

Minutes

The Chowan County Board of Social Services held their regular meeting on Tuesday, March 17, 2015 at 8:00 am at the Chowan County Department of Social Services. In attendance were board members Jack Perry, Janet Hines, Darnell White, Philip Thomason, Dr. Alex Kehayes, and DSS Director Clifton Hardison.

Board Chair, Jack Perry called the meeting to order.

Minutes of the February 2015 Board Meeting were approved upon a motion made by Janet Hines, seconded by Dr. Alex Kehayes with a unanimous vote.

There were no public comments.

Board training was conducted by Ms. Barbara Hayes. Ms. Hayes is the Fraud Investigator for the agency. Ms. Hayes explained the use of the FRR/BEER Reports with regards to monitoring fraud and determining a recipient's eligibility. Ms. Hayes concluded the training and answered questions from the board.

Mr. Hardison reported the following in his Director's report for the services month of February 2015:

Food and Nutrition Services		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Active Cases		1,789	1,818	1,799	1,796	1,802	1,776	1,749	1,756	1,752	
Total Participants		3,175	3,343	3,284	3,263	3,254	2,789	3,206	3,195	3,189	
Total Benefits	\$2,970,746	\$371,897	\$385,041	\$374,144	\$368,005	\$425,735	\$319,162	\$371,171	\$365,216	\$362,272	
Applications Taken		102	113	90	104	107	87	90	151	80	
Applications Approved		83	95	70	90	100	69	63	95	76	
Applications Denied		14	9	11	17	15	12	18	15	27	
Applications Withdrawn		6	7	1	4	1	4	3	4	8	
Reviews Processed		175	not avail	not avail	181	195	135	136	143	156	

Work First Family Assistance		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Cash Benefits Issued		\$8,427	\$8,552	\$8,180	not avail	not avail				\$6,888	
Total Active Work First Cases		43	46	42	39	39	39	38	41	36	
Child Only Cases		37	37	36	35	35	38	36	39	31	
Parent		6	9	6	4	7	7	2	2	5	
Incapacitated Persons		0	0	0	0	0	0	0	0	0	
Participation Rate		not avail									
Applications Taken		4	1	4	10	3	3	5	4	1	
Applications Approved		3	1	0	6	3	2	2	2	0	
Applications Denied		1	0	1	2	1	2	1	1	0	
Applications Withdrawn		2	0	0	8	2	1	2	7	2	
Reviews Completed		4	2	2	5	4		10	2	7	

Cases Terminated		1	0	0	1	0	0	0	0	0
Cases Transferred to Other Aid Prog		2	3	2	0	0	0	0	0	0
Emergency Assistance Applications		15	4	41	22	17	9	2	9	0
Emergency Assistance Issued		\$1,588	\$1,562	\$3,796	\$2,849	\$2,213	\$620	\$0	\$1,683	0
Employment Assistance Applications		9	18	12	15	7	16	13	2	2
Employment Assistance Issued		\$1,615	\$2,285	\$4,386	\$3,220	\$1,907	\$1,636	\$759	\$928	\$1,200

CRISIS		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
CIP Applications Approved		20	20	47	5	26	115	43	51	28	
CIP Applications Denied		11	11	21	10	2	8	5	17	8	
CIP Balance			\$6,620	\$59,312	\$58,799	\$49,986	\$25,375	\$17,755	\$5,382	\$3,039	
LIEAP Applications Approved			0	0	0	0	0	208	205	0	
LIEAP Applications Denied			0	0	0	0	0	39	25	0	
LIEAP Balance			0	0	0	0	\$113,251	\$61,251	\$151	5,151	

