

PLANNING & INSPECTIONS
MONTHLY REPORT: September - October 2003

TOWN & COUNTY BOARD ACTIVITIES:

Edenton Planning Board:

- *September 2003:* Recommended to Town Council the approval of conditional use permit **Case No. CUP-03-04:** a conditional use permit application from Branch Bank & Trust (BB&T) for a bank with drive through facility to be located on Claire Drive. Also recommended text amendment **Case No. TA-03-03:** an application from the Town of Edenton requesting an amendment to the Unified Development Ordinance (UDO) of *Article XI*, Section 179 Walls & Fences to extend allowable fence height to four feet, providing that visibility is maintained.
- *October 2003:* Tabled discussion on text amendment **Case No. TA03-04:** an application from the American Legion Post 40 requesting an amendment to the Unified Development Ordinance (UDO) of *Article II*, Section 15, Definition of Basic Terms to add the following definition: *Fairgrounds*. Directed staff to present an alternative amendment defining outdoor flea markets/yard sales and adding such use to the Table of Uses in Commercial Highway zones.

Edenton Board of Adjustment:

- *September 2003* - no meeting.
- *October 2003 Meeting* - Approved (5-0) **Case No. BOA-03-07:** An application from Richard Elliot for a variance from *Article XVI*, Section 254 Construction Within Special Flood Hazard Areas, for his property located at 404 South Granville Street.

Edenton Preservation Commission:

- *September Meeting* - 7 Major Certificates of Appropriateness (COA) Approved/2 Minor COA's
- *October Meeting* - 6 Major Certificates of Appropriateness (COA)

Edenton-Chowan Technical Review Committee:

- *September 2003 Meeting* -Review of Refuge at Drummond's Point, which appeared before the Chowan County Planning Board as a Preliminary Plat in September 2003.
- *October 2003* - no meeting.

County Planning Board:

- *September 2003:* Approved Refuge at Drummond's Point Preliminary Plat with conditions suggested by Chowan County Technical Review Committee; heard from staff Elizabeth Bryant, Planning Director on the issue of family exemptions to the County Subdivision regulations.
- *October 2003:* Heard from staff Elizabeth Bryant, Planning Director and Peter Rascoe, Special Projects Director on the issue of family exemptions to the County Subdivision regulations and reports from the aftermath of Hurricane Isabel.

County Board of Adjustment:

- No Meeting in September or October.

OTHER ACTIVITIES:

- Junk Car Task Force - No report.

- Hazard Mitigation Plan – The final draft of plan was sent to the State Office of Emergency Management, and grant closeout procedures begun on June 15th; the State OEM has since suggested further revision.
- Rural Transportation Planning Organization (RPO) – no meeting.
- Community Development Block Grant (CBDG) –New Scattered Site Rehabilitation Grant application for 2004 in progress.
- Appearance & Highway Corridor Plan – Sign permits issued in corridor areas are subject to new requirements as designated in the Plan – one such example is the sign replacement due to Hurricane Isabel at McDonald's Restaurant on Virginia Road.

PLAN & PERMIT REVIEW:

	<u>Current</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>1</u>	<u>14</u>
Sign Permits:	<u>2</u>	<u>15</u>
Site Plans Reviewed:	<u>2</u>	<u>30</u>
Site/Landscape Inspections:	<u>1</u>	<u>5</u>
Zoning Confirmation Letters:	<u>5</u>	<u>18</u>
Zoning Permits Issued:	<u>20</u>	<u>74</u>

**** Due to Hurricane Isabel and power outages, Building Inspections & Code Enforcement Figures for September 2003 are unavailable****

BUILDING INSPECTIONS: October 2003

The following number of inspections were conducted: Current: 487 YTD: 2,337
 Inspections reviewed 10 (YTD: 49) building plans. The Inspectors traveled a total of 2,956 (YTD: 12,586) miles. There were a total of 114 (YTD: 697) permits issued as listed below:

<u>Residential:</u>	<u>Current YTD</u>	
New SFD	<u>1</u>	<u>33</u>
Addition	<u>3</u>	<u>42</u>
Garage	<u>2</u>	<u>20</u>
Decks	<u>0</u>	<u>9</u>
Renovations	<u>0</u>	<u>18</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>
Accessory Building	<u>0</u>	<u>19</u>
Pools	<u>0</u>	<u>6</u>
<u>Non-Residential:</u>		
New	<u>0</u>	<u>6</u>
Renovations	<u>0</u>	<u>12</u>
Signs/Footings-Electric	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>
Demolition	<u>0</u>	<u>0</u>
Additions	<u>0</u>	<u>5</u>
<u>Manufactured / Mobile Homes:</u>		

New	<u>6</u>	<u>71</u>
Replacements	<u>2</u>	<u>19</u>
<u>Trades:</u>		
Electric	<u>45</u>	<u>122</u>
Mechanical	<u>35</u>	<u>173</u>
Gas	<u>10</u>	<u>88</u>
Plumbing	<u>10</u>	<u>56</u>
Re-inspections	<u>5</u>	<u>5</u>

The volume of calls that the Administrative Assistant received over the two-month period after Hurricane Isabel was too substantial to measure.

NUISANCE CODE ENFORCEMENT: October 2003

Written Complaints Received:	<u>5</u>	
Violation Notices Mailed:	<u>7</u>	
Violations Types:	<u>Current Months</u>	<u>YTD (Since May '03)</u>
Junk Car:	<u>8</u>	<u>55</u>
Min. Housing	<u>0</u>	<u>0</u>
Noxious Weeds and Grass	<u>10</u>	<u>48</u>
Zoning:	<u>1</u>	<u>3</u>
Signs:	<u>1</u>	<u>3</u>

Violations Abated: 17
Code Enforcement Officer traveled a total of 368 miles.