



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, June 17, 2024
Chowan County Public Safety Center
305 West Freemason Street
5:30 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, June 17, 2024 at 5:30pm before the regular 6pm meeting. The special meeting at 5:30pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (5) contract negotiations. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, June 17, 2024
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Chair Kirby

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

- a. Tax Refund/Release Report

Riddick, P.	\$195.57	Overpayment
Felton, D.	\$100.00	Overpayment
Gilbert, E.	\$406.04	Overpayment

4. Opioid Settlement Funding Input Session

County Manager Kevin Howard will provide an update on the settlement funds received to date and additional funds anticipated. He will provide information on the distribution options that are permissible under the memorandum of agreement (MOA) between the State and Local Governments. The MOA states that each County receiving settlement funds shall hold one annual meeting with all municipalities in the County to receive input as to proposed uses of the settlement funds. The Edenton Town Council has been invited to attend the Commissioner meeting and the Chair will open the floor to receive questions or comments from the Town Council in attendance.

5. FY 2024-25 Budget Ordinance

The Board will consider adoption of the FY 2024-25 Chowan County Budget Ordinance.

6. Trillium Health Resources Annual Report

Northern Regional Director Bobbie Lowe will present the Chowan County Annual Report from Trillium Health Resources.

7. Recreation Bond Referendum Items

The Board will review and consider approval of the following:

Resolution Introducing Bond Order and Calling for a Public Hearing

Statement of Disclosure

Publication of Bond Order

8. Appointments

COA Board of Trustees

Due to NC House Bill 259 and restructuring of the COA Board of Trustees. Due to Chowan County providing plant funds to the college, a request has been made to appoint one additional member to the COA Board of Trustees from Chowan County.

Chowan County ABC Board

The seat is currently held by Robert Turner who has indicated his interest in reappointment. The vacancy has been advertised since March.

Chowan County Board of Adjustment

Board of Adjustment members Brian White and Sheri Hare are eligible for and would like to be reappointed to the Chowan County Board of Adjustment.

Airport Commission

Carey Parrish is eligible for and would like to be reappointed to the Airport Commission.

9. Essential Single Family Rehabilitation Loan Policies (ESFRLP)

The Albemarle Commission is administering the program monies awarded by the North Carolina Housing Finance Agency (NCHFA) to Chowan County for the rehabilitation of homes in Chowan County. The funding requires that the Board adopt the following policies:

- Proposed Assistance Policy
- Proposed Procurement and Disbursement Policy
- Language Access Plan

10. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2024-076

BA2024-077

b. Financial Report May 2024

Finance Officer Cathy Smith will provide the Board with financial reports for May 2024.

11. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

12. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

Appointment of Acting County Manager

It is recommended that the Board appoint Carrie Byrum to serve as acting County Manager during the time the Manager is unavailable while on vacation.

13. Timely and Important Matters

14. Adjourn