

CHOWAN COUNTY DSS REGULAR BOARD MINUTES FOR DECEMBER 16, 2014

The Chowan County Board of Social Services held their regular meeting on Tuesday, December 16, 2014 at 8:00am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Dr. Alex Kehayes, and DSS Director Clifton Hardison.

Board Chair, Jack Perry called the meeting to order.

Minutes of the November board meeting were approved upon a motion made by Janet Hines, seconded by Dr. Alex Kehayes with a unanimous vote.

There were no public comments.

Board Training was conducted by Letecia Loadholt. Ms. Loadholt is the agency's Social Worker Supervisor. Ms. Loadholt presented her current academia project on substance abuse and addiction. Ms. Loadholt explained the outcomes of substance abuse and addiction with regards to families and the relation to services offered by social services to the community. Ms. Loadholt concluded the presentation and answered questions from the board.

Mr. Hardison reported the following in the Director's report for the services month of November 2014:

Food and Nutrition Services		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Active Cases		1,815	1,818	1,799	1,796	1,802	1,776							
Total Participants		3,336	3,343	3,284	3,263	3,254	2,789							
Total Benefits	\$1,872,087	\$382,055	\$385,041	\$374,144	\$368,005	\$425,735	\$319,162							
Applications Taken		101	113	90	104	107	87							
Applications Approved		85	95	70	90	100	69							
Applications Denied		15	9	11	17	15	12							
Applications Withdrawn		9	7	1	4	1	4							
Reviews Processed		186	not avail	not avail	181	195	135							

Work First Family Assistance		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Cash Benefits Issued		\$8,577	\$8,552	\$8,180	not avail	not avail								
Total Active Work First Cases		45	46	42	39	39	39							
Child Only Cases		37	37	36	35	35	35							
Parent		8	9	6	4	7	7							
Incapacitated Persons		1	0	0	0	0	0							
Participation Rate		7	0%	100%	not avail									
Applications Taken		5	1	4	10	3	3							
Applications Approved		3	1	0	6	3	2							
Applications Denied		1	0	1	2	1	2							
Applications Withdrawn		1	0	0	8	2	1							
Reviews Completed		4	2	2	5	4								
Cases Terminated		1	0	0	1	0	0							
Cases Transferred to Other Aid Prog		2	3	2	0	0	0							
Emergency Assistance Applications		17	4	41	22	17	9							
Emergency Assistance Issued		\$1,855	\$1,562	\$3,796	\$2,849	\$2,213	620							
Employment Assistance Applications		8	18	12	15	7	16							
Employment Assistance Issued		\$1,585	\$2,285	\$4,386	\$3,220	\$1,907	1,636							

CRISIS		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
CIP Applications Approved		29	20	47	5	26	115							
CIP Applications Denied		8	11	21	10	2	8							
CIP Balance			\$6,620	\$59,312	\$58,799	\$49,986	25,375							
LIEAP Applications Approved		37	0	0	0	0	0							
LIEAP Applications Denied		8	0	0	0	0	0							
LIEAP Balance			0	0	0	0	\$113,251							

CHILDREN PROTECTIVE SERVICES		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Custody/Foster Care		13	15	15	15	19	16							
Reports Received		18	12	18	17	21	13							
	Abuse		0	4 (1)	1	3	4							
	Neglect		12 (3)	14	16 (2)	18	9							
	Dependency		0	0	0	0	0							
Requests			1	1	1	0	0							
	Courtesy		1	1	1	0	0							
	Home Study		0	0	1	0	0							
Reports Accepted		9	5	7	8	14	5							
	Abuse		0	3 (1)	0	3 (1)	3							
	Neglect		5 (2)	4	8 (2)	11 (1)	2(1)							
	Dependency		0	0	0	0	0							
CPS Cases On-going			5	7	5	9	6							
	Abuse		0	3	1	0	2							
	Neglect		5	4	4	8	4							
	Dependency		0	0	0	0	0							
	In-Home		2	2	2	1	1							
CPS Cases Closed			9	4	6	10	6							
	Abuse		1	0	2	2	0							
	Neglect		8	4	4	6	6							
	Dependency		0	0	0	0	0							
	In-Home		1	0	0	2	0							
Adoption Assistance			8	8	8	8	9							
Foster Home License			8	8	9	9	10							

FINANCIAL		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Admin Revenues			\$63,542	\$124,754	\$266,826	\$109,200	\$239,310							
YTD Admin Revenues			\$63,542	\$188,296	\$455,123	\$564,323	\$803,633							
Admin Expenditures			\$227,742	\$267,900	\$250,671	\$244,518	\$241,879							
YTD Admin Expenditures			\$227,742	\$495,643	\$746,315	\$990,833	\$1,232,712							
County Share			72%	62%	39%	43%	35%							
Budget Performance - under/(over)			17%	10%	10%	10%	11%							
TANF-Fed Expenditures	\$200,047		\$18,920	\$15,541	\$13,420	\$15,453	\$13,376							
TANF-Remaing Federal	\$136,713		\$181,127	\$165,586	\$152,166	\$136,713	\$123,337							
MOE Expenditures	\$256,354		\$19,022	\$20,497	\$21,653	\$25,191	\$20,143							
MOE Remaining Require	\$169,991		\$237,332	\$216,835	\$195,182	\$169,991	\$149,848							
Cap Revenues	\$488,885		\$38,200	\$40,780	\$34,566	\$35,989	\$35,262							
Cap Revenues Remain	\$339,351		\$450,685	\$409,906	\$375,340	\$339,351	\$574,336							

