

Minutes

- The Chowan County Board of Social Services held their regular meeting on Tuesday, February 12, 2013 at 8:00am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Darnell White, Philip Thomason, Dr. Alex Kehayes, and DSS Director Clifton Hardison.
- Board Chair, Jack Perry called the meeting to order.
- Minutes of the January meeting were approved upon a motion made by Janet Hines, seconded by Darnell White with a unanimous vote.
- County Commissioner Dr. Alex Kehayes was sworn in as the DSS Board Member, replacing County Commissioner Emmett Winborne.
- There were no public comments.
- Board Training was conducted by Social Worker Supervisor, Letecia Newton. Ms. Newton informed the board about the 1915 (I) provision of medicaid which came into effect on January 01, 2013 and how it affected Adult Care Home Case Management. These changes impact residents in facilities that receive enhanced care. Division of Medical Assistance (DMA) has completed over 10,000 assessments on residents in facilities in North Carolina. Some residents are no longer meeting the eligibility requirements to continue to receive enhanced care services. Losing this funding stream creates a financial hardship on the facilities and places the resident into crisis. The facilities cannot afford to care for these residents any longer. The state has implemented a “transition” phase through specialized funding to allow facilities to house affected citizens where their case is under appeal. Ms Newton advised the board that this change has not directly affected Chowan County because we were under contract with Pasquotank County to provide the service. However, there are potentially 33 residents that may be displaced and Chowan County would have to assist with locating housing/care. If an emergency placement was needed and all resources were exhausted the county has the option of requesting emergency funding from the Division of Aging and Adult Services. Currently those emergency funds are capped at 37.5 million. Ms. Newton concluded the training segment of the meeting and was available to answer questions from the board.
- Request from DSS Director Hardison to reschedule the April DSS Board meeting from April 9th to April 8th. The request was to allow the DSS Director to attend the DSS Legal Conference in Chapel Hill (SOG) on April 9th. The rescheduling was approved upon motion made by Janet Hines, seconded by Philip Thomason with a unanimous vote.
- The board established the Work First Hardship Exemption Committee per policy as follows:

Work First Case Manager
Child Welfare Social Worker
Food and Nutrition Services Worker
Vocational Rehabilitation Counselor
Qualified Professional in Substance Abuse
Child Support Agent

These slots are to be filled by the DSS Director as needed upon motion made by Philip Thomason, seconded by Darnell White with a unanimous vote.

- Mr. Hardison discussed the budget process beginning. One major concern this budget year is to reorganize for better service delivery and reimbursement.
- Mr. Hardison reported the following in his Director’s report for the services month of January 2013:

CHOWAN COUNTY DSS SNAPSHOT 01-13

Food and Nutrition Services	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Active Cases	1,770	1,784	1,775	1,719	1,963							
Total Participants	3,384	3,399	3,381	3,294								
Total Benefits	1,653,945	418,115	414,517	414,294	407,019							
Applications Taken	96	92	60	72	84	85	85					
Applications Approved	70	78	30	58	60	56	56					
Applications Denied	17	24	10	9	10	9	9					
Applications Withdrawn				8	6	4	4					
Reviews Processed	179	197	249				175					
Average Caseload per Worker	450	466	456	494	496	516	516					

Note: NCFASST has been placed in operation within the FNS Unit. Due to the conversion process, more time is being required to process applications. Every case will require manual processes completed to complete the conversion. Overtime is being authorized and additional DSS staff trained to assist in the conversion process. Some areas of statistical data are not reliable at this time due to the transitional period.

Work First Family Assistance	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Total Active Work First Cases	69	68	61	61	65	60	60					
Child Only Cases	48	49	47	47	49	45	47					
Parent	21	19	14	14	16	15	13					
Incapacitated Persons	2	2	2	3	3	2	3					
Participation Rate	43%	31%	50%	53%	71%	50%						
Applications Taken	17	13	14	21	3	5	19					
Applications Approved	13	5	5	13	2	4	11					
Applications Denied	4	3	7	7	3	1	3					
Applications Withdrawn	1	2	0	2	0	0	2					
Reviews Completed	4	5	2	8	7		10					
Cases Terminated	1	1	2	1	1	2	0					
Cases Transferred to Other Aid Programs	4	1	4	3	3	2	4					
Emergency Assistance Applications	2	7	13	7	0	0	0					
200% Applications	7	8	10	12	0	0	0					

CRISIS	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
CIP Applications Approved	27	52	81	101	43	0	26					
CIP Applications Denied	9	13	25	76	15	0	42					
CIP Balance	62,266	32,171	21,020	2,215	923	48,401	40,347					
LIEAP Applications Approved	0	0	0	0	0	144	28					
LIEAP Applications Denied	0	0	0	0	0	0	11					
LIEAP Balance	0	0	0	0	4	20,572	172.00					

Note: LIEAP funds are exhausted. EIC has terminated the contract and CIP is now being administered at DSS.

CHILDREN PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Children in DSS Custody	13	11	11	11	9	8	8					
Reports Received	11	16	18	21	19	12	14					
Reports Accepted	8	9	12	11	9	2	8					
Abuse	3	2	5	6	2	1	0					
Neglect	6	14	13	15	17	10	14					
Dependency	0	0	0	0	0	0	0					

ADULT PROTECTIVE SERVICES	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Wards	4	4	4	4	4	3	3					
Reports Received	3	4	5	4	3	5	4					

MEDICAID	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Cases	2,662	2,678	2,667	2,661	2,630	2,636	2615					
Individuals Served	3,189	3,236	3,231	3,207	3,166	3,159	3140					
Applications Taken	161	161	135	150	134	119	190					
Applications Approved	83	95	67	35	59	75	91					
Applications Denied	65	66	68	82	64	62	87					
Applications Withdrawn	4	9	9	2	5	4	6					
Reviews Completed	183	199	154	166	157	203	234					
Changes	263	306	277	357	369	271	347					

CHILD CARE	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	Jun
Children Served	180	209	175	170	163	155						
Waiting List	0	15	36	46	44	42	41					
Benefit Amount	56,062	60,616	49,721	50,794	45,469	41,854	44,456					

ADMINISTRATION

Operating 10% under
 2 open positions
 1,359 visitors

MISCELLANEOUS

Director Travels:

February 13th thru 14 - Committee Meetings / Executive Board Meeting - Raleigh
 February 19th thru 22nd - School of Government - Municipal & County Administration Course - Chapel Hill

Mr. Hardison concluded his report.

- There were no Timely and Important Matters.
- The meeting was adjourned upon a motion made by Janet Hines, seconded by Darnell White with a unanimous vote.

Submitted by,

Clifton Hardison, Director