

Minutes

- The Chowan County Board of Social Services held their regular meeting on Tuesday, August 19, 2014 at 8:00am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Darnell White, Philip Thomason, and DSS Director Clifton Hardison.
- Board Chair, Jack Perry called the meeting to order.
- Board Member Darnell White was sworn-in to her second term by Deputy Clerk of Court Vickie Miller. This is a Chowan County Commissioner appointment.
- Minutes of the July board meeting were approved upon a motion made by Janet Hines, seconded by Darnell White with a unanimous vote.
- There were no public comments.
- Board Training was conducted by Administrative Officer II, Tina Dunlow. Ms. Dunlow is the agency's supervisor responsible for fiscal, day to day operations, Medicaid transportation and fraud. The training consisted in familiarization of policy and procedure to administer fraud enforcement within the agency. Ms. Dunlow also updated the board on the current status of an ongoing fraud matter concerning a local retail establishment. Ms. Dunlow concluded the training and answered questions from the board.
- The Chowan County Energy Outreach Plan was approved by the board upon a motion made by Janet Hines, seconded by Philip Thomason with a unanimous vote.
- Mr. Hardison reported the following in the Director's report for the services month of July 2014:

CHOWAN COUNTY DSS SNAPSHOT 07-14

Food and Nutrition Services	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Active Cases	1,818											
Total Participants	3,343											
Total Benefits	385,041											
Applications Taken	113											
Applications Approved	95											
Applications Denied	9											
Applications Withdrawn	7											
Reviews Processed	not avail											
Average Caseload per Worker	not avail											

Note:

ADULT PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Wards	3											
Reports Received	5											

CHOWAN COUNTY DSS SNAPSHOT 07-14

MEDICAID	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cases	2,477											
Individuals Served	3,000											
Applications Taken	54											
Applications Approved	29											
Applications Denied	33											
Applications Withdrawn	2											
Reviews Completed	254											
Changes	209											

Note: Totals do not include MAGI cases or applications. There is no report at this time to identify those cases. The stats are not 100% reliable.

CHILD CARE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Children Served	208											
Waiting List	0											
Benefit Amount	69,626											

ADMINISTRATION	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Visitors	1,098											

Operating 17% under budget.

CHOWAN COUNTY DSS SNAPSHOT 07-14

CHILD SUPPORT

TOTAL COLLECTIONS			PATERNITY ESTABLISHMENT				CASES UNDER ORDER				
SFY Actual	Goal	% of Goal	Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal	
											06-15
											05-15
											04-15
											03-15
											02-15
											01-15
											12-14
											11-14
											10-14
											9-14
											8-14
\$188,786	\$2,048,479	9.22%	955	887	92.88%	100.00%	1262	1213	96.12%	90.00%	7-14

CURRENT SUPPORT				ARREARS				MEDICAL			
CSup due	CSup Coll	%CurCol	Goal	Cas Arr due	Cas Arr Col	%Arr	Goal	MedCase	MedSup	%Med	
											06-15
											05-15
											04-15
											03-15
											02-15
											01-15
											12-15
											11-14
											10-14
											9-14
											8-14
\$189,580	\$128,458	67.76%	64.19%	996	351	35.24%	68.72%				7-14

MISCELLANEOUS

Director Travels:

Director Eastern Regional Meeting August 20 thru 22, Pine Knoll Shores.

Mr. Hardison concluded the Director's Report.

- For Timely Important Matters Mr. Hardison updated the board on the County Commissioner Board response to the DSS Board request for specific personnel administrative adjustments. Philip Thomason also informed the board that the NC Division of Employment will be open in Edenton on Tuesday and Thursdays only.
- The meeting was adjourned by a motion from Janet Hines, seconded by Darnell White with a unanimous vote.

Submitted by,

Clifton Hardison, Director