

Minutes

- The Chowan County Board of Social Services held their regular meeting on Tuesday, May 14, 2013 at 8:00am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Darnell White, Philip Thomason, Dr. Alex Kehayes, and DSS Director Clifton Hardison.
- Board Chair, Jack Perry called the meeting to order.
- Minutes of the April meeting were approved upon a motion made by Janet Hines, seconded by Philip Thomason with a unanimous vote.
- New staff member, Ebony Littlejohn is in pre-service training and will be introduced to the board at the June meeting.
- Ms. Janice Barlow addressed the board. Ms. Barlow's husband is a ward of the agency. Ms. Barlow was accompanied by a friend, Mr. John Ward. Ms. Barlow expressed her concerns that her husband was not being appropriately cared for at the nursing facility. Ms. Barlow was also concerned that her visits were limited to a certain area of the nursing facility. The Board Chair inquired if Ms. Barlow had pursued guardianship through the Clerk of Court as recommended at a previous DSS Board Meeting with Ms. Barlow. Ms. Barlow stated that she had not, that the expense was too much. The board decided to conduct a meeting with management of the nursing facility, to include the DSS Board Chair, DSS Director, agency Social Worker, and Ms. Barlow. The purpose of the meeting was to discuss Ms. Barlow's concerns.
- Board Training was postponed to the next meeting due to time constraints.
- Mr. Hardison reported the following in his Director's report for the services month of April 2013:

Food and Nutrition Services		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Active Cases		1,770	1,784	1,775	1,719	1,963					1,729		
Total Participants		3,384	3,399	3,381	3,294						3,461		
Total Benefits	2,054,206	418,115	414,517	414,294	407,019						400,261		
Applications Taken		96	92	60	72	84	85	85			90		
Applications Approved		70	78	30	58	60	56	56					
Applications Denied		17	24	10	9	10	9	9					
Applications Withdrawn					8	6	4	4					
Reviews Processed		179	197	249				175	169		221		
Average Caseload per Worker		450	466	456	494	496	516	516	500		432		

Note:

Work First Family Assistance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total Active Work First Cases	69	68	61	61	65	60	60	67	52	54		
Child Only Cases	48	49	47	47	49	45	47	41	42	43		
Parent	21	19	14	14	16	15	13	16	10	11		
Incapacitated Persons	2	2	2	3	3	2	3	2	2	2		
Participation Rate	43%	31%	50%	53%	71%	50%	33%	42%	16%			
Applications Taken	17	13	14	21	3	5	19	6	7	6		
Applications Approved	13	5	5	13	2	4	11	6	6	5		
Applications Denied	4	3	7	7	3	1	3	2	1	3		
Applications Withdrawn	1	2	0	2	0	0	2	0	1	0		
Reviews Completed	4	5	2	8	7		10	4	4	5		
Cases Terminated	1	1	2	1	1	2	0	2	0	1		
Cases Transferred to Other Aid Programs	4	1	4	3	3	2	4	2	3	2		
Emergency Assistance Applications	2	7	13	7	0	0	0	0	0	0		
200% Applications	7	8	10	12	0	0	0	0	0	0		

CRISIS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
CIP Applications Approved	27	52	81	101	43	0	26	21	23	25		
CIP Applications Denied	9	13	25	76	15	0	42	71	32	50		
CIP Balance	62,266	32,171	21,020	2,215	923	48,401	40,347	38,866	31,803	25,961		
LIEAP Applications Approved	0	0	0	0	0	144	1	56	0	0		
LIEAP Applications Denied	0	0	0	0	0	0	0	6	0	0		
LIEAP Balance	-	-	-	-	4	20,572	15,972	172	172	172		

Note:

CHILDREN PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Children in DSS Custody	13	11	11	11	9	8	8	8	8	9		
Reports Received	11	16	18	21	19	12	14	15	11	13		
Reports Accepted	8	9	12	11	9	2	8	8	5	7		
Abuse	3	2	5	6	2	1	0	1	0	5		
Neglect	6	14	13	15	17	10	14	14	11	8		
Dependency	0	0	0	0	0	0	0	0	0	0		

ADULT PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Wards	4	4	4	4	4	3	3	3	5	3		
Reports Received	3	4	5	4	3	5	4	1	3	6		

MEDICAID	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cases	2,662	2,678	2,667	2,661	2,630	2,636	2,615	2,601	2,591	2,582		
Individuals Served	3,189	3,236	3,231	3,207	3,166	3,159	3,140	3,142	3,146	3,149		
Applications Taken	161	161	135	150	134	119	190	145	154	124		
Applications Approved	83	95	67	35	59	75	91	81	98	86		
Applications Denied	65	66	68	82	64	62	87	66	59	67		
Applications Withdrawn	4	9	9	2	5	4	6	5	4	1		
Reviews Completed	183	199	154	166	157	203	234	173	205	153		
Changes	263	306	277	357	369	271	347	474	319	281		

CHILD CARE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Children Served	180	209	175	170	163	155	170	182	178	192		
Waiting List	0	15	36	46	44	42	41	17	33	28		
Benefit Amount	56,062	60,616	49,721	50,794	45,469	41,854	44,546	45,109	50,476	53,973		

ADMINISTRATION	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Visitors	1,051	1,225	1,295	1,225	1,176	1,293	1,359	1,264	1,216	1,400		

Operating 14% under budget

CHILD SUPPORT

TOTAL COLLECTIONS			PATERNITY ESTABLISHMENT				CASES UNDER ORDER			
SFY Actual	Goal	% of Goal	Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal
\$1,745,108	\$2,033,207	85.83%	1023	1017	99.41%	101.71%	1326	1256	94.72%	93.00%

CURRENT SUPPORT				ARREARS				MEDICAL		
CSup due	CSup Coll	%CurCol	Goal	Cases Arr due	Cases Arr Col	%Arr	Goal	MedCase	MedSup	%Med
\$1,927,284	\$1,243,552	64.52%	64.35%	1166	765	65.61%	66.25%	897	754	84.06%

MISCELLANEOUS

Director Travels:

May 28 - Vacation

May 29th thru 31st - Eastern Regional DSS Director Conference - Pine Knoll Shores

June 12 thru 13th - Committee Meetings / Executive Board - Raleigh

Mr. Hardison concluded his report.

- Timely and Important Matters included discussion on legislation in the NC General Assembly concerning drug testing of Work First applicants.
- The meeting was adjourned upon a motion made by Philip Thomason, seconded by Janet Hines with a unanimous vote.

Submitted by,

Clifton Hardison, Director