund to include Enterprise vehicle lease. Funds were appropriated in C/O for the purchase of a vehicle. This will be a transfer between line items.</i></p>			

Commissioner Lawrence moved to approve the budget amendments as presented. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

c. Financial Report May 2023

Finance Officer Cathy Smith provided the Board with financial reports for May 2023. A copy of the report is in the meeting file labeled July 10, 2023.

External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

Commissioner Lawrence reported on the Senior Center Board.

Commissioner Cummings reported that the PCG Board meets next week.

Chair Kirby noted the CIP Committee is supposed to meet on Tuesday of that week.

Manager's Report

County Manager Kevin Howard updated the Board on the following:

- Test Well project is moving along. The first lease is finalized the remaining two leases will be signed soon.

- High School bids come in on the 18th. Final bids are due on the 28th. If the project comes in under budget the LGC application and bid acceptance will be on the August agenda.

Timely and Important Matters

Ms. Stallings noted that there is a questionnaire from the Auditor for each Board member to complete and submit.

Adjourn

Being no further business Commissioner Cummings moved that the meeting be adjourned. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Bob Kirby, Chairman

Susanne Stallings
Clerk