



Chowan County Board of Commissioners
Special Meeting-Closed Session
Tuesday, September 5th, 2023
Chowan County Public Safety Center
305 West Freemason Street
5:00pm

The purpose of the closed session is in accordance with its NCGS 143-318.11.a.(3&5) attorney client and contract negotiations. No other business will be discussed.

Chowan County Board of Commissioners
Regular Meeting
Tuesday, September 5th, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Chairman Kirby

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

- a. Surplus
the clerk will provide the Board with an updated list at the meeting of items to be declared surplus and sold on Gov Deals.

- b. Tax Release
 - Colodney - \$158.76 overpayment
 - Russe - \$275.91 overpayment
 - Strickland - \$100.00 overpayment
 - Riverside Foundation – 100.59 overpayment

4. **Tax Items**

- a. Ervin Lewis Bonner \$57.63
- b. C.A. Perry & Son Inc.
Valhalla Produce Bill # 14397 Acct 39470 \$80.01
CA Perry & Son, Inc. Bill # 2550 Acct 1215 \$606.33
CA Perry & Son, Inc. Bill # 2551 Acct 1215 \$505.51

5. **Northeast Regional Airport**

Chuck Schmieler, Northeast Regional Airport Board Chairman, will provide a report on upcoming capital improvement projects at the airport.

6. **Veterans Services Annual Report**

Wayne Bray, Veterans Services Officer, will present the report to the Board.

7. **John A. Holmes High School Project**

The Edenton Chowan Schools will present a updated budget for the new John A Holmes High School.

8. **Albemarle Regional Health Services Narcan Grant**

The Sheriff's Office has received a grant to purchase Narcan from the Health Department. The grant is for \$7,250.00. There are not matching requirements for the grant.

9. **Deed of Easement for Focus Broadband for the OLT Site**

The Board will consider a request for a deed of easement from Focus Broadband. They are requesting the deed of easement on Virginia Road on the campus of White Oak School. As part of the GREAT Grant application the county agreed to provide the easement as a contribution to needed infrastructure for the project.

10. **Chowan County User Charge System Study Stakeholder Meeting**

As part of the water rate study we need to hold a stakeholder meeting. The board needs to appoint a member of the Board of Commissioners and a Citizen Advocate.

11. **Financial Items**

Ms. Smith will present the following:

- a. Financials for June-Preleminary
- b. 2023 Fiscal Year Budget Amendments (Clean Up)
2023-089
- c. 2024 Budget Amendments
2024-011
2024-012
2024-013
2024-014
2024-015

12. **External Board/Committee Report**

Board members are asked to report on the activities of the external boards to which they have been appointed.

13. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

14. Timely and Important Matters

15. Adjourn