ADMINISTRATION		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Staff Level	30		30	29	29	30	30							
Vacancies			0	1	1	0	0							
Front Desk Visits			1,098	1,224	1,313	1,297	1,132							

PROGRAM INTEGRITY			Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Collections (Outstanding)		\$206,863													
	FNS			\$90,821	\$115,213	\$127,443	\$129,247	\$128,159							
	Medicaid			\$36,319	\$65,294	\$65,059	\$64,880	\$65,786							
	TANF			\$12,595	\$12,545	\$12,445	\$12,345	\$12,346							
	AFDC			\$572	\$572	\$572	\$572	\$572							
	Total			\$140,307	\$193,624	\$205,519	\$207,044	\$206,863							
Recoupment															
	FNS			\$1,522	\$2,462	\$2,251	\$2,140	\$1,690							
	Medicaid			0	0	0	0	\$0							
	TANF			0	0	0	0	\$0							
	AFDC			0	0	0	0	\$0							
	Total			\$1,522	\$2,462	\$2,251	\$2,140	\$1,690							
Cash															
	FNS			\$220	\$200	\$308	\$536	\$170							
	Medicaid			\$272	\$225	\$235	\$260	\$0							
	TANF			\$50	\$50	\$100	\$100	\$0							
	AFDC			0	0	0	0	\$0							
	Total			\$542	\$475	\$643	\$896	\$170							
Tax Intercept															
	FNS			0	0	\$56	\$131								
	Medicaid			0	0	0	\$101								
	TANF			0	0	0	0								
	AFDC			0	0	0	0								
	Total			0	0	56	232								
Total Collections				\$2,064	\$2,937	\$2,950	\$3,268	\$1,860							

PROGRAM INTEGRITY		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Fed	Mar	Apr	May	June
Claims-On Going		262												
	FNS		136	186	212	212	214							
	Medicaid		40	41	41	42	42							
	TANF		4	4	4	4	4							
	AFDC		2	2	2	2	2							
Referred-Curr Month		7												
	FNS		2	4	2	5	7							
	Medicaid		4	0	0	0	0							
	TANF		0	0	0	0	0							
	AFDC		0	0	0	0	0							
Pending-On Going		11												
	FNS		16	37	8	6	10							
	Medicaid		8	6	6	2	1							
	TANF		0	0	0	0	0							
	AFDC		0	0	0	0	0							
Completed-Curr Month		9												
	FNS		50	52	34	8	7							
	Medicaid		10	3	1	4	2							
	TANF		1	0	0	0	0							
	AFDC		0	0	0	0	0							
Overdue- Curr Month		0												
	FNS		0	0	0	1	0							
	Medicaid		0	0	0	0	0							
	TANF		0	0	0	0	0							
	AFDC		0	0	0	0	0							

CHILD SUPPORT

TOTAL COLLECTIONS				PATERNITY ESTABLISHMENT				CASES UNDER ORDER				
SFY Actual	Goal	% of Goal		Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal	
												06-15
												05-15
												04-15
												03-15
												02-15
												01-15
												12-14
\$832,925	\$2,048,479	40.66%		955	919	96.23%	100.00%	1244	1200	96.46%	90.00%	11-14
												10-14
\$516,994	\$2,048,479	25.24%		955	905	94.76%	100.00%	1250	1201	96.08%	90.00%	09-14
\$350,268	\$2,048,479	17.10%		955	896	93.82%	100.00%	1255	1207	96.18%	90.00%	08-14
\$188,786	\$2,048,479	9.22%		955	887	92.88%	100.00%	1262	1213	96.12%	90.00%	07-14

CURRENT SUPPORT					ARREARS				MEDICAL			
CSup due	CSup Coll	%CurCol		Goal	Cas Arr due	Cas Arr Col	%Arr	Goal	MedCas	MedSup	%Med	
												06-15
												05-15
												04-15
												03-15
												02-15
												01-15
												12-14
\$939,473	\$609,730	64.90%		64.19%	1061	645	64.80%	68.72%	830	725	87.35%	11-14
												10-14
\$564,239	\$372,143	65.95%		64.19%	1027	548	53.36%	68.72%	835	720	86.23%	09-14
\$378,212	\$250,203	66.15%		68.72%	1017	456	44.84%	68.72%				08-14
\$189,580	\$128,458	67.76%		64.19%	996	351	35.24%	68.72%				07-14

MISCELLANEOUS

Director Travels:

January 6 thru 8 NCACDSS Committee meetings/Executive Board-Raleigh

Mr. Hardison concluded the Director's Report.

During Timely and Important Matters the board was updated on the alligation against the agency by an anoyonymous caller with reference to an estate case. According to Raleigh, this was a local matter to be investigated locally. Director Hardison conducted an internal investigation and found no cause to suspect the agency misstepped in anyway.

The meeting was adjourned by a motion from Janet Hines, seconded by Dr. Alex Kehayes with a unanimous vote.

Submitted by,
Clifton Hardison, Director