



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, April 17, 2023
Chowan County Public Safety Center
305 West Freemason Street
5:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, April 17, 2023 at 5:00pm before the regular 6pm meeting. The special meeting at 5:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (5 and 6) contract negotiations and personnel. The regular meeting at 6:00pm will follow.

Chowan County Board of Commissioners
Regular Meeting
Monday, April 17, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Cummings

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Approval of Minutes

Minutes of the March 20, 2023 Regular and Special Meetings; March 22, 2023 Retreat; March 27, 2023 Special Meeting; April 3, 2023 Regular and Special Meetings.

b. Tax Refund Release Report

Boan, S.	\$114.70	Overpayment
Winston, O.	\$493.06	Paid Twice

c. Surplus Boat Motor – In 2022 the County purchased a boat (Bayrider) for access to waters that are too shallow for the larger boat. It was known at that time that the motor on this boat was not operational and the Sheriff’s Office was able to secure another motor. It is recommended that the Board authorize staff to surplus the original motor and sell it on Gov Deals as there is some interest from buyers wanting it for parts.

4. COA Items

Update from the President

COA President, Dr. Jack Bagwell will provide the Board with an update from COA and the Edenton-Chowan Campus.

Senate Bill 692

Dr. Bagwell will discuss the impacts of Senate Bill 692 on the community college system.

Building D Roof Replacement

The COA Board of Trustees has provided the Board with a recommendation and quote to replace the roof on Building D at the Edenton-Chowan campus. COA recommends B&M Roofing Contracts as the low bidder to replace the roof at a cost of \$94,727.

5. Annual Health Insurance Renewal

Representatives with Pierce Group Benefits will present the Board with information on the annual plan renewal rates.

The Board will review and consider approval of the service agreement between Chowan County and Pierce Group Benefits

6. Interim Tax Administrator Appointment

Due to the resignation of the Tax Administrator, it is in order for the Board to make an interim appointment effective April 28, 2023.

7. Appointment Hospital Directors Council

The ECU Health Chowan Hospital Directors Council is requesting approval for the recommendation of Key Stage to fill the expiring term of Scott Creighton. Additionally, the Board requests the appointment of J.C. Cole to fill the expiring term of Todd Tilley.

8. Financial Items

Finance Officer Cathy Smith will present the following:

a. Current Fiscal Year Budget Amendments

BA2023-067

BA2023-068

9. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

10. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

11. Timely and Important Matters

12. Adjourn