



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, March 4, 2024
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, March 4, 2024 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (3 and 5) attorney client and contract negotiations. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, March 4, 2024
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner McLaughlin

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

- a. Minutes
The Board will review and consider approval of the February 19, 2024 Regular Meeting and February 26, 2024 CIP Committee Meeting.
- b. Tax Refund/Release Report
Dwelling LLC \$574.27 Overpayment

4. Recreation Department Pre Grant Application

The recreation department will present the Board with a grant pre application for consideration for improvements to Bennett's Millpond.

5. Register of Deeds Office and Clerk of Court Renovation Quotes

The County Manager will present the Board with bids for carpet, painting and electrical work at the Courthouse (Register of Deeds and Clerk of Court offices).

6. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments
BA2024-050

b. Financial Report January 2024
Finance Officer Cathy Smith will provide the Board with financial reports for January 2024.

c. Update on JA Holmes Highschool Project Expenses

7. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

8. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

9. Timely and Important Matters

10. Adjourn