

Chowan County Board of Commissioners
Regular Meeting
Monday, August 21, 2023
Northern Chowan Community Center
2869 Virginia Road
Tyner, NC 27980
6:00pm

This meeting was recorded. A copy of the recording is in the meeting file labeled August 21, 2023.

Present: Chair Bob Kirby, Commissioners, Ron Cummings, Alex Kehayes, Ellis Lawrence, Tray Taylor and Larry McLaughlin.

Commissioner Chris Evans was absent.

Staff present County Manager Kevin Howard, Finance Officer Cathy Smith and Board Clerk Susanne Stallings

Regular Meeting

This Meeting was held at the Northern Chowan Community Center at the request of Board members to hold at least one meeting each year in the northern portion of the County.

Chair Kirby called the regular meeting to order and led all in the pledge of allegiance.

Commissioner McLaughlin then offered the invocation.

Approval of Agenda

Ms. Stallings noted an amendment to the agenda:

- Addition of radio assessment

Commissioner Cummings moved to approve the agenda as amended.

Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Public Comment

Chair Kirby opened the floor for public comment.

Joe Hollowell, Tyner NC welcomed the Board and stated he was glad to see the Board meeting in northern Chowan County.

Marvin Strzyzewski 937 Soundside Road Edenton, NC stated his support of a recreation bond to expand recreational opportunities in the County and Town.

Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Approval of Minutes
Minutes of the August 7, 2023 meeting.

| | | |
|---|----------|-------------|
| b. <u>Tax Refund and Release Report</u> | | |
| Jordan, J. | \$115.65 | Paid Twice |
| Waff | \$295.65 | Overpayment |
| Wilson, T. | \$142.00 | Overpayment |

Commissioner McLaughlin moved to approve the consent agenda as presented. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Fireworks Display Request

Ms. Stallings noted that as required by statute, a request for permission has been submitted for Wetzel Pyrotechnics. to provide a firework display at Open Door Church (1255 Houghton Rd. Edenton, NC) on September 3, 2023[NCGS § 14-410 & §14-413]. The rain date for the event is September 4, 2023. The Operator Robert Whitley has provided the Operator’s License and Certificates of Liability Insurance from Wetzel Pyrotechnics. The Board will review the certificates of liability insurance and fireworks display permit. If approved Fire Inspector will perform the inspection prior to the display. It is in order for the Board to approve the display pending the final approval and inspection by the Fire Inspector.

Commissioner Kehayes noted his concern with the fall zone as indicated on the map and its proximity to the trees.

Commissioner McLaughlin discussed concerns with the impact of wind and or storms impacting the show.

Ms. Stallings noted the following Board concerns would be included in the approval letter to the Fire Inspector.

Condition:

- The Board expressed concerns about the “fallout zone” indicated on the site plan map. The fallout zone is along Burnt Mill Creek and a wooded area behind the church. The Board had concerns with current dry conditions and the potential for a fire from falling shells along the wooded area of the property. The Board voted that a condition of approval include an assurance from local NC Forestry Service along with your site assessment to ensure the wooded area is in good condition to sustain a fireworks display on the date of the event.

Comments from Board/Concerns

- The Board asked if you, as Fire Inspector, assess weather conditions prior to approving a fireworks display. I stated that as I understand it, weather conditions (fire, winds etc.) are all considered as part of your review and will impact your final approval. It was also noted that weather conditions are also addressed in the applicant's safety procedures which were provided to the Board. The Board asked that I relay their concerns to highlight that weather conditions and fire concerns be considered not just in the days/weeks prior to the display but also on the day of the event.

Commissioner Lawrence moved to approve the display contingent on the conditions and concerns to be shared with the fire inspector and subject to the final review and approval of the fire inspector. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

John A. Holmes High School Project

Mr. Howard provided the Board with a status update regarding the John A. Holmes High School Project bids. He stated the project bids came in over budget by \$8.1 million. He stated the schools have requested a joint committee meeting on the 30th at 3pm. He stated that the schools are reviewing the project and costs currently. He noted that the original budget for the school was \$75 million and now the County is looking at an \$83 million project.

Commissioner Lawrence expressed his concerns with the bids coming in over the guarantee from the contractor MB Khan.

