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**AN ORDINANCE REGULATING AMBULANCE  
SERVICE AND GRANTING OF FRANCHISES TO  
AMBULANCE OPERATORS**

**COUNTY OF CHOWAN**

An ordinance governing the granting of franchises for ambulance services and other pre-hospital emergency medical services. Under authority of North Carolina General Statute 153A-250, the Chowan County Board of Commissioners does ordain the following:

**SECTION 1. DEFINITIONS**

Unless the context otherwise requires, the following definitions shall apply in the interpretation and enforcement of this ordinance:

**1.1.1 ADVANCED LIFE SUPPORT (ALS):**

The term "Advanced Life Support" means an Ambulance Service that includes the necessary equipment and staff to render advanced life support services (e.g. advanced airway procedures, defibrillation, medication administration, etc).

**1.1.2 ADVANCED LIFE SUPPORT EMERGENCY FRANCHISE:**

A franchise granted to an organization with personnel trained to the advanced level of service and certified by the NC Office of Emergency Medical Services. This level is franchised to transport patients who are in need of immediate medical treatment between health care facilities or between health care facilities and home that have a need for monitoring of intravenous lines, cardiac monitoring in order to prevent loss of life, further aggravation, psychological illness or injury. Franchisee may use warning lights and audible warning devices as needed. Franchisee must have a medical director. This franchise does not authorize Franchisee to be a "First Responder" as defined herein.

**1.1.3 ADVANCED LIFE SUPPORT NON-EMERGENCY FRANCHISE:**

A franchise granted to all organization with personnel trained to the advanced level of service and certified by the NC Office of Emergency Medical Services. This level is franchised to transport patients between health care facilities or between health care facilities and home that have a need for monitoring of intravenous lines, cardiac monitor or other non-emergency procedures. If patient

becomes unstable during transport, franchisee may give emergency care to patient and use warning lights and audible warning devices. Franchisee must have a medical director. This franchise does not authorize Franchisee to be a "First Responder" as defined herein.

#### 1.1.4 AMBULANCE

The term "ambulance" means any privately or publicly owned motor vehicle, aircraft, or vessel that is specially designed, constructed, or modified and equipped and is intended to be used for and is maintained or operated for transportation on the streets or highways, waterways, or airways of this State of persons who are sick, injured, wounded, or otherwise incapacitated or helpless.

#### 1.1.5 AMBULANCE PROVIDER

The term "ambulance provider" means an individual, firm, corporation or association who engages or professes to engage in the business or service of transporting patients in ambulances, in emergency and/or non-emergency situations. Ambulance provider must have a current provider license, which has been issued by the NC Department of Human Resources, Office of Emergency Medical Services.

#### 1.1.6 APPROVED

The term "approved" shall mean approved by the North Carolina Medical Care Commission pursuant to the latter's rules and regulations promulgated under N.C. General Statutes 143B-165.

#### 1.1.7 BASIC LIFE SUPPORT (BLS)

The term "Basic Life Support" shall mean an Ambulance Service that includes the necessary equipment and staff to render basic emergency medical care services (e.g. control of bleeding, delivery of babies, splinting of fractures, CPR, etc).

#### 1.1.8 BASIC LIFE SUPPORT EMERGENCY FRANCHISE:

A franchise granted to all organization with personnel trained at the emergency medical technician (EMT) level and certified by the NC Office of Emergency Medical Services. This level is franchised to transport patients between health care facilities or between health care facilities and home in Chowan County. If patient becomes unstable during transport, franchise may give patient emergency

care and use warning lights and audible devices during transport. This franchise does not authorize Franchisee to be a "First Responder" as defined herein.

#### 1.1.9 BASIC LIFE SUPPORT NON-EMERGENCY FRANCHISE:

A franchise granted to an organization with personnel trained at the emergency medical technician (EMT) level and certified by the NC Office of Emergency Medical Services. This level is franchised to transport patients between health care facilities and home in non-emergency situations within Chowan County. The use of warning lights and audible warning devices are not allowed. This franchise does not authorize Franchisee to be a "First Responder" as defined herein.

#### 1.1.10 COUNTY

The term "County" shall mean the Chowan County Board of Commissioners or their designated representative(s).

#### 1.1.11 DISPATCHER

The term "dispatcher" shall mean a person who is available at all times to receive requests for emergency service, to dispatch emergency services, and to advise local law enforcement agencies and emergency medical facilities of any existing or threatened emergency.

#### 1.1.12 EMERGENCY

The term "emergency" and "emergency transportation service" shall mean the use of an ambulance, its equipment and personnel to provide emergency medical care and transportation of a patient who is in need of immediate medical treatment in order to prevent loss of life or further aggravation or physiological or psychological illness or injury.

#### 1.1.13 EMERGENCY MEDICAL TECHNICIAN (EMT)

The term "Emergency Medical Technician" means an individual who has completed a training program in emergency medical care at least equal to the National Standard Training Program for Emergency Medical Technicians as defined by the United States Department of Transportation and has been certified as an Emergency Medical Technician by the N.C. Department of Human Resources, Office of Emergency Medical Services.

1.1.14 EMERGENCY MEDICAL TECHNICIAN - DEFIBRILLATION (EMT -D)

The term "Emergency Medical Technician - Defibrillation" means an individual who has completed a training program in emergency medical care at least equal to the National Standard Training Program for Emergency Medical Technician - Defibrillation as defined by the United States Department of Transportation and has been certified as an Emergency Medical Technician - Defibrillation by the N.C. Department of Human Resources, Office of Emergency Medical Services.

