

Joint Board of County Commissioners and Board of Education Committee Meeting
February 21, 2019
9:00am
ECPS Technology Dept
800 North Oakum St.
Edenton, NC 27932

Minutes

A Joint committee consisting of three Chowan County Board of Commissioners and three members of the Edenton Chowan Board of Education met on Thursday, February 21, 2019 at 9:00 am at the ECPS Technology Dept 800 North Oakum St. Edenton, NC 27932

Attendees:

County Commissioners/Staff

Chair Patti Kersey
Commissioner Ron Cummings
Commissioner Don Faircloth
Mr. Kevin Howard, County Manager
Susanne Stallings, Board Clerk

Board of Education/Staff

Chairman Gene Jordan
Mr. Ricky Browder
Mr. Paul Clifton
Dr. Rob Jackson, Supt.
Sarah Hare, Board Clerk

Chairman Gene Jordan of the Board of Education and Chair Patti Kersey of the County Commissioners called the meeting to order and welcomed all in attendance.

Superintendent Rob Jackson divided the committee into groups of two. The groups were provided a list of possible high school replacement timeline elements. The groups were asked to develop their timeline as to how the process should be handled going forward. A copy of the proposed timeline elements is attached to these minutes.

Ron Cummings and Paul Clifton presented their timeline. A theme throughout their proposed timeline was to allow for public input at various stages of the project.

Patti Kersey and Gene Jordan presented their timeline. Their timeline focused on making sure the public is aware of the cost of the project and that the Board of Commissioners and Board of Education be united in their efforts.

Don Faircloth and Ricky Browder presented their timeline. Their timeline noted that data is important for the decision making process to best determine if renovation or new construction is needed most.

Following the presentations Dr. Jackson discussed the similarities of the proposed timelines the following timeline consensus was reached:

1. Demographic Study and Facility Study
2. Public Information/Input (to include the Town of Edenton)

3. Educational visioning input session
4. Funding Plan
5. Construction Management Firm
6. Site Selection
7. Architect Selection
8. Bidding Process

The Committee highlighted that Public Information and Input will be needed throughout steps 1 through 7.

County Manager Kevin Howard provided the committee with a handout on the County's Debt Service Payoff schedule. A copy of the handout is attached to these minutes. Mr. Howard noted that debt begins to be paid off in 2021 and by 2024 it will be paid in full.

The committee discussed the timing of a bond referendum on the ballot. The committee will need to know if this is required to be done during a general election year.

Mr. Howard noted the County has several capital needs to be addressed before the bond payment and he noted that the bond payment has to include a tax increase. He stated the County may want to secure a financial advisor to look for any way to creatively fund the project.

Dr. Jackson noted a demographic study would not cost more than \$20,000. He noted the first two items may be included in the FY 2019-20 budget request.

The next meeting the committee will discuss the processes for:

- Bring in the LGC to discuss the bond process requirements
- Cost of demographic study
- Cost of facility study

The committee discussed the next meeting date. The Manager and Superintendent will meet to determine the meeting date

Being no further business, the meeting was adjourned.

Patti F. Kersey, Chair

Susanne Stallings, Clerk



Joint BOCC/BOE School Replacement Committee

ECPS Technology Department
800 North Oakum Street
Edenton, NC 27932

Thursday, 02.21.2019

Attendees

Chair Gene Jordan
Mr. Ricky Browder
Mr. Paul Clifton
Dr. Rob Jackson, *Superintendent*
Sarah Hare, *Board Clerk*

Chair Patti Kersey
Mr. Ron Cummings
Mr. Don Faircloth
Mr. Kevin Howard, *County Manager*
Mrs. Susanne Stallings, *Board Clerk*

Agenda

Welcome

1. Chair Gene Jordan, Edenton-Chowan Schools Board of Education
2. Chair Patti Kersey, Chowan County Board of Commissioners

John A. Holmes High School Facility Replacement Timeline

1. Small Group Work - All
 2. Questions and Discussion - All
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Action Items

- 1.

Next Meeting (3/31/19) Agenda Items

1. Verify date/location
- 2.

Possible High School Replacement Timeline Elements

- _____ Conduct Demographic Study
- _____ Public Information Meeting
- _____ Public Input Meeting
- _____ Determine included Building Elements (i.e. Community Pool, Performing Arts Center)
- _____ Selection of Architect
- _____ Selection of school site
- _____ Educational visioning sessions with stakeholders
- _____ Development of preliminary drawings by architect
- _____ Selection of Construction Management Firm
- _____ Review of preliminary drawings with NCDPI
- _____ Complete detailed specifications
- _____ Secure of local authorization of funds.
- _____ Advertisement of construction documents for bid
- _____ Award of construction contract
- _____ Receipt and Evaluation of bids
- _____ Groundbreaking Ceremony
- _____ Completion of site development
- _____ Completion of building construction
- _____ Conduct Facility Study

County Debt Service Pay Off Schedule

	2019/20	2020/21	2021/22	2022/23	2023/24
PSC	\$ 1,009,454.00	\$ 1,009,800.00	\$ 1,008,988.00	\$ 1,009,736.00	
Library	\$ 91,988.00	\$ 88,292.80	\$ 84,626.80		
Library	\$ 137,120.00	\$ 110,568.00	\$ 186,544.00	\$ 393,870.00	\$ 208,488.00
EOC	\$ 120,820.08	\$ 120,586.40	\$ 120,312.80		
NCCC	\$ 193,972.95	\$ 190,316.50			
DF Walker	\$ 582,274.27				
High School	\$ 103,573.00	\$ 103,573.00			
Total	\$ 2,239,202.30	\$ 1,623,136.70	\$ 1,400,471.60	\$ 1,403,606.00	\$ 208,488.00
Amount paid Off		\$ 616,065.60	\$ 222,665.10	\$ (3,134.40)	\$ 1,195,118.00
Amount Available			\$ 838,730.70	\$ 835,596.30	\$ 2,030,714.30