CHILDREN PROTECTIVE SERVICES		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Custody/Foster Care		13	15	15	15	19	16	12	12	9	
Reports Received		8	12	18	17	21	13	14	16	13	
	Abuse		0	4 (1)	1	3	4	0	0	0	
	Neglect		12 (3)	14	16 (2)	18	9	14	16	13	
	Dependency		0	0	0	0	0	0	0	0	
Requests			1	1	1	0	0	2		0	
	Courtesy		1	1	1	0	0	2	0	0	
	Home Study		0	0	1	0	0	1	0	0	
Reports Accepted		9	5	7	8	14	5	4	7	9	
	Abuse		0	3 (1)	0	3 (1)	3	0	0	0	
	Neglect		5 (2)	4	8 (2)	11 (1)	2(1)	4	7(1)	9(2)	
	Dependency		0	0	0	0	0	0	0	0	
CPS Cases On-going			5	7	5	9	6	5	7	9	
	Abuse		0	3	1	0	2	0	0	0	
	Neglect		5	4	4	8	4	5	7	9	
	Dependency		0	0	0	0	0	0	0	0	
	In-Home		2	2	2	1	1	2	1	1	
CPS Cases Closed			9	4	6	10	6	6	4	5	
	Abuse		1	0	2	2	0	2	0	0	
	Neglect		8	4	4	6	6	4	4	5	
	Dependency		0	0	0	0	0	0	0	0	
	In-Home		1	0	0	2	0	1	1	0	
Adoption Assistance			8	8	8	8	9	9	9	9	
Foster Home License			8	8	9	9	10	10	10	10	

ADULT PROTECTIVE SERVICES		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Reports Received		3	5	8	1	6	2	1	2	2	
	Abuse		0	0	0	1	1	0	0	0	
	Neglect		5	7	1	5	1	0	2(1)	0	
	Exploitation		0	1	0	0	0	1	0	1	
APS Cases Opened			1	3	0	1	0	0	0	1	
	Abuse		0	0	0	0	0	0	0	0	
	Neglect		1	2	0	1	0	0	0	0	
	Exploitation		0	1	0	0	0	0	0	1	
APS Cases Closed			2	0	3	0	1	0	0	0	
	Abuse		0	0	0	0	0	0	0	0	
	Neglect		2	0	2	0	1	0	0	0	
	Exploitation		0	0	1	0	0	0	0	0	
Adult Services											
	Indiv/Family Services		0	0	2	1	2	2	1	1	
	Guardianship Cases	2	3	2	1	2	1	1	1	1	
	Adult Day Care Cases		3	3	3	3	3	3	3	3	
	Complaints		1	0	0	0	0	0	1	2	
	Protective Orders		0	0	0	0	0	0	0	0	
	Services Offered		0	0	0	0	0	0	2	0	
	Placement		0	0		0	0	2	0	0	
	AHS Monitoring		1	0	2	0	2	0	1	2	
Special Assistance Caseload											
	# of slots		7	7	7	7	9	12	12	12	
	# slots filled		7	6	6	7	8	9	10(2)	9(2)	
	Added		6	0	0	1	2	3	0	0	
	Terminated		0	1	0	0	0	0	0	1	

MEDICAID	Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Individuals Served	3,272	3,000	2,968	3,580	3,819	3,856	4,107	4,043	3,227	
Applications Taken	108	54	20	93	84	179	168	152	72	
Applications Approved	82	29	26	91	151	188	103	65	82	
Applications Denied	29	33	16	30	34	18	28	18	30	
Applications Withdrawn	5	2	0	8	5	12	5	3	11	
Reviews Completed	181	254	129	115	167	203	203	144	225	
Changes		209	196	339	not avail					
Benefits Issued										

MEDICAID TRANSPORTATION	Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
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Approvals			257	190	253	291	160	178	162	145	
Denials			1	3	9	4	0	5	1	1	
Provider Vouchers			52	56	57	54	72	34	40	54	
Gas Vouchers			60	51	64	74	56	48	47	27	
CAP Vouchers			0	0	0	0	0	0	0	0	
Total Expenditures											
Provider Vouchers			\$2,355	\$3,664	\$3,090	\$3,737	\$4,578	\$2,343	\$2,578	\$3,166	
Gas Vouchers			\$744	\$1,083	\$886	\$964	\$969	\$1,107	\$580	\$401	
ICPTA			\$2,050	\$2,095	\$1,625	\$2,337	\$0	\$4,650	\$0	\$4,534	
Disability Determination			\$0	\$168	\$37	\$0	\$0	\$0	\$38	0	
Total		\$41,677	\$5,149	\$7,010	\$5,638	\$7,038	\$5,547	\$8,100	\$3,195	\$8,101	

CHILD CARE		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Children Served			208	209	178	172	164	165	158	150	
Waiting List			0	0	0	0	0	0	0	0	
Providers					20	20	20	21	20	18	
Cost of Care Per Child					\$304	\$274	\$281	\$290	\$307	\$302	
Benefit Amount	669,047	\$53,783	\$69,626	\$61,851	\$54,042	\$47,175	\$46,141	\$47,780	\$48,515	\$45,250	
Total Benefit Issued	474,163										
Benefit Remaining	194,884										
Coefficient					102%	98%	94%	92%	98%	96%	
Terminated											
Added											