1.1.15 EMERGENCY MEDICAL TECHNICIAN -INTERMEDIATE (EMT-I)

The term "Emergency Medical Technician - Intermediate" means an individual who has completed a training program in emergency medical care at least equal to the National Standard Training Program for Emergency Medical Technician - Intermediate as defined by the United States Department of Transportation and has been certified as an Emergency Medical Technician - Intermediate by the N.C. Department of Human Resources, Office of Emergency Medical Services.

1.1.16 EMERGENCY MEDICAL TECHNICIAN - PARAMEDIC (EMT -P)

The term "Emergency Medical Technician - Paramedic" means an individual Who has completed a training program in emergency medical care at least equal to the National Standard Training Program for Emergency Medical Technician - Paramedic as defined by the United States Department of Transportation and has been certified as an Emergency Medical Technician - Paramedic by the N.C. Department of Human Resources, Office of Emergency Medical Services.

1.1.17 FIRST RESPONDER

The term "First Responder" shall mean an organization with personnel trained in emergency medical care that is dispatched to the scene of a medical emergency for the primary purpose of providing emergency medical assistance to a patient until the ambulance and additional medical aid arrives.

1.1.18 FRANCHISE

The term "Franchise" shall mean a permit issued by Chowan County to a person(s) or corporation for the operation of an ambulance service.

#### 1.1.19 FRANCHISEE

The term "Franchisee" shall mean any person having been issued a franchise by Chowan County for the operation of an ambulance service.

#### 1.1.20 LICENSE

The term "license" shall mean any driver's license or permit to operate a motor vehicle issued under or granted by the laws of the State of North Carolina.

#### 1.1.21 MEDICAL RESPONDER (MR)

The term "Medical Responder" means an individual who has completed a training program in emergency medical care and first aid approved by the N.C. Department of Human Resources and has been certified as a Medical Responder by the N.C. Department of Human Resources, Office of Emergency Medical Services.

#### 1.1.22 MEDICAL NECESSITY

The term "Medical Necessity" is defined according to Medicare and Medicaid Guidelines and is established when the patient's condition is such that use of any other method of transportation is not in the patient's best interest. In any case, other means of transportation could not be utilized without endangering the individual's health. Ambulance transportation is not considered medically necessary when any other means of transportation can be safely utilized.

#### 1.1.23 NON-EMERGENCY TRANSPORTATION SERVICES

The term "Non-Emergency Transportation Services" shall mean the operation of an ambulance for any purpose other than transporting emergency patients.

#### 1.1.24 OPERATOR

The term "Operator" shall mean a person in actual physical control of an ambulance which is in motion or which has the engine running.

#### 1.1.25 OWNER

The term "Owner" shall mean any individual, firm, partnership, association, corporation, company or group of individuals acting together for a common purpose, organizations of any kind or any governmental agency other than the United States who own an ambulance.

#### 1.1.26 PATIENT

The term "patient" shall mean an individual who is sick, injured, wounded, or otherwise incapacitated or helpless such that the need for some medical assistance might be anticipated while being transported to or from a medical facility.

#### 1.1.27 PERSON

The term "person" shall mean any individual, firm, partnership, association, corporation, company, group of individuals acting together for a common purpose, or organization of any kind, including any governmental agency other than the United States.

#### 1.1.28 RESCUE

The term "rescue" shall mean situations where the victim cannot escape an area through the normal exit or under his own power.

#### 1.1.29 SECONDARY AMBULANCE PROVIDER

The term "secondary ambulance provider" shall mean the system of personnel and equipment meeting the same criteria as a primary ambulance provider, but not normally dispatched on first call response.

### SECTION II. EMERGENCY MEDICAL SERVICES

- 2.1.1 Chowan County EMS, Edenton-Chowan Rescue Squad, agencies contracted with Chowan County to provide emergency medical services or rescue services, and/or agencies franchised in accordance with this ordinance are the providers of emergency or convalescent care and will be responsible for all Emergency Medical Services.

### SECTION III. FRANCHISE REQUIRED

- 3.1.1 No person either as owner, agent or otherwise, shall furnish, operate, conduct, maintain, advertise, or otherwise be engaged in or profess to be engaged in the business or service of emergency and/or non-emergency transportation of patients within Chowan County unless the person holds a valid permit for each ambulance used in such business or service issued by the North Carolina Department of Human Resources, Office of Emergency Medical Services, and has been granted a franchise for the operation of such business or service by the Chowan County Board of Commissioners pursuant to this ordinance.
- 3.1.2 No person shall drive an ambulance, attend a patient in one (1), or permit one (1) to be operated when transporting a patient within Chowan County unless he or she holds a currently valid certificate as a Medical Responder, Emergency Medical Technician, EMT - Defibrillation, EMT -Intermediate, or EMT -Paramedic issued by the North Carolina Department of Human Resources, Office of Emergency of Human Resources, Office of Emergency Medical Services.
- 3.1.3 No franchise shall be required for:
- (a) Any entity rendering assistance to a franchised ambulance service in the case of a major catastrophe, mutual aid or emergency with which the services franchised by Chowan County or Chowan County EMS/Rescue services are insufficient or unable to cope; or,
  - (b) Any entity operated from a location or headquarters outside of Chowan County in order to transport patients who are picked up beyond the limits of Chowan County, to facilities located within Chowan County or to pickup patients from within Chowan County for transporting to locations outside Chowan County. No such entity shall be used to pick up patients within the County for transporting to locations within the County unless it is rendering assistance referred to in subsection (a) of this section .
  - (c) Ambulances owned and operated by an agency of the United States Government.