Board members discussed guaranteed maximum price (GMP) and if all the bids were opened. Board members expressed their concerns with the increased price.

Emergency Operations Plan Update

Emergency Management Coordinator Cord Palmer presented the Board with the Emergency Operations Plan. In the 2022-23 budget the County contracted with a company to update the County Emergency Operations Plan. The draft plan was sent to the Board of Commissioners for review/comment on July 24, 2023. The draft has been approved by North Carolina Emergency Management. Staff requests that the Board approve the updated Emergency Operations Plan as submitted. Mr. Palmer noted the plan can be updated as the Board sees fit.

Commissioner Kehayes asked if the new plan was in line with neighboring county plans.

Mr. Palmer stated their plans are similar.

Commissioner Lawrence asked for clarification on the response for fiber optic needs not being included in the plan.

Mr. Palmer stated this falls under utilities.

Commissioner Lawrence stated a plan should be defined for communications that includes fiber optics.

Commissioner McLaughlin discussed various sections in the plan including a plan for temporary 911 offices in the event that the current center is not accessible.

Mr. Palmer noted there is a backup plan in place.

Commissioner McLaughlin noted a correction to page 46 to change the name of Century Link to the current company name.

Commissioner McLaughlin asked if the airport will serve as a debris site.

Mr. Palmer noted this is the current area defined in the plan.

Commissioner Kehayes moved to adopt the plan and accompanying resolution with necessary staff changes as noted in the meeting and in staff review.

Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Resolution of Adoption

WHEREAS: *Chowan County, NC has a rich history, In 1586 the first English exploration from the Roanoke Island settlement found two Algonquin tribes along the Chowan River. By 1650 the southward region was being settled by the expanding Virginia population. Following the 1663 Carolina Charter the province was divided into three counties one being the "County of Albemarle". In 1668 the county was divided into precincts, one of which was named Chowan, a Native American work meaning "People of the South".*

WHEREAS: *One of its most basic governmental responsibilities is the preservation of life and property through comprehensive planning for, response to, recovery from, and mitigation of the consequences of natural and manmade disasters, and;*

WHEREAS: *Chowan County recognizes and readily accepts its responsibility for the general safety of its public and provides for its wellbeing through various county departments, emergency response agencies and law enforcement during times of rest and disaster, and;*

WHEREAS: *Chowan County desires to provide the best possible protections to its citizens by working together, in a coordinated effort, with internal and external agencies, as well as private enterprise and volunteers.*

NOW, THEREFORE IT BE RESOLVED:

Chowan County, NC, adopts this All-Hazards Emergency Operations Plan as presented in this document, to provide policy and guidance to its Administration, Employees, and other related response entities during times of disaster.

Broadband Easement

Cord Palmer presented the Board with a request from Focus Broadband (formerly ATMC) to obtain an easement to place equipment on County property. The subject property is where the

elementary schools are currently located. Representatives from Focus Broadband have met with the school maintenance director and the schools have agreed that the 60ft x 60ft easement would not interfere with current or future school operations. If approved by the Commissioners, staff requests that the County Attorney and staff work along with Focus Broadband to initiate easement documents.

Mr. Howard noted the school board will also approve the agreement. He noted the contractor would like a long term lease so this will have to come back to the Board again.

Mr. Palmer noted the schools have indicated they do not have any concerns with the proposed location and do not have any future plans for the area.

Commissioner Cummings asked if the equipment would be located in the creek bed.

Mr. Palmer stated no.

Commissioner Lawrence moved to approve the easement and to allow the county attorney to work with staff to draft an easement and all other necessary documents. Chair Kirby asked for all in favor, the motion passed unanimously (7-0).

Radio Assessment

Mr. Palmer stated that earlier in the year the Board granted permission to pursue a radio study/assessment to look into the public safety radio communications, licensing, assets and neighboring jurisdictions. He stated he contacted multiple companies and received two proposals. He stated that staff recommends the proposal from Mission Critical Partners the cost is \$45,000.

Commissioner Cummings asked if monies have been set aside for this.

Ms. Smith stated a budget amendment will come back to the Board.

Mr. Howard stated the Board could wait to vote on this however Perquimans County is currently working on a similar project and this would benefit Chowan to partner on the study.

