



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, May 6, 2024
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, May 6, 2024 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (3) attorney client. The regular meeting at 6:00pm will follow.

Chowan County Board of Equalization and Review
Meeting
Monday May 6, 2024
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Oath

Board Clerk Susanne Stallings will administer the oath of office any Board of Equalization and Review members who have not received the oath.

Presentation of Appeals

- Citizens having appropriately and timely appealed their property valuations to the Tax Department will be scheduled for appeal hearings. Tax Administrator Chris Hill will present the appeals that have been received to date.

The deadline for appeals to be submitted to the Chowan County Tax Office is May 6, 2024 at 5pm.

Adjourn

Chowan County Board of Commissioners
Regular Meeting
Monday, May 6, 2024
Chowan County Public Safety Center
305 West Freemason Street
Immediately following the Board of Equalization and Review

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Evans

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Surplus

The Sheriff has identified the following vehicle as surplus. The Board is asked to declare the vehicle as surplus and authorize the sale of it on Gov Deals.
2007 Chevrolet Impala VIN 2949

4. Recreation Master Plan Update and Adoption

Nate Halubka from McGill and Associates will present the Board with the Recreation Master Plan. The Board will consider approval of a resolution adopting the 2024 Master Plan.

5. FY 2024-25 Budget Presentation – Schedule Public Hearing

Mr. Howard will present the Board with the proposed FY 2024-25 budget and budget message. Budget work sessions have been scheduled for May 13th, 14th and 22nd and will be advertised on the County's website.

It is in order for the Board to schedule the public hearing on the proposed budget for June 3, 2024 at 6:00pm.

6. Resolutions

Older Americans Month

The Board will consider approval of a resolution as proposed by the Area Agency On Aging that requests that Chowan County Board of Commissioners declare May as Older American’s Month.

World Elder Abuse Awareness Day

The Board will consider approval of a resolution as proposed by the Area Agency On Aging that requests that Chowan County Board of Commissioners declares June 15, 2024 as World Elder Abuse Awareness Day in Chowan County.

7. Lease Agreement –Hicks Field

Chowan County intends to adopt a resolution authorizing a lease of County-owned property located at 500 Woodard Street Edenton, NC, known as Historic Hicks Field for the purpose of providing the residents of Chowan County with the opportunity to attend and view summer baseball. The resolution authorizes the lease of the above-described real property to Edenton Chowan Community Foundation and Edenton Steamers, for a period of (5) five years commencing on the 2024 Steamers Season through the 2029 Steamers Season. The Edenton Steamers proposes to use the Leased Property for the purpose of operate a summer league baseball team. Compensation to Chowan County shall be provided in annual expenditures on maintenance and improvements for the use of the ballpark. A copy of the proposed lease is available for public inspection on the Chowan County Managers Office, located at 305 West Freemason Street Edenton, NC.

8. Chowan County America 250 Committee

At the April 29th meeting the Board approved a resolution of support for the Chowan County America 250 Committee. The Board will review and consider approval for Chowan County to apply for grant funds from America 250 to commemorate the 250th Anniversary of the United States of America.

9. Annual Report – Animal Control

Animal Control has provided a copy of its annual report in the Board packets as FYI.

10. Appointments

The Board will consider the following appointments:

Shepard Pruden Memorial Library

The vacancy has been advertised for 30 days. The Library Board of Trustees recommends that the Board appoint Naomi White to the Shepard Pruden Memorial Library Board.

Edenton Board of Adjustment

It is recommended that the Board reappoint Derrick Armstead to the Edenton Board of Adjustment.

Albemarle Commission Area Agency on Aging, Regional Advisory Council (RAC)

The Commission requests the Board reappoint Glorious Elliott to this Council. It is recommended the appointment be for a four (4) year term.

11. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2024-061

BA2024-062

BA2024-063

BA2024-064

12. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

13. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

14. Timely and Important Matters

15. Adjourn