



Chowan County Board of Commissioners

Regular Meeting

Monday, February 19, 2024

Chowan County Public Safety Center

305 West Freemason Street

6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Cummings

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Minutes

The Board will review and consider approval of the February 5, 2024 Regular and Special Meetings.

4. Jail Southern Health Contract

The Sheriff will provide the Board with an updated contract between Chowan County and Southern Health Partners for inmate medical services at the jail.

5. Center Hill Crossroads Fire Department Truck Purchase

Center Hill Crossroads Fire Department has provided an invoice for the purchase of a 2024 Pumper/Tanker truck in the amount of \$437,268.

Staff will provide the Board with a Budget Amendment to utilize General Fund Balance for the purchase of the truck and a reimbursement resolution which will allow the Fire Fund to reimburse the General Fund over a period of five years at an interest rate of 4.66%.

6. Perquimans County Communications Tower

Perquimans County wishes to construct a communications tower at the PCG Landfill Transfer Station site located off of Perry's Bridge Road. In order to construct the tower at the site both Gates and Chowan County are asked to approve the subdivision of a 26,118.55 square foot parcel where the tower and equipment will be located. A copy of the plat and proposed equipment are included in the Board's packet.

7. Audit Contract

The Board will consider approval of the audit contract with Thompson, Price, Scott, Adams & Co., P.A. (TPSA) for 2024. This is the 2nd year of the 3 year contract.

8. Annual Report – Soil and Water Conservation

Jacob Peele will provide the Board with the annual report from Soil and Water Conservation.

9. McGuire Wood Contract

The Board will review and consider approval of a contract with McGuire Wood, who will serve as bond counsel.

10. Appointments

Chowan County Planning Board

Matt Floyd and Brian Ward are eligible for and requesting reappointment.

11. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

2024-044

2024-045

2024-046

2024-047

2024-048

2024-049

12. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

13. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

- Update on Recreation Bond

14. Timely and Important Matters

15. Adjourn