Commissioner Kehayes moved to approve and accept the proposal from Mission Critical. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Water Department Task Agreement with County Engineer

Mr. Howard noted that the Board previously approved a contract and task amendment with Rivers and Associates to provide Engineering Services for the County in relation to the R/O Treatment Plant Planning Project. At the last meeting the Board discussed granting the County Manager the authority to projects (Task Agreements) that are included in the current budget. Mr. Howard stated he would recommend that if a task is not budgeted he will bring that to the Board but if it is budgeted he will have the authority to approve the task.

Commissioner Cummings moved to allow the Manager to approve all budgeted task orders.

Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Appointment

Trillium Mental Health Regional Board

Ms. Stallings noted that Sandra Layden, FNP,ENP,PMHNP (Family Nurse Practitioner, Emergency Nurse Practitioner and Psychiatric Mental Health Nurse Practitioner) currently serves as the County appointee to the Northern Regional Advisory Board for Trillium Health Resources. Her appointment expired August 4, 2023. Ms. Layden is eligible for reappointment and has indicated her interest in being reappointed to this Board. It is in order for the Board to consider reappointment.

Commissioner Taylor moved to reappoint Sandra Layden to the Trillium Board. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Financial Items

Ms. Smith presented the following:

- a. 2023 Fiscal Year Budget Amendments (Clean Up)
2023-088

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-----------------------|--------------------------------|------------------------|------------------------|
| DSS | | | |
| 12-3531-230-21 | Medicaid CCU - Revenue | 33,885.00 | |
| 12-5380-539-39 | Medicaid CCU - Expenditure | | 33,885.00 |
| SR Center | | | |
| 11-3616-533-00 | *Trips - Revenue | (330.81) | |
| 11-4268-312-00 | *Trips - Expense | | (330.81) |
| | | | |
| | | | |
| | Balanced | 33,554.19 | 33,554.19 |
| | | | |
| Justification: | | | |
| | <i>Budget Clean-up FY 2023</i> | | |

Commissioner Cummings moved to approve the budget amendments as presented. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

- b. 2024 Budget Amendments

2024-004

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-------------------------|---|------------------------|------------------------|
| Capital Projects | | | |
| 32-3810-033-00 | Transfer from Capital Reserve | 303,266.60 | |
| 32-8100-605-00 | Sheriff Radio Replacement | | 303,266.60 |
| Capital Reserve | | | |
| 33-3990-990-00 | Fund Balance | 303,266.60 | |
| 33-9800-980-32 | Transfer to Capital Projects | | 303,266.60 |
| | | | |
| | | | |
| | Balanced | 606,533.20 | 606,533.20 |
| | | | |
| Justification: | | | |
| | <p><i>To amend the 2024 budget to include capital project for Sheriff's Radio Replacement, which will be funded by the Capital Reserve Fund. The Radio replacement project was approved by the BOC on 08/07/23.</i></p> | | |

2024-005

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|---|-------------------------------------|------------------------|------------------------|
| Carry-Forward Balances - Capital Projects | | | |
| Capital Projects | | | |
| 32-8100-441-00 | Swain Windows | | 40,000.00 |
| 32-8100-459-00 | Courthouse - Parking Lot | | 75,000.00 |
| 32-8100-585-00 | Hotel Hinton Improvement | | 114,257.00 |
| 32-8100-606-00 | Library Repairs | | 40,700.00 |
| 32-8100-607-00 | AG Building Bridge Repairs | | 250,000.00 |
| 32-8100-608-00 | 911 Server Room HVAC | | 100,000.00 |
| 32-8100-609-00 | PSC - Chiller | | 50,000.00 |
| 32-8100-610-00 | Recreation - Master Plan | | 23,038.00 |
| 32-8100-611-00 | Recreation - Athletic Field Repairs | | 36,320.85 |
| 32-3810-033-00 | Contribution from Capital Reserve | 729,315.85 | |
| Capital Resereve | | | |
| 33-9800-980-32 | Transfer to Capital Projects | | 729,315.85 |
| 33-3990-990-00 | Fund Balance Appropriated | 729,315.85 | |
| | | | |
| | Balanced | 1,458,631.70 | 1,458,631.70 |
| | | | |
| Justification: | | | |
| <i>To amend the 2024 budget to include carry-forward balances for capital projects not completed in 2023.</i> | | | |

