



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, April 15, 2024
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, April 15, 2024 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (6) personnel. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, April 15, 2024
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Kehayes

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Minutes

The Board will review and consider approval of the April 1, 2024 Board of Equalization and Review, Regular and Special Meetings.

b. <u>Tax Refund/Release Report</u>		
Johnson, J.	\$426.59	Paid Twice
Moore, T.	\$328.81	Paid Twice
Gilbert, E.	\$406.04	Overpayment

c. Surplus

Over the past two years the Board has approved items to be sold on Gov Deals or to be disposed through electronics disposal. In preparation for the upcoming Gov Deals sale it was determined some items should be disposed through electronics disposal that were originally approved to be sold. The clerk has provided the Board with a full updated list of all the items to be declared surplus and sold on Gov Deals or disposed through electronics disposal. The means for disposal is listed next to each item. Several new items have also been identified for surplus sale and these are recommended to be sold on Gov deals have been added to the list.

The Gov Deals sale is scheduled to begin on April 30 and will end on May 9, 2024.

Additionally, it is requested that the County Manager be authorized to determine if unsold items should be relisted for sale or disposed of following the sale (all vehicles will be relisted).

4. Annual Health Insurance Renewal

Representatives with Pierce Group Benefits will present the Board with information on the annual plan renewal rates.

The Board will review and consider approval of the service agreement between Chowan County and Pierce Group Benefits

5. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2024-058

BA2024-059

BA2024-060

6. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

7. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

8. Timely and Important Matters

9. Adjourn