

Special Meeting  
Wednesday, September 14, 2011  
9:00 am  
Chowan County Public Safety Center  
305 West Freemason Street

MINUTES

The Chowan County Board of Commissioners held a special meeting on Wednesday, September 14, 2011 at 6:00 pm in the Chowan County Public Safety Center, 305 West Freemason Street Edenton NC. Present: Chairman Eddy Goodwin, Vice Chairman Keith Nixon, Commissioners Jeff Smith Emmett Winborne, Ralph Cole, Ellis Lawrence (came in during Executive Session) and John Mitchener. Staff Present Interim County Manager Carrie Byrum and Board Clerk Susanne Stallings.

Chairman Eddy Goodwin called the meeting to order, he then provided the following updates:

**Debris Pickup**

He has signed authorization as the county will be responsible for the costs of debris reduction

**Health Department Relocation**

Mr. Parks has provided the Board with a progress report on the move. The project is expected to come in under budget.

**Executive Session**

Commissioner Nixon then moved that the Board go into Executive Session in accordance with NCGS 143-318.11(a) (1) (5) & (6). Chairman Goodwin asked for all in favor, the motion passed unanimously (6-0).

The minutes of the executive session are sealed.

Commissioner Nixon moved that the Board close the executive session. Chairman Goodwin asked for all in favor, the motion passed unanimously (6-0).

**Hiring of Interim County Manager**

Commissioner Smith moved that the Board authorize Chairman Goodwin to contact John Ed Whitehurst and hire him as part time interim county manager, \$50 per hour, keep travel expenses below the budgeted \$400 per month and allow Mr. Whitehurst to begin work as soon as possible if all terms are agreeable. Chairman Goodwin asked for all in favor, the motion passed unanimously (7-0).

The Board discussed organization of Admin and decided to look into this more after the salary study is complete.

**Timely and Important Matters**

Commissioner Smith asked Ms. Byrum to look into the mowing at the Northern Chowan Community Center. He stated the grass was tall there He also asked that Ms. Byrum check with COA on the pot hole and the bushes that need trimming.

**Adjourn**

Being no further business before the Board, the meeting was adjourned

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Chairman  
Edward C. Goodwin

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Clerk