



Chowan County Board of Commissioners
SPECIAL MEETING
Monday, June 19, 2023
Chowan County Public Safety Center
305 West Freemason Street
3:00 pm

AGENDA

The Chowan County Board of Commissioners will hold a special meeting on Monday, June 19, 2023 at 3:00pm before the regular 6pm meeting. The special meeting at 3:00pm will be held in the Chowan County Public Safety Center (305 West Freemason St. Edenton, NC).

The purpose of this special meeting will be a closed session to meet in accordance with NCGS 143-318-11 (a) (6) personnel. The regular meeting at 6:00pm will follow.

Chowan County Board of Equalization and Review
Monday June 19, 2023 (recessed June 5, 2023)
Chowan County Public Safety Center
305 West Freemason Street
6:00pm

Continuation of Appeal from May 22, 2023 and June 5, 2023

Friends of the Taylor Theater – 208 S Broad Street Edenton, NC

The Board requested that the following appeal be heard at the June 19th meeting to allow staff to review measurements and adjust interior square footage calculations.

Adjourn

It is in order to Adjourn the Board of Equalization and Review.

Chowan County Board of Commissioners
Regular Meeting
Monday, June 19, 2023
Chowan County Public Safety Center
305 West Freemason Street
6:00pm (following Board of Equalization and Review)

AGENDA

Regular Meeting

- a. Call to Order
- b. Pledge
- c. Invocation Commissioner Kehayes

1. Approval of Draft Agenda

2. Public Comment

In accordance with NCGS 153A-52.1 The Board will allow a maximum of 3 minutes per speaker during the Public Comment Period.

3. Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

- a. Approval of Minutes
Minutes of the May 18, 2023 Meetings.

4. Opioid Settlement Funding Input Session

County Manager Kevin Howard will provide an update on the settlement funds received to date and additional funds anticipated. He will provide information on the distribution options that are permissible under the memorandum of agreement (MOA) between the State and Local Governments. The MOA states that each County receiving settlement funds shall hold one annual meeting with all municipalities in the County to receive input as to proposed uses of the settlement funds. The Edenton Town Council has been invited to attend the Commissioner meeting and the Chair will open the floor to receive questions or comments from the Town Council in attendance.

5. Trillium Health Resources Annual Report

Northern Regional Director Bobbie Lowe will present the Chowan County Annual Report from Trillium Health Resources.

6. FY 2023-24 Budget Ordinance

The Board will consider adoption of the FY 2023-24 Chowan County Budget Ordinance.

7. Chowan County Regional RO Water Treatment Plant- Bid Award – Test Well Study

An initial bid was held on May 25, 2023. The requirement to meet the three bid minimum for public opening was not met. A second bid date was advertised and held on June 6, 2023 where only two bids were received. The two bids were opened and read aloud. Bids were received from Magette Well and Pump Co. (\$886,025.50) and A.C. Schultes of Carolina (\$1,800,106). It is recommended that Chowan County tentatively award the bid to Magette Well and Pump. Final award of the project should be subject to approval by the County and an evaluation of qualification information as listed in the instructions to bidders

8. Relocation of Photos from Swain to COA

The Board will consider a request to relocate the photos from the halls outside of Swain Auditorium to the COA Culinary Arts Building once the space is renovated.

9. Appointments

County Planning Board

A vacancy for the seat in Area B is currently being advertised for applications. No applications have been received to date.

DSS Board

The appointment that is made by the Board of Commissioners expires June 30th. The Board will review the applications received to date and consider appointment.

Recreation Advisory Board

- Chad Cobb is a County appointee on this Board. It is recommended that Mr. Cobb be reappointed to the Recreation Advisory Board.

- A vacancy on this Board has been advertised for several months. The Recreation Advisory Board recommends the appointment of Courtney Phelps to fill this vacancy.

10. Mowing Contract

Bids for the County mowing contract are due on Friday, June 16, 2023. Mr. Howard will present the Board with the bids received and a recommendation for bid award.

11. Financial Items

Finance Officer Cathy Smith will present the following:

- a. Current Fiscal Year Budget Amendments
2023-079
2023-080
2023-081

- b. John A. Holmes High School Project Ordinance

- c. Update on JA Holmes Highschool Project Expenses

12. External Board/Committee Report

Board members are asked to report on the activities of the external boards to which they have been appointed.

13. Manager's Report

County Manager Kevin Howard will update the Board on any pending matters.

14. Timely and Important Matters

15. Adjourn