

PLANNING & INSPECTIONS
MONTHLY REPORT: MAY 2002

PLANNING REPORT

CHOWAN COUNTY BOARDS

Planning Board (5/28 @ 7:00 pm): Recommended approval to the County Commissioners of the comprehensive amendments to the Chowan County Ordinances. A joint work session is scheduled in June with County Commissioners to review the changes. Official adoption is expected by July or August. Staff finished the close out paper work for CAMA so that the county will receive proper reimbursement since this project was partially funded through a CAMA grant.

Board of Adjustment: No meeting.

Technical Review Committee: No meeting.

TOWN OF EDENTON BOARDS:

Planning Board (5/6 @ 7:00 pm): Recommended approval to the Town Council to change Section 282 (a) (2) of the UDO to allow shopping center establishments with a building frontage greater than 50 linear feet to have an additional area of 0.5 square feet of sign area for each linear foot over 50 feet of building frontage to a maximum of 150 square feet of sign area. With the current UDO wording, establishments with less than 50 linear feet of road frontage could technically have more signage than establishments with over 50 linear feet of frontage. The second part of this request was to allow awning signs on Shopping Center Buildings, the Planning Board recommended denial of that request (Case No. TA-02-04).

Board of Adjustment (5/20 @ 5:30 pm): Approved an application from Amby Parrish for a Special Use Permit for a Home Occupation for Accounting & Tax Services on the property located at 397 Old Hertford Road (Case No. BOA-02-04). Approved an application from Amby Parrish for a variance from Article II, Section 15 (46) of the Unified Development Ordinance. A variance request from the total floor area size requirement for home occupations on the property located at 397 Old Hertford Road (Case No. BOA-02-05).

Preservation Committee (5/6 @ 1:15 pm): Granted the following Certificates of Appropriateness: 1) E.N. Manning of 216 W. Eden Street; application to install a satellite dish on southwest side of residence; 2) Gary & Sandra Stanley of 205 W. Eden Street; application to paint residence; 3) Beverly & Robert Lester of 411 Phillips Street; application to repair and restore house and build an accessory building. 2 minor COAs were issued in May.

Action on the application from Chowan County/Shepard Pruden Memorial Library for the expansion of existing library located at 106 W. Water Street was postponed until written comment could be acquired from the North Carolina Office of Cultural Resources and Historic Preservation. A positive was given to the Town Council for the nomination from the North Carolina Department of Cultural Resources for the Edenton Station, United States Fish and Fisheries Commission to the National Register of Historic Places.

Staff completed Edenton's Certified Local Government Annual Report for FY2001 and submitted it to the North Carolina Department of Cultural Resources. Staff also has begun the work on Edenton Survey Update and Edenton Historic District Inventory List, which is partially funded by a grant from the NC Historic Preservation Office.

Tree Committee Activities (5/13 @ 4:30 pm): Approved the landscape plan for the new stop shop on N.

Broad Street.

Technical Review Committee (5/23 @ 3:00 pm):
on West Queen Street.

Reviewed the proposed shopping center site plan

OTHER

Hazard Mitigation Plan Steering Committee: The grant application for funding has been approved by the state and federal government. Several meeting are scheduled in June and July in order to have the plan adopted in August to meet state requirements.

CBDG Information: Carolyn Morris and staff met and evaluated the bids received for the CBDG scattered site projects in Edenton and Chowan County. Of the three bids chosen, all three were different contractors.

WEB PAGE UPDATES: The monthly reports were added to the web page to allow citizens to easily access the activities in this department.

JUNK CAR TASK FORCE (5/2 @ 9:00 am): Staff attended the junk car task force meeting in Hertford in May.

NCAPA Planning Conference: Staff attended the North Carolina Planning Conference May 15-17. At the conference, Edenton and Chowan County were included on the NCAPA Smart Growth Challenge Honor Roll due to staff's presentations to both the town and county planning boards. Staff attended workshops on "Planning for the Military," "Urban Design Plans and the New Bern Experience," "Small Area, Neighborhood, and Corridor Planning," and "Fine-Tuning your Public Speaking Skills." Staff also experienced a tour of the Cherry Point Marine Corps Air Station.

PLAN & PERMIT REVIEW

	<u>Current Month</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>2</u>	<u>8</u>
Sign Permits:	<u>2</u>	<u>9</u>
Site Plans Reviewed:	<u>1</u>	<u>7</u>
Site/Landscape Inspections:	<u>0</u>	<u>3</u>
Zoning Confirmation Letters:	<u>1</u>	<u>6</u>
Zoning Permits Issued:	<u>2</u>	<u>11</u>

INSPECTIONS REPORT

The following number of inspections were conducted: **188** YTD: 829

Inspection's reviewed **10** (YTD: 35) building plans.

The Inspectors traveled a total of **2,028** (YTD: 7,991) miles.

There were a total of **62** (YTD: 311) permits issued as listed below:

Residential:	<u>Current Month</u>	<u>YTD</u>
New SFD	<u>9</u>	<u>27</u>
Addition	<u>2</u>	<u>12</u>

Garage		<u>2</u>	<u>10</u>
New Deck		<u>0</u>	<u>1</u>
Deck Extension		<u>0</u>	<u>3</u>
Enclose Deck		<u>0</u>	<u>0</u>
Roof on Deck		<u>1</u>	<u>1</u>
Renovations		<u>4</u>	<u>11</u>
Complete 2 nd Floor		<u>0</u>	<u>0</u>
Temporary (Travel Trailer)		<u>0</u>	<u>11</u>
Accessory Building		<u>2</u>	<u>11</u>
Pools		<u>1</u>	<u>1</u>
Non-Residential			
New		<u>1</u>	<u>7</u>
Renovations		<u>1</u>	<u>6</u>
Signs/Footings-Electric		<u>0</u>	<u>3</u>
Fitup		<u>0</u>	<u>0</u>
Fence		<u>0</u>	<u>1</u>
Storage Building	<u>0</u>		<u>0</u>
Demolition		<u>1</u>	<u>1</u>
Manufactured / Mobile Homes			
New		<u>4</u>	<u>29</u>
Replacements		<u>1</u>	<u>4</u>
Electric		<u>16</u>	<u>60</u>
Mechanical		<u>16</u>	<u>72</u>
Plumbing		<u>2</u>	<u>31</u>
Re-inspections		<u>31</u>	<u>75</u>

The Administrative Assistant received a total of **952** (YTD: 4,182) calls for the month with an average of **41** (YTD Average: 37) calls per day.

NUISANCE CODE ENFORCEMENT REPORT

Written Complaints Received: **32** YTD: **53**

Violations Types:	<u>Current Month</u>	<u>YTD</u>
Junk Car:	<u>20</u>	<u>177</u>
Min. Housing	<u>2</u>	<u>2</u>
Noxious Weeds and Grass	<u>17</u>	<u>49</u>
Zoning:	<u>1</u>	<u>1</u>
Signs:	<u>1</u>	<u>5</u>

Violations Abated: **18** YTD: **73**

Code Enforcement Officer traveled a total of **570** (YTD: 1,868) miles.