

Special Meeting – Closed Session
Tuesday, May 24, 2016
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC
9:00am

Present: Chairman Jeff Smith Commissioners John Mitchener, Ellis Lawrence and Alex Kehayes.

Staff present: County Manager Kevin Howard, Human Resources Director Carrie Byrum and Clerk Susanne Stallings.

Commissioners Emmett Winborne, Keith Nixon and Greg Bonner were absent.

Closed Session

Commissioner Mitchener moved that the Board go into closed session, in accordance with NCGS 143-318 (11) (a) (6) personnel. Chairman Smith asked for all in favor, the motion passed unanimously (4-0).

The minutes of the closed session are sealed.

Commissioner Kehayes moved to come out of closed session. Chairman Smith asked for all in favor, the motion passed unanimously (4-0).

Adjourn

Commissioner Mitchener moved to adjourn the meeting. Chairman Smith asked for all in favor, the motion passed unanimously (4-0).

Jeffery Smith, Chairman

Susanne Stallings, Clerk

**Emergency Meeting
Tuesday, May 24, 2016
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC
10:00am**

Present: Chairman Jeff Smith Commissioners John Mitchener, Ellis Lawrence and Alex Kehayes.

Staff present: County Manager Kevin Howard and Clerk Susanne Stallings.

Commissioners Emmett Winborne, Keith Nixon and Greg Bonner were absent.

Fireworks Display Request

Sheriff Goodwin provided the Board with a request to display fireworks to the property adjacent to Hicks Field belonging to Edenton Chowan Schools. He stated that John A. Holmes High School baseball team is in the division 2A final four round of the playoffs. He stated that if the team wins their home game, he has been asked to set off fireworks. He stated the Schools will provide the blanket insurance policy and he provided the Board with a copy of his operators license and site plan. He requested permission for a period of one week May 24th through May 31st.

Commissioner Lawrence moved to approve the display for the period of May 24th through May 31st. Chairman Smith asked for all in favor, the motion passed unanimously (4-0).

Adjourn

Commissioner Mitchener moved to adjourn the meeting. Chairman Smith asked for all in favor, the motion passed unanimously (4-0).

Jeffery Smith, Chairman

Susanne Stallings, Clerk

Special Meeting – Budget Work session
Tuesday, May 24, 2016
Chowan County Public Safety Center
305 West Freemason St.
Edenton, NC
10:00am (Immediately following the Emergency Meeting)

Present: Chairman Jeff Smith Commissioners John Mitchener, Ellis Lawrence and Alex Kehayes. Commissioner Greg Bonner came in later.

Staff present: County Manager Kevin Howard, Human Resources Director Carrie Byrum and Clerk Susanne Stallings.

Commissioners Emmett Winborne and Keith Nixon

Chairman Smith called the Budget work session to order.

The Board reviewed the proposed budget and made the following changes:

SRO – Budget was reviewed, no changes were recommended.

Jail – Sheriff recommending not filling the Jail Administrator position for the upcoming year. He stated the duties would be spread among staff and will save around \$50,000.

Sheriff – The Board discussed the purchase of vehicles in the current fiscal year (FY 2015-16) rather than in the proposed budget. Chief Deputy Bunch will review the most recent budget printout to see where the Sheriff's budget is at the end of May. The Board will come back to this matter.

Commissioner Bonner joined the meeting.

Chairman Smith called for a five (5) minute recess.

After 5 minutes Chairman Smith called the meeting back to order.

Emergency Management – The Board discussed the request to replace the 2004 Dodge Durango which is deteriorating. It was noted that the EM Director needed the ability to haul trailers. The Board will revisit this request at a later meeting.

Recreation – The Board discussed the expansion in operating hours to include Saturday and Sunday opening. It was noted this is a \$24,000 increase over the current year.

Library – The Board received a request from Librarian Jennifer Finlay and a letter from the regional Library director. Ms. Finlay noted that the library employees have not received any merit increases. She stated the increase in the budget will allow the library to maintain Saturday opening that is being funded by a grant. She stated the funds will expire this year. She stated she

will continue fundraising efforts for books and stated this increase will go towards employees and coverage. She stated \$2,800 maintains Saturday opening. She noted the additional expansion is the increased E-rate. She stated the most needed increase is \$15,000 total.

Dennis Robison stated he is Library Board member and stated the regional Board has indicated interest in meeting with the individual counties

The Board took a 1 hour recess for lunch, after lunch Chairman Smith called the meeting back to order.

Library The Board made a note to review an increase of \$15,000 to the Library proposed budget.

DSS Budget DSS Director Letecia Loadholt reviewed the increases and changes in the proposed budget request.

The Board reviewed all of the Enterprise Funds. No recommendations were made (**Fire, e-911, Reval, Debt Service, County Capital and Lottery**).

Commissioner Mitchener asked that the Board consider increases to the Fire Fund for expansion of service for insurance purposed in the Yeopim district.

No further recommendations were made.

Adjourn

Being no further business Commissioner Kehayes moved that the meeting be adjourned. Chairman Smith asked for all in favor, the motion passed unanimously (5-0).

Jeffery Smith, Chairman

Susanne Stallings, Clerk