

Regular Meeting
Monday, September 19, 2011
9:00 am
Chowan County Public Safety Center
305 West Freemason Street

MINUTES

The Chowan County Board of Commissioners held a regular meeting on Monday, September 19, 2011 at 9:00 pm in the Chowan County Public Safety Center, 305 West Freemason Street Edenton NC. Present: Chairman Eddy Goodwin, Vice Chairman Keith Nixon, Commissioners Jeff Smith Emmett Winborne. Staff Present Interim County Manager John Ed Whitehurst and Board Clerk Susanne Stallings.

Commissioners Ralph Cole, Ellis Lawrence and John Mitchener were absent.

Chairman Eddy Goodwin called the meeting to order.

Oath of Interim Manager

Board Clerk Susanne Stallings administered the oath to the Interim County Manager John Ed Whitehurst.

Public Comment

Town of Edenton Mayor Roland Vaughan extended his appreciation to the County and the County employees for working together during Hurricane Irene. He said he appreciated all efforts.

Richard Bunch stated he appreciated all that the County had done during the storm. He thanked the County and the Town for their efforts and welcomed Mr. Whitehurst.

Barbara Yates stated she was a friend and volunteer at the Animal Shelter she stated she wanted the shelter to be a top priority for the new manager and interim manager as well.

Being no further public comment, Chairman Goodwin presented the consent agenda.

Consent Agenda

a. **Approval of the minutes of the August 1, 2011 and August 15, 2011 meetings.**

Ms. Stallings noted a correction to the executive session minutes of August 1st.

b. **Recommended Budget Amendments**

BA-1112-021

Fund 41 Hurricane \$ 14,000

Increase revenue from FEMA and NC Dept of Emergency Management

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| Fund 41 | Hurricane | \$ 14,000 | Increase expenditures for debris reduction and disposal of debris cleared by NCDOT on state maintained roads in Chowan County |
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BA-1112-022

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| Fund 41 | Hurricane | \$ 41,114 | Increase revenue from FEMA, NC Dept of Emergency Management and insurance proceeds |
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| Fund 41 | Hurricane | \$ 41,114 | Increase expenditures for hurricane related damage to various county buildings including College of the Albemarle, Library, EMS, Senior Center, Courthouse, Old Jail/Jailer's House Cannon's Ferry Riverwalk, Purser Maintenance shop and K-9 kennel |
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Surplus Property

A request from EMS to surplus 4 monitors due to a grant received. A requirement of the grant is to trade old monitors in exchange for new monitors.

EMS Director Colin Ryan stated EMS was awarded a grant for 5 monitors with the condition that four of the other monitors be traded in. He stated the monitors were crucial in reading different angles of the heart for emergency patients.

Commissioner Smith asked if the new monitors required additional training.

Mr. Ryan stated that he would attend a one day training and will be able to train his staff.

Commissioner Nixon thanked Mr. Ryan for seeking the grant and reducing the future capital expenditures. He then moved that the Board approve the consent agenda as presented. Chairman Goodwin asked for all in favor, the motion passed unanimously (4-0).

Economic Development Initiative

Cy Rich from Edenton Chowan Partnership provided the Board with a presentation on a proposed initiative regarding Economic Development in Chowan County. He stated the group has a vision of combining local government and private businesses to enhance Economic Development in Chowan County. The Board is planned to have 3 private citizens from the County and 3 from the Town of Edenton. The County and Town Managers will serve ex-officio. The goal of the partnership is to bring people, business and better train workers in Chowan County. He stated the group is developing a funding proposal and will bring it back to the Board for its consideration.

Commissioner Winborne asked about the role of the Chamber of Commerce.

Mr. Rich stated the partnership feels the role of the Chamber is to support existing businesses. He stated the model of the partnership is one from Henderson County NC that is working well for that County with regards to private/public partnerships. He stated that additional grant monies would be sought but the grantors are looking for partnerships between Counties and Towns and this initiative would address that.

EMS Annual report

EMS Director Colin Ryan provided an update on the activities of EMS for the past year (a copy of the PowerPoint is in the meeting file labeled September 19, 2011).

County Motto Contest

Chairman Goodwin stated that attached is a list of entries received to date for the Board's consideration he asked that the Board members email the clerk their top 5 selections from the list.

Timely and Important Matters

Resolution Designation of Applicants Agent

Board Clerk Susanne Stallings presented a resolution from NEDEM for designation of two agents as points of contact for Chowan County and Disaster Assistance applications. The proposed designees are Finance Officer Lisa Jones and EM Director Cordell Palmer. Commissioner Smith moved that the Board adopt the resolution as presented. Chairman Goodwin asked for all in favor, the motion passed unanimously (4-0).

MOA Martin County and Chowan County

Board Clerk Susanne Stallings presented a MOA between Martin and Chowan Counties for a generator purchased in 2007. She stated that the grant used to purchase the generator for Chowan Emergency Management was administered by Martin County. She stated that as it was explained to her by the EM Director, the generator has been in Chowan's possession and now as part of the grant close out, the MOA places the responsibility for continued maintenance and acceptance of the generator on Chowan County.

Sheriff Dwayne Goodwin stated that it is common for Counties to partner on these grants and the generator would remain in the Emergency Management possession.

Chairman Goodwin passed the gavel to Commissioner Winborne and moved that the County adopt the MOA as presented. Commissioner Winborne asked for all in favor the motion passed unanimously (4-0). Commissioner Winborne returned the gavel to Chairman Goodwin.

Jury Commission

Board clerk Susanne Stallings stated she will advertise the Jury Commission vacancy for one month with the Board's consent. There was no objection.

Hurricane Irene Update

Finance Officer Lisa Jones stated she was meeting with FEMA and the monies for category A and B have been released.

Executive Session

Commissioner Nixon then moved that the Board go into Executive Session in accordance with NCGS 143-318.11(a) (5). Chairman Goodwin asked for all in favor, the motion passed unanimously (4-0).

The minutes of the executive session are sealed.

Commissioner Nixon moved that the Board close the executive session. Chairman Goodwin asked for all in favor, the motion passed unanimously (4-0).

Real Property Sale

Commissioner Jeff Smith moved to advertise the offer in the amount of \$7,000 for the 10 day upset bid process. Chairman Goodwin asked for all in favor the motion passed unanimously (4-0).

Adjourn

Being no further business before the Board, the meeting was adjourned

Chairman
Edward C. Goodwin

Clerk