2024-006

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-------------------------------------|---|------------------------|------------------------|
| Carry-Forward Balances - DSS | | | |
| DSS | | | |
| 12-3990-990-01 | Fund Balance | 33,885.00 | |
| 12-5380-539-39 | Medicaid CCU | | 33,885.00 |
| | | | |
| | Balanced | 33,885.00 | 33,885.00 |
| | | | |
| Justification: | | | |
| | <i>To amend the 2024 budget to carry forward unexpended Medicaid funding from 2023.</i> | | |

2024-007

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-------------------------|---|------------------------|------------------------|
| Capital Projects | | | |
| 32-3810-033-00 | Contribution from Capital Reserve | 40,000.00 | |
| 32-8100-445-00 | Recreation - 2024 Bond Ref | | 40,000.00 |
| Capital Reserve | | | |
| 33-3990-990-00 | Fund Balance Appropriation | 40,000.00 | |
| 33-9800-980-32 | Transfer to Capital Projects | | 40,000.00 |
| | | | |
| | Balanced | 40,000.00 | 80,000.00 |
| | | | |
| Justification: | | | |
| | <i>To amend the 2024 budget to include agreement with Davenport & Company for financial advisory services related to the potential 2024 General Obligation Recreation Bond referendum. The agreement was approved by the BOC at the 08/07/23 meeting.</i> | | |

2024-008

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-----------------------|--|------------------------|------------------------|
| DSS | | | |
| 12-3531-230-22 | DRSAA LIEAP Supplement | 35,751.00 | |
| 12-5380-539-40 | DRSAA LIEAP Supplement | | 35,751.00 |
| | | | |
| | Balanced | 35,751.00 | 35,751.00 |
| | | | |
| Justification: | | | |
| | <i>To amend the 2024 budget to include LIEAP funding received from the Disaster Relief Supplemental Appropriations Act (DRSAA) This is federally funded at 100% - no county match.</i> | | |

