

Chowan County Board of Commissioners
Regular Meeting

Monday, August 19, 2024
Northern Chowan Community Center
2869 Virginia Road
Tyner, NC 27980
6:00pm

**This meeting will be held at the Northern Chowan Community Center
Please note this change from our regular meeting location!**



AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Cummings

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Approval of Minutes

Minutes of the July 24, 2024 CIP Committee and the August 5, 2024 Regular and Special Meetings.

4. Grant Pre Application – Recreation Department

Recreation Co-Director Shannon Ray will provide the Board with a request to apply for grant funds from North Carolina Amateur Sports. The grant request is for \$20,000 with no required matching funds. The grant monies, if awarded, will be used for the purchase of two new scoreboards and a batting cage for Earnhardt field.

5. 911 (Central Communications) Employee Salary Adjustment

Sheriff Basnight requests the Board approve salary adjustments totaling \$3,763 for three of his employees in Central Communications. Additionally, it is recommended these salary adjustments be paid retroactive to July 1, 2024.

6. Appointment

Opioid Settlement Funds Committee

It is recommended that the Board appoint a committee to provide recommendations to the Commissioners regarding the use of Opioid Settlement Funds.

It is recommended the following appointments be made to the Committee:

- County Commissioner (to serve as Chair)
- County Manager
- Finance Officer
- Town Council Appointee
- Trillium Health Resources Vice President
- EMS Director
- Sheriff
- Health Department Representative

It is recommended the committee meet in September to begin forming recommendations to the Board.

7. Financial Items

Ms. Smith will present the following:

- a. 2024 Fiscal Year Budget Amendments (Clean Up)
2024-088
2024-089
- b. 2025 Budget Amendments
2025-001
2025-002
2025-003
2025-004

8. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

9. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

10. Timely and Important Matters

11. Adjourn