



Chowan County Board of Commissioners
SPECIAL MEETING
Monday February 16, 2026
Chowan County Public Safety Center
305 West Freemason Street
5:30 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, February 16, 2026, at 5:30pm before the regular 6pm meeting. The special meeting will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (6) Personnel. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, February 16, 2026
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Chair Kirby

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

- a. Minutes
Minutes of the January 20, 2026, Meeting.

4. Martin Luther King Jr. Day Celebration

George Lewis will provide the Board with suggestions for enhancing the annual Dr. Martin Luther King Jr. celebration to include a partnership between the County, Town and School System to hold future celebrations at the new John A. Holmes High School.

5. Bleacher Repair – DF Walker High School Gym

The Board has been provided with a quote to repair the bleachers in the DF Walker High School gym using parts from the bleachers that are being removed from the John A. Holmes High School Gymnasium. The cost for this repair will be paid using remaining ARPA funds.

6. Bennett’s Millpond RFP

The project was originally put out for bids on in January 2025. In February of that year, the Board reviewed the two bids received and requested that the RFP be amended so that the bids received were for more specific scope of work. Included in the Board packet is a new RFP for 2026. The Board will review and consider approval of the revised RFP for Bennett’s Millpond before putting the project out for bid.

7. Soil and Water Annual Report

Jacob Peele will provide the Board with the annual report from Soil and Water.

8. Sheriff’s Office Trucks

The Sheriff has three trucks that were part of the Enterprise lease program and are at the end of their leases. The County is interested in purchasing one of the trucks for Soil and Water. The purchase price of the Chevrolet truck which has 64,000 miles on it is \$23,000. Based on the agreement with Perquimans County for Soil and Water operations, Chowan would pay half of the purchase price and Perquimans would pay the other half. Chowan’s portion for the purchase is \$11,500. The cost for this purchase will be paid using remaining ARPA funds.

9. Jail Replacement Options

Over the past 2-3 years the Board has discussed the need for a new county jail. The County Manager has looked at various options for replacement of the existing Chowan County Detention Center (Jail). Options that have been explored included the construction of a new jail, construction of a new regional jail with neighboring counties, as well as joining existing local regional jails. Mr. Howard will provide the Board with estimated costs for each option.

10. Appointment

Trillium Health Resources Regional Advisory Board

The current appointee had to resign from the Board for personal reasons. North Regional Director Bobbie Lowe has recommended the Board consider the appointment of Claire Mills to fill the vacant seat on the regional board.

11. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2026-038

BA2026-039

BA2026-040

BA2026-041

b. Financial Report

Finance Officer Cathy Smith will provide the Board with financial reports for December 2025.

12. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

13. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

14. Timely and Important Matters

15. Adjourn