

Minutes

The Chowan County Board of Social Services met September 18, 2012 to conduct its regular monthly meeting. In attendance were board members Jack Perry, Darnell White, Philip Thomason and DSS Director Clifton Hardison.

Board Chair, Jack Perry called the meeting to order.

There were no public comments.

Minutes of the August meeting were approved upon a motion made by Darnell White, seconded by Philip Thomason with a unanimous vote.

Board Training was conducted by the Services Supervisor Letecia Newton. Ms Newton offered the following informational training on the Child Care subsidy Services Program to include current operations:

Chowan County offers subsidized child care to participants that meet eligibility determination requirements. This service assists participants with the cost of child care based on need and income.

As of August monthly reporting, the agency is actively serving 209 children, added 21 children to the program, terminated 15 children and have 15 children on the waiting list. Total monthly spent was \$60,615.75. There are 17 Child Care Facilities receiving subsidy payments through our agency.

Child care spending is becoming a concern. The agency's rollover amount is \$56,380.65 and as stated above have spent \$60,615.75. There are quite a few factors that impact the amount spent and the agency anticipates more of an increase. At this time there were two facilities that have achieved a five star rating which increased their cost of care, one of which had to be paid retroactively to June and the other has to be paid retroactively to July. There is one facility that is caring for a special needs child; the Division just approved the special needs request that the provider be paid an additional \$19,350.00 per year which equates to \$1,612.50 per month retroactive to June 2012. There are special needs monies set aside; however the total is currently \$5,395.80. This means that this money will be exhausted during September payments and all special needs payments will be paid through subsidy funds. The Child Development Division has implemented a new policy requiring licensed providers to increase their star ratings in order to receive subsidy payments. At this time, approximately eight facilities will have a star increase which will also impact spending.

A waiting list has been implemented effective September 07, 2012 to prevent additional spending and possible terminations. However; if the spending trends remain the same, the agency may have to consider termination children from the program as early as February 2013.

Ms Newton concluding the board training after answering questions from the board.

Mr. Hardison reported the following in his Director's report for the services month of August:

Food and Nutrition Services

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|--------------------|--------------------|
| Active Cases | 1,784 |
| Total Participants | 3,399 |
| Total Benefits | \$414,517 |
| YTD Benefits | \$418,115 |
| Participation rate | info not available |

| | |
|-----------------------|----|
| Applications taken | 92 |
| Applications approved | 78 |
| Applications denied | 24 |

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|-------------------|-----|
| Reviews processed | 197 |
|-------------------|-----|

Average caseload per worker 443-466

Work First Family Assistance

| | |
|---------------------------------------|----|
| Total Active Work First Cases | 68 |
| Child only cases | 49 |
| Parent | 19 |
| Incapacitated persons | 2 |
| Participation rate = 42.86% (July 12) | |

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|------------------------|----|
| Applications taken | 13 |
| Applications approved | 5 |
| Applications denied | 3 |
| Applications withdrawn | 2 |

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|---|---|
| Reviews completed | 5 |
| Cases terminated | 1 |
| Cases transferred to other aid programs | 1 |

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|-----------------------------------|---|
| Emergency Assistance Applications | 7 |
| 200% Applications | 8 |

CRISIS

Regular CIP Funding

| | | |
|------------------------|----|--------------|
| Applications approved | 52 | \$ 12,159.23 |
| Applications denied | 13 | \$ 3,372.51 |
| Balance as of 09/13/12 | | \$ 32,171.17 |

Share the Warmth Funding

| | |
|------------------------|---------|
| Balance as of 08/03/12 | \$ 0.00 |
|------------------------|---------|

LIEAP Funding

| | | |
|--------------------------|---|---------|
| Applications approved | 0 | \$ 0.00 |
| Applications denied | 0 | |
| Balance as of 08/03/2012 | | \$ 0.00 |

Children Protective Services

Eleven children in DSS Custody

| | |
|------------------|----|
| Reports received | 16 |
| Reports accepted | 9 |
| Abuse | 2 |
| Neglect | 14 |
| Dependency | 0 |

Adult Protective Services

Wards 4

Reports received 4

Medicaid

Cases 2,678
Individuals served 3,236

Applications taken 161
Applications denied 66
Applications withdrawn 9
Applications approved 95

Reviews completed 199
Changes 306

Child Care

Children served 209
Waiting List 15
Benefit amount \$60,615.75

Administration

As of the end of July the agency is operating 13% under budget

Logged Visits to the agency 1,295

Miscellaneous

NC FAST: FNS – Ongoing

Finalize board members registration for SSI

Had cook out for staff....hamburgers and fixings

Records.... Still in process of moving

Mr. Hardison concluded his report.

With Timely and Important Matters the board continued its discussion on possible outreach media to the public. The board also discussed the possibility of staff being trained in CPR the use of the emergency defibrillator that is present in the lobby.

Board Members attendance for board training at the Social Services Institute was confirmed. In attendance will be board members Darnell White, Janet Hines and Philip Thomason.

The Board entered into closed session to discuss an agency personnel matter. The motion was made by Darnell White, seconded by Phil Thomason with a unanimous vote.

The board returned to open session.

The meeting was adjourned upon a motion made by Darnell White, seconded by Philip Thomason with a unanimous vote.

Submitted by,

Clifton Hardison, Director