



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, April 3, 2023
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, April 3, 2023 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (5 and 6) contract negotiations and personnel. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, April 3, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Evans

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Tax Refund Release Report

Martine, R.	\$400.00	Overpayment
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4. Edenton Chowan Recreation Department and Boys and Girls Club Memorandum Of Understanding (MOU)

The Board will review and consider approval of an MOU between the Recreation Department and the Boys and Girls Club for use of the DF Walker Facilities that are managed by the Recreation Department. The MOU is a requirement of the PARTF grant.

5. NCDOT Abandonment Petition

The Board will review and consider approval of a petition to NCDOT to abandon a spur of Rocky Hock Road that is located in front of Rocky Hock Baptist Church as requested by neighboring property owners.

6. EMS Items

Bedroom Modifications at Center Hill

The Board will consider a request to modify two bedrooms at Center Hill Fire Department to provide private sleeping quarters. The cost for this modification is not to exceed \$15,000.

Ambulance Upgrade

The Board will consider a request to refurbish the patient compartment and safety equipment on the EMS 2 ambulance. The ambulance is a 2014 model which recently underwent engine replacement. The cost for the upgrades is \$37,542.82.

Ambulance Order

EMS Director will request the Board grant authorization for staff to order an ambulance with a delivery date of 24-36 months out to reduce the production turn around time due to the supply/work force shortages.

7. Opioid Wave Two Settlement

The Board will review and consider a supplemental agreement for additional funds settlements of the opioid litigation and the Board will consider approval of a Resolution which Approves the Supplement to the Agreement relating to the additional wave two settlement funds.

8. Ordinance Update RFP Proposal

The Planning Department received one proposal for the Ordinance Update. He stated that based on conversations with other interested firms, the cost for the update is more than what was budgeted in the original RFP (\$50,000). He will request permission from the Board to submit a revised RFP.

9. Financial Items

Finance Officer Cathy Smith will present the following:

- a. Current Fiscal Year Budget Amendments
BA2023-065
BA2023-066
- b. Update on JA Holmes Highschool Project Expenses
- c. Financial Report February 2023
Finance Officer Cathy Smith will provide the Board with financial reports for February 2023.
- d. Audit Contract- Thompson, Price, Scott, Adams & Co, P.A. (TPSA)
The Board will review and consider approval of the contract and engagement letter between Chowan County and TPSA
- e. ARPA Policies
Five policies are attached for the Board's review and consideration.

10. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

11. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

- Resignation of Tax Administrator

12. Timely and Important Matters

13. Adjourn