2024-009

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|-------------------------------|---|------------------------|------------------------|
| Carry-Forward Balances | | | |
| Register of Deeds | | | |
| 11-4180-298-00 | *Dept Supplies - Auto Pres | | 13,175.04 |
| 11-4180-440-00 | *Cont Serv - Automation/Pres | | 5,941.65 |
| 11-4180-511-00 | *C/O - Auto/Pres | | 21,580.38 |
| 11-3990-990-01 | FB Appropriation - ROD | 40,697.07 | |
| Senior Center | | | |
| 11-4268-299-01 | *Activities - Dept Supplies | | 4,386.06 |
| 11-4268-312-00 | *Trips - SR. Citizens | | 38,266.30 |
| 11-4268-352-01 | *Donations - Fitness | | 1,521.25 |
| 11-4268-352-02 | *Healthways | | 38,559.65 |
| 11-4268-605-00 | *Healthy Aging NC Grant | | 2,561.80 |
| 11-4268-904-01 | *Donations - Home Del Meal | | 14,119.88 |
| 11-3990-990-02 | FB Appropriation - Senior Center | 99,414.94 | |
| Sheriff | | | |
| 11-4310-601-00 | *NCDPS Grant 2022 | | 6,775.45 |
| 11-4310-696-01 | *Body Worn Camera Grant 2021 | | 2,781.59 |
| 11-4316-440-00 | *Sheriff Executions | | 3,686.36 |
| 11-4317-298-00 | *Project Lifesaver | | 1,949.09 |
| 11-4317-440-00 | *Donation - Expenses | | 5,126.25 |
| 11-4317-441-00 | *State Special Expenses | | 11,588.18 |
| 11-4317-442-00 | *Federal Special Funds | | 786.23 |
| 11-4317-443-00 | *Kids & Cops | | 9,061.01 |
| 11-4317-444-00 | *Diving - Expenses | | 930.65 |
| 11-4317-445-00 | *Safe Kids Program | | 5,814.18 |
| 11-4320-696-02 | *DHHS - ELC Grant (Jail) | | 26,452.74 |
| 11-3990-990-03 | FB Appropriation - Sheriff | 74,951.73 | |
| Emergency Mgmt | | | |
| 11-4330-611-00 | HSGP Active Shooter Grant | | 14,000.00 |
| 11-3990-990-04 | FB Appropriation - Emergency Mgmt | 14,000.00 | |
| Soil & Water | | | |
| 11-4730-691-00 | *Aquatic Weed Erad-Resid | | 602.44 |
| 11-4730-692-00 | *Vol Agricultural Distr | | 428.00 |
| 11-3990-990-05 | FB Appropriation - S&W | 1,030.44 | |
| Agriculture Extension | | | |
| 11-4950-600-00 | *SHIP Grant | | 4,236.23 |
| 11-4952-600-00 | *Hospital Foundation Grant | | (198.67) |
| 11-4952-601-00 | *Pesticide Grant | | 77.36 |
| 11-4953-440-00 | *AG Program Expenses / Discretionary | | 5,397.91 |
| 11-4953-441-00 | *4-H Council Program Expenses | | 215.00 |
| 11-4953-442-00 | *NCCES Innovation Grant | | 347.21 |
| 11-4953-445-00 | *4-H United Way | | 1,579.36 |
| 11-4953-448-00 | *4-H Fees / Discretionary | | 28,915.44 |
| 11-4953-449-00 | *Livestock Show & Sale | | 100,948.32 |
| 11-4953-450-00 | *ECA Discretionary | | 3,835.90 |
| 11-4953-451-00 | Community Benefit Health Grant | | (348.78) |
| 11-4953-452-00 | Grow to Eat Grant | | 218.98 |
| 11-4953-454-00 | Vidant Master Food Grant | | 64.75 |
| 11-4953-455-00 | *Eagles Club Donations | | 4,404.93 |
| 11-3990-990-06 | FB Appropriation - Coop | 149,693.94 | |
| Recreation | | | |
| 11-6130-299-01 | *Donations - Departmental Supplies | | 10,787.24 |
| 11-6132-450-01 | Vidant Health - Water Cubbies Grant | | 1,695.96 |
| 11-6132-453-00 | *Recreation Special Events | | 3,445.82 |
| 11-6132-460-00 | *NCCF Grant - Laughton Endowment | | 16,887.77 |
| 11-6132-620-01 | NC Coastal Management Grant | | 5,402.72 |
| 11-3990-990-08 | FB Appropriation - Recreation | 38,219.51 | |
| Animal Shelter | | | |
| 11-4381-441-00 | *Contract Serv - Spay/Neuter | | 2,337.08 |
| 11-4381-600-00 | *Donations Expense | | 32,388.14 |
| 11-4381-602-00 | *Donations from Advertising | | 18.13 |
| 11-3990-990-11 | FB Appropriation - Animal Shelter | 34,743.35 | |
| Animal Control | | | |
| 11-4380-601-00 | *Donations - Animal Control | | 98.13 |
| 11-4380-691-00 | Maddies Fund Grant | | 500.00 |
| 11-3990-990-13 | FB Appropriation - Animal Control | 598.13 | |
| DSS | | | |
| 12-5310-450-00 | *DSS Special Events | | 639.18 |
| 12-3990-990-01 | FB Appropriation - DSS | 639.18 | |
| Fire Districts | | | |
| 23-4340-621-00 | SCIF Grant | | 50,000.00 |
| 23-3990-990-00 | FB Appropriation - Fire Districts | 50,000.00 | |
| EMS | | | |
| 60-4370-499-00 | *Donations - Rescue Squad | | 595.00 |
| 60-3990-990-01 | FB Appropriation - Rescue Squad | 595.00 | |
| COA | | | |
| 11-5923-635-00 | COA Capital Outlay - Reserve | | 268,909.26 |
| 11-3990-990-10 | FB Appropriation - COA | 268,909.26 | |
| | Balanced | 773,492.55 | 773,492.55 |
| Justification: | | | |
| | <i>To amend the 2024 budget to include carry-forward balances for 2023.</i> | | |

2024-010

| Account Number | Account Description | Revenue (Inc+/Dec-) | Expense (Inc+/Dec-) |
|--------------------------|--|------------------------|------------------------|
| Register of Deeds | | | |
| 11-3418-415-00 | *Preservation/Automation | 650.20 | |
| 11-4180-298-00 | *Dept Supplies - Auto/Pres | | 216.73 |
| 11-4180-440-00 | *Contr Svcs - Automation/Pres | | 216.73 |
| 11-4180-511-00 | *C/O - Auto / Pres | | 216.74 |
| Sheriff's Office | | | |
| 11-3431-235-00 | *Sheriff Executions | 271.57 | |
| 11-4316-440-00 | *Sheriff Executions | | 271.57 |
| 11-3431-244-00 | *Diving Donations | 750.00 | |
| 11-4317-444-00 | *Diving Donations Expense | | 750.00 |
| Animal Shelter | | | |
| 11-3438-894-00 | *Donations - Chowan | 1,560.00 | |
| 11-3438-894-01 | *Donations - Gates | 663.88 | |
| 11-3438-894-02 | *Donations - Perquimans | 95.00 | |
| 11-3438-894-03 | *Donations - Other | 350.00 | |
| 11-4381-600-00 | *Donation - Expense | | 2,668.88 |
| 11-3438-895-00 | *Adoption - Chowan | 680.00 | |
| 11-3438-895-01 | *Adoption - Gates | 180.00 | |
| 11-3438-895-02 | *Adoption - Perquimans | 100.00 | |
| 11-3438-895-03 | *Adoption - Other | 280.00 | |
| 11-4381-441-00 | *Contr Svcs - Spay/Neuter | | 1,240.00 |
| Cooperative Ext: | | | |
| 11-3495-370-00 | *AG Program Fees Discretionary | 68.77 | |
| 11-4953-440-00 | *Ag Program Fees Discretionary | | 68.77 |
| 11-3495-378-00 | *4-H Fees Discretionary | 350.00 | |
| 11-4953-448-00 | *4-H Fees Discretionary | | 350.00 |
| 11-3495-379-00 | *Livestock Program | 4,845.00 | |
| 11-4953-449-00 | *Livestock Program | | 4,845.00 |
| Recreation | | | |
| 11-3612-487-00 | *Recreation Donations | 1,140.00 | |
| 11-6130-299-01 | *Donations - Dept Supplies | | 1,140.00 |
| 11-3612-504-00 | *Recreation Special Events | 42,376.00 | |
| 11-6132-453-00 | *Recreation Special Events | | 42,376.00 |
| Senior Center | | | |
| 11-3616-533-00 | *Reg Fees - Trips | 6,850.50 | |
| 11-4268-312-00 | *TRIPS - Senior Citizens | | 6,850.50 |
| 11-3616-533-01 | *Registration Fees Activities | 191.00 | |
| 11-4268-299-01 | *Activities - Dept. Supplies | | 191.00 |
| 11-3616-535-03 | *Healthways | 618.00 | |
| 11-4268-352-02 | *Healthways | | 618.00 |
| EMS | | | |
| 60-3839-891-00 | *Donations - Rescue Squad | 725.00 | |
| 60-4370-499-00 | *Donations - Rescue Squad | | 725.00 |
| | Balanced | 62,744.92 | 62,744.92 |
| | Total Discretionary Income Received FYE 2024 | 62,744.92 | |
| Justification: | | | |
| | <i>To amend the 2023 budget to include Discretionary income for June 2024.</i> | | |

Commissioner McLaughlin moved to approve the budget amendments as presented. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

External Board/Committee Report

Commissioner Kehayes discussed the DSS Board noting that currently 23 children are in foster care.

Chair Kirby noted the DSS Board is currently advertising vacancies.

Chair Kirby noted that he and Commissioner Lawrence will be attending the NCACC annual conference later that week.

Manager's Report

County Manager Kevin Howard updated the Board on the following:

- Mr. Howard noted that the RFP for the Recreation Bond will be on the agenda at the second meeting in October.
- HE noted that paving of the Courthouse parking lot will take place in September
- He noted that the Library windows have been delivered
- He noted that he will be bringing a quote to repair the generator at the Public Safety Center.

Timely and Important Matters

There were none.

Adjourn

Being no further business Commissioner Cummings moved that the meeting be adjourned. Chair Kirby asked for all in favor, the motion passed unanimously (6-0).

Bob Kirby, Chairman

Susanne Stallings
Clerk