



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, March 6, 2023
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, March 6, 2023 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (3 and 5) attorney client and contract negotiations. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, March 6, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Taylor

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Tax Refund Release Report

Riddick, D. \$118.58 Paid Twice

b. Correction to February 20, 2023 agenda

The agenda at the February 20th meeting listed a tax refund for D. Architzel in the amount of \$317.16, however the refund report attached to the agenda packet showed the correct refund amount of \$917.16. The amount on the agenda was a typo. The Board by consent accepts the correct refund amount and notes the error on that agenda.

4. PARTF Grant Public Forum

The Chowan County Board of Commissioners will hold a public input session on Monday, March 6, 2023 at 6pm at the Chowan County Public Safety Center, 305 West Freemason Street. The purpose of the public meeting is to receive public input on the Edenton Chowan Recreation Department's application for grant funding through the North Carolina Park and Recreation Trust Fund for renovations and upgrades to the gymnasium at the DF Walker Community Center (Oakum Street). The Public Input period will be during the regular Commissioner meeting.

5. Vincent Valuations Contract

The Board will review and consider approval of the proposed contract with Vincent Valuations for revaluation services from February 2023 to October 2026.

6. RFQ – Radio Communications Study

EM Coordinator Cord Palmer and the County Manager will present the Board with a proposal to issue an RFQ for a county-wide radio communications study.

7. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2023-058

BA2023-059

BA2023-060

BA2023-061

b. Update on JA Holmes Highschool Project Expenses

c. Financial Report January 2023

Finance Officer Cathy Smith will provide the Board with financial reports for January 2023.

8. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

9. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

10. Timely and Important Matters

11. Adjourn