

CHOWAN COUNTY DEPARTMENT OPERATIONS COVID-19

This list will be updated as statuses change – Last updated June 5, 2020

Department/ Agency	Status
Administration (County Manager Office and Finance Office)	Offices closed to the public, staff will be available by phone or email for assistance– 482-8431
Animal Control	Offices closed to the public, staff will be available by phone or email for assistance-482-9807
Animal Shelter (Tri-County Animal Shelter)	Offices are closed to the public, appointments only for adoptions and reclaims. Staff is available by the phone or email 252-221-8514 .
Elections	Chowan county BOE will be re-opening to the public on Monday June 8, 2020 at 12:00 noon to accommodate the Filing period for the Soil and Water Supervisor Position and other voter processing business. The public will be asked to social distance. And it is recommended that you wear a mask to enter the building. Please enter the building at the left door on the paved parking lot and proceed to Suite “D” There are marks on the floor please follow them and we will take care of any needs that you may have concerning your voter registration and party issues.
Emergency Medical Service (EMS)	No visitors to the EMS stations. For non emergency questions, please call -482-4365
Information Technology (IT)	Offices closed to the public, staff will be available by phone or email for assistance
Land Records	Offices closed to the public, staff will be available by phone or email for assistance - 482-7157
Maintenance	Offices closed to the public, staff will be available by phone or email for assistance- 368-8950
NC Cooperative Extension Service	Offices closed to the public, staff will be available by phone or email for assistance- - 482-6585
Planning & Building Inspections	Offices closed to the public, staff will be available by phone or email for assistance 482-5618
Recreation Department	All activities cancelled, Walker Gym (Oakum Street is closed), the Northern Chowan Community Center is closed to the public.- 482-8595. Offices closed to the public, staff will be available by phone or email for assistance. The Community Care Clinic can be reached at – 221-2171
Register of Deeds	Please call before visiting the office. We urge the public to use all online services available. Visit the Chowan County Website/Register of Deeds page for information on recording instructions. Staff will be available by phone or email for assistance. – 482-2619
Senior Center	All activities are cancelled. Offices closed to the public, staff will be available by phone or email for assistance. – 482-2242 Starting, Monday, March 30, 2020 The Home Delivered (Meals on Wheels) program will be delivered three times per week. The Congregate Meal program remains pick up only however that schedule is being changed to three days per week also. For both services clients will receive a hot meal on Monday, Wednesday and Friday. On Monday and Wednesday an additional cold meal will be served so the clients will have meals for Tuesday and Thursday. Clients will be provided with the updated menus.

CHOWAN COUNTY DEPARTMENT OPERATIONS COVID-19

This list will be updated as statuses change – Last updated June 5, 2020

Department/ Agency	Status
Sheriff/ 911/ Jail	Visitors will not be allowed at the Chowan County Jail, no appointments for fingerprints will be made, and no new concealed carry applications will be accepted. Also, if you come to our office for any reason, we will do everything we can to help you but all communication will be through the window in our lobby. 252-482-8484
Social Services (DSS)	Offices closed to the public, staff will be available by phone or email for assistance– 482-7441 Public to apply for services by submitting an application online, telephone, email, fax or use of the Drop Box which is located in front of the agency. The Drop Box will be checked throughout the day with the exceptions of the weekends and holidays. Food and Nutrition Services, call to complete application over the phone or for instructions to obtain an application. Additional Instructions are posted on the County Website/Social Services Page.
Solid Waste (Convenience Sites)	Convenience sites will remain open however attendants will remain inside the building. Swap shops at the convenience sites are closed. For questions or concerns please call the PCG Landfill 252-297-3300.
Soil and Water	Offices closed to the public, staff will be available by phone or email for assistance-482-4127
Tax Office	Offices are open to take payments. You may also pay taxes or water bills in the following ways: 1. Online payment at our website www.chowancounty-nc.gov , under Tax or Water department; 2. Telephone payment by credit/debit card at 1-866-343-3612; 3. Payment by check placed in our drop box outside of our office at 305 W. Freemason St., Edenton, NC 27932 (cash payments are discouraged but can occur as long as identifying information is included to ensure proper payment); 4. Payment by mail to PO Box 1030, Edenton, NC 27932. No one will be allowed inside the Tax/Water secured Office except for County Staff. As always, any questions or concerns please call 252-482-8486 (option 2, Water/Tax Collections; option 3, Tax Assessment/Valuation). Flexibility can be utilized if customers are unable to make payment, in regards to water cut off, however ALL penalties and fees will continue to be assessed at this time.
Veterans Services	No walk in visitors, telephone service only for 21 days Call 252-482-1033
Water Department	Offices closed to the public, see the Tax Office information above we are open to take payments at the window, staff will be available by phone or email for assistance– 482-7477