

Minutes

- The Chowan County Board of Social Services held their regular meeting on Tuesday, February 18, 2014 at 8:00am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Darnell White, Philip Thomason, Dr. Alex Kehayes, and DSS Director Clifton Hardison.
- Board Chair, Jack Perry called the meeting to order.
- Minutes of the January board meeting were approved upon a motion made by Janet Hines, seconded by Darnell White with a unanimous vote.
- There were no public comments.
- Board Training was conducted by Terry Parks. Ms. Parks is the agency's security officer. Ms. Parks explained her duties and responsibilities with regards to the various protocols of access to confidential information by staff. Ms. Parks explained her role of monitoring and ensuring the agencies obeysance of federal and state rules regarding access to numerous interfaces.

Ms. Parks concluded the training and answered questions from the board.

- Mr. Hardison reported the following in his Director's report for the services month of January 2014:

CHOWAN COUNTY DSS SNAPSHOT 01-14

Food and Nutrition Services		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	J
Active Cases		1,795	1,811	1,836	1,847	2,184	1,846						
Total Participants		3,621	3,614	3,307	2,415	4,227	3,436	4,586					
Total Benefits	2,784,909	413,714	471,367	375,956	302,894	390,090	396,771	434,117					
Applications Taken		not avail	124	124	189	129	97						
Applications Approved		not avail	81	81	100	108	75						
Applications Denied		not avail	8	8	10	17	23						
Applications Withdrawn		not avail	9	9	23	26	20						
Reviews Processed		not avail	203	not avail	not avail	156							
Average Caseload per Worker		not avail	not avail										

Note: Jan data not available in most categories.

Work First Family Assistance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Total Active Work First Cases	46	45	44	43	48	47	46					
Child Only Cases	39	39	38	37	39	38	38					
Parent	7	6	6	6	9	9	8					
Incapacitated Persons	1	1	2	2	3	1	2					
Participation Rate	25%	25%	0%	25%	0%	0%						
Applications Taken	4	5	6	8	7	10	3					
Applications Approved	3	2	2	1	5	7	3					
Applications Denied	1	2	1	4	3	3	3					
Applications Withdrawn	1	1	1	2	0	0	0					
Reviews Completed	3	0	3	2	3	6	8					
Cases Terminated	2	2	0	1	0	0	1					
Cases Transferred to Other Aid Prog	4	3	4	1	0	0	2					
Emergency Assistance Applications	13	37	11	0	0	10	17					
200% Applications	11	13	9	0	0	1	0					

CRISIS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
CIP Applications Approved	11	5	37	41	99	67	59					
CIP Applications Denied	21	9	39	19	21	11	9					
CIP Balance	0	61,763	55,606	41,110	25,316	10,130	381					
LIEAP Applications Approved	0	0	0	0	0	181	27					
LIEAP Applications Denied	0	0	0	0	0	33	13					
LIEAP Balance	0	0	0		96,176	76,576	9,276					

Note:

CHILDREN PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Children in DSS Custody	7	4	4	4	3	9	9					
Reports Received	10	20	22	21	17	17	15					
Reports Accepted	6	12	11	13	12	7	7					
Abuse	2	3	3	1	0	2	1					
Neglect	8	17	19	20	17	15	14					
Dependency	0	0	0	0	0	0	0					

ADULT PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	J
Wards	4	4	4	3	4	1	1					
Reports Received	1	0	2	2	0	2	3					

Note:

MEDICAID	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	J
Cases	2,569	2,549	2,560	2,599	2,582	2,646	2,615					
Individuals Served	3,139	3,128	3,145	3,202	3,187	3,196	3,225					
Applications Taken	132	163	144	101	89	86	76					
Applications Approved	82	75	77	92	58	47	46					
Applications Denied	53	64	64	51	49	37	45					
Applications Withdrawn	3	5	5	4	4	6	5					
Reviews Completed	158	151	158	176	166	124	103					
Changes	1,348	393	1,600	608	211	225	208					

CHILD CARE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	J
Children Served	184	185	153	168	179	182	180					
Waiting List	54	63	33	20	0	0	0					
Benefit Amount	57,300	56,260	44,921	44,859	47,203	46,959	50,920					

ADMINISTRATION	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	J
Visitors	1,304	1,335	1,314	1,374	1,228	1,250	1,294					

Operating 12% under budget.

CHILD SUPPORT

TOTAL COLLECTIONS			PATERNITY ESTABLISHMENT				CASES UNDER ORDER				
SFY Actual	Goal	% of Goal	Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal	
\$1,135,794	\$2,109,788	53.83%	976	980	100.41%	100.00%	1,292	1,232	95.36	90.00%	01-14
\$980,757	2,109,788	46.49%	976	968	98.18%	100.00%	1,298	1,232	94.92%	90.00%	12-13
\$821,450	2,109,788	38.94%	976	963	98.67%	100.00%	1,307	1,235	94.49%	90.00%	11-13
\$666,124	\$2,109,788	31.57%	976	954	97.75%	100.00%	1,305	1,235	94.64%	90.00%	10-13
\$490,955	\$2,109,788	23.27%	976	943	96.62%	100.00%	1,304	1,238	94.94%	90.00%	9-13
\$342,065	\$2,109,788	16.21%	976	930	95.29%	100.00%	1,310	1,251	95.50%	90.00%	8-13
\$160,860	\$2,109,788	7.62%	976	916	93.85%	100.00%	1,323	1,254	94.78%	90.00%	7-13

CURRENT SUPPORT				ARREARS				MEDICAL			
CSup due	CSup Coll	%CurCol	Goal	Cas Arr due	Cas Arr Col	%Arr	Goal	MedCase	MedSup	%Med	
\$1,320,356	\$835,276	63.26%	65.02%	1,124	670	59.61%	68.23%				01-14
\$1,132,962	\$718,541	63.42%	65.02%	1,115	649	58.21%	68.23%	Not avail	Not avail	Not avail	12-13
\$945,326	\$599,585	63.43%	65.02%	1,108	624	56.32%	68.23%	858	731	85.20	11-13
\$755,529	\$482,090	63.81%	65.02%	1,098	599	54.55%	68.23%	854	723	84.66%	10-13
\$565,910	\$360,115	63.63%	65.02%	1,080	529	48.98%	68.23%	851	717	84.25%	9-13
\$378,070	\$243,376	64.37%	65.02%	1,067	487	45.64%	68.23%	858	719	83.80%	8-13
\$188,273	\$121,389	64.47%	65.02%	1,046	367	35.09%	68.23%	860	720	83.72%	7-13

MISCELLANEOUS

Director Travels:

Eastern Regional Meeting.....February 26-28

NCACDSS Committee Meetings / Exe Bd.....Raleigh.....March 11-13

Mr. Hardison concluded his report.

- In Timely and Important Matters Mr. Hardison informed the board that he had been approached to consider serving on the Executive Board for the Directors Association, statewide. If chosen by the association membership, Mr. Hardison would start officially July 1st. Board support was unanimous upon a motion made by Philip Thomason, seconded by Janet Hines with a unanimous vote.
- The meeting was called into Closed Session by a motion from Philip Thomason with reference to NCGS 143-318 (11) (a) (1 and6), discussion of confidential information and personnel matter, seconded by Janet Hines with a unanimous vote.
- The Board entered back into open session.
- The meeting was adjourned upon a motion made by Janet Hines, seconded by Darnell White with a unanimous vote.

Submitted by,

Clifton Hardison, Director