

Special Meeting
Thursday, August 8, 2013
4:00 pm
Chowan County Public Safety Center
305 West Freemason Street

Minutes

The Chowan County Board of Commissioners held a special meeting on Thursday, August 8, 2013 at 4:00 pm at the Chowan County Public Safety Center. Present: Chairman Keith Nixon, Commissioners Jeff Smith, Greg Bonner, Alex Kehayes and John Mitchener.

Commissioner Emmett Winborne was absent. Commissioner Lawrence arrived later in the meeting.

Staff present: County Manager Zee Lamb, Finance Officer Willie Mack Carawan and Board Clerk Susanne Stallings.

Chairman Nixon called the meeting to order.

Closed Session

Commissioner Smith moved to go into closed session in accordance with NCGS 143-318 (11)(a)(5). Chairman Nixon asked for all in favor, the motion passed unanimously (5-0).

The minutes of the closed session are sealed.

Commissioner Mitchener moved to close the closed session. Chairman Nixon asked for all in favor, the motion passed unanimously (5-0).

Sale of Property – Former County Office Building – “Hotel Hinton”

Commissioner Kehayes moved that the Board approve the offer to purchase contract entered into between SAGA Construction Incorporated and Preservation North Carolina.

Mr. Lamb provided information on the negotiations stating the County gave Preservation North Carolina (PNC) the option on the property. He stated that PNC found a potential buyer in SAGA Incorporated and the offer to purchase from SAGA is \$125,000. He stated that SAGA will put down \$25,000 to be held in escrow by PNC. He stated that \$2,500 per month will become non-refundable for days 31-60 and \$15,000 total is non-refundable through 180 days for a due diligence period. He stated the buyer will use the due diligence period to analyze the property and potential use. He noted PNC will hold all the restrictive covenants on the property.

Chairman Nixon asked for all in favor, the motion passed unanimously (5-0)

IPad Training

Board members received training from the Clerk on the use of iPads for paperless agendas.

Commissioner Lawrence came in during the training.

No further business was discussed.

Commissioner Bonner moved to adjourn the meeting. Chairman Nixon asked for all in favor, the motion passed unanimously (7-0).

D. Keith Nixon, Chairman

Susanne Stallings, Clerk