FINANCIAL		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Admin Revenues			\$63,542	\$124,754	\$266,826	\$109,200	\$239,310	\$187,497	232,731	106,904	
YTD Admin Revenues			\$63,542	\$188,296	\$455,123	\$564,323	\$803,633	\$991,130	1,223,861	1,330,765	
Admin Expenditures			\$227,742	\$267,900	\$250,671	\$244,518	\$241,879	\$291,960	\$323,008	\$238,307	
YTD Admin Expenditures			\$227,742	\$495,643	\$746,315	\$990,833	\$1,232,712	\$1,524,672	\$1,847,681	\$2,085,988	
County Share			72%	62%	39%	43%	35%	35%	34%	36%	
Budget Performance - under/(over)			17%	10%	10%	10%	11%	8%	6%	7%	
TANF-Fed Expenditures	\$200,047		\$18,920	\$15,541	\$13,420	\$15,453	\$13,376	\$12,584	\$14,331	\$13,369	
TANF-Remaing Federal	\$83,052		\$181,127	\$165,586	\$152,166	\$136,713	\$123,337	\$110,752	\$96,421	\$83,052	
MOE Expenditures	\$256,354		\$19,022	\$20,497	\$21,653	\$25,191	\$20,143	\$20,340	\$22,953	\$20,846	
MOE Remaining Require	\$85,708		\$237,332	\$216,835	\$195,182	\$169,991	\$149,848	\$129,507	\$106,554	\$85,708	

Cap Revenues	\$609,599		\$38,200	\$40,780	\$34,566	\$35,989	\$35,262	\$42,031	\$85,363	\$121,947	
Cap Revenues Remain	\$180,461		\$450,685	\$409,906	\$375,340	\$339,351	\$574,336	\$382,770	\$297,407	\$180,461	

ADMINISTRATION		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Staff Level	30		30	29	29	30	30	30	29	29	
Vacancies			0	1	1	0	0	0	1	1	
Front Desk Visits		1,190	1,098	1,224	1,313	1,297	1,132	1,408	1,384	795	

PROGRAM INTEGRITY		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Collections (Outstanding)	\$189,965										
FNS			\$90,821	\$115,213	\$127,443	\$129,247	\$128,159	\$125,265	\$122,631	123742	
Medicaid			\$36,319	\$65,294	\$65,059	\$64,880	\$65,786	\$65,495	\$53,850	53505	
TANF			\$12,595	\$12,545	\$12,445	\$12,345	\$12,346	\$12,295	\$12,246	12146	
AFDC			\$572	\$572	\$572	\$572	\$572	\$572	\$572	572	
Total			\$140,307	\$193,624	\$205,519	\$207,044	\$206,863	\$203,628	\$189,298	189965	
Recoupment											
FNS			\$1,522	\$2,462	\$2,251	\$2,140	\$1,690	\$1,536	\$1,886	2269	
Medicaid			0	0	0	0	\$0	\$0	\$0	0	
TANF			0	0	0	0	\$0	\$0	\$0	0	
AFDC			0	0	0	0	\$0	\$0	\$0	0	
Total			\$1,522	\$2,462	\$2,251	\$2,140	\$1,690	\$1,536	\$1,886	2269	
Cash											
FNS			\$220	\$200	\$308	\$536	\$170	\$333	\$185	280	
Medicaid			\$272	\$225	\$235	\$260	\$0	\$0	\$290	345	
TANF			\$50	\$50	\$100	\$100	\$0	\$50	\$50	100	
AFDC			0	0	0	0	\$0	\$0	\$0	0	
Total			\$542	\$475	\$643	\$896	\$170	\$383	\$525	725	
Tax Intercept											
FNS			0	0	\$56	\$131	\$0	\$0	\$0	\$0	
Medicaid			0	0	0	\$101	\$0	\$0	\$0	\$0	
TANF			0	0	0	\$0	\$0	\$0	\$0	\$0	
AFDC			0	0	0	\$0	\$0	\$0	\$0	\$0	
Total			0	0	\$56	\$232	\$0	\$0	\$0	\$0	
Total Collections			\$2,064	\$2,937	\$2,950	\$3,268	\$2,029	\$1,919	\$2,411	2994	

PROGRAM INTEGRITY		Yr Avg	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Claims-On Going		248									
	FNS		136	186	212	212	214	212	206	207	
	Medicaid		40	41	41	42	42	42	35	35	
	TANF		4	4	4	4	4	4	4	4	
	AFDC		2	2	2	2	2	2	2	2	
Referred-Curr Month		3									
	FNS		2	4	2	5	7	2	2	3	
	Medicaid		4	0	0	0	0	0	0	0	
	TANF		0	0	0	0	0	1	0	0	
	AFDC		0	0	0	0	0	0	0	0	
Pending-On Going		3									
	FNS		16	37	8	6	10	11	5	2	
	Medicaid		8	6	6	2	1	1	2	1	
	TANF		0	0	0	0	0	0	0	0	
	AFDC		0	0	0	0	0	0	0	0	
Completed-Curr Month		6									
	FNS		50	52	34	8	7	2	9	6	
	Medicaid		10	3	1	4	2	0	0	0	
	TANF		1	0	0	0	0	1	0	0	
	AFDC		0	0	0	0	0	0	0	0	
Overdue- Curr Month		0									
	FNS		0	0	0	1	0	0	0	0	
	Medicaid		0	0	0	0	0	0	0	0	
	TANF		0	0	0	0	0	0	0	0	
	AFDC		0	0	0	0	0	0	0	0	

CHILD SUPPORT

TOTAL COLLECTIONS			PATERNITY ESTABLISHMENT				CASES UNDER ORDER				
SFY Actual	Goal	% of Goal	Prev BOW	Pat Est	%PatEst	Goal	Open Cases	CUO	%CUO	Goal	
											06-15
											05-15
											04-15
											03-15
\$1,338,665	\$2,048,479	65.35%	955	929	97.28%	100.00%	1242	1194	96.14%	90.00%	02-15
\$1,173,557	\$2,048,479	57.29%	955	923	96.65%	100.00%	1238	1194	96.45%	90.00%	01-15
\$1,016,027	\$2,048,479	49.60%	955	920	96.34%	100.00%	1239	1196	96.53%	90.00%	12-14
\$832,925	\$2,048,479	40.66%	955	919	96.23%	100.00%	1244	1200	96.46%	90.00%	11-14
\$683,125	\$2,048,479	33.25%	955	911	95.39%	100.00%	1246	1199	96.23%	90.00%	10-14

\$516,994	\$2,048,479	25.24%		955	905	94.76%	100.00%	1250	1201	96.08%	90.00%	09-14
\$350,268	\$2,048,479	17.10%		955	896	93.82%	100.00%	1255	1207	96.18%	90.00%	08-14
\$188,786	\$2,048,479	9.22%		955	887	92.88%	100.00%	1262	1213	96.12%	90.00%	07-14

CURRENT SUPPORT				ARREARS				MEDICAL			
CSup due	CSup Coll	%CurCol	Goal	Cas Arr due	Cas Arr Col	%Arr	Goal	MedCase	MedSup	%Med	
											06-15
											05-15
											04-15
											03-15
\$1,494,306	\$963,733	64.99%	64.19%	1085	712	65.62%	68.72%	826	728	88.14%	02-15
\$1,309,204	\$850,890	64.99%	64.19%	1077	700	65.00%	68.72%	828	725	87.56%	01-15
\$1,125,395	\$736,711	65.46%	64.19%	1066	692	64.92%	68.72%	825	713	86.42%	12-14
\$939,473	\$609,730	64.90%	64.19%	1061	645	64.80%	68.72%	830	725	87.35%	11-14
\$750,524	\$493,494	65.75%	64.19%	1040	607	58.37%	68.72%	826	720	87.17%	10-14
\$564,239	\$372,143	65.95%	64.19%	1027	548	53.36%	68.72%	835	720	86.23%	09-14
\$378,212	\$250,203	66.15%	68.72%	1017	456	44.84%	68.72%				08-14
\$189,580	\$128,458	67.76%	64.19%	996	351	35.24%	68.72%				07-14

MISCELLANEOUS

Director Travels:

April 7th - DSS Directors Legal Conference - School of Government - Chapel Hill

April 15th thru 17th - DSS Directors Annual Meeting - New Bern

Mr. Hardison concluded his report.

No items were brought before the board in Timely and Important Matters.

The meeting was adjourned upon a motion made by Janet Hines, second by Philip Thomanson with a unanimous vote.

Submitted by,

Clifton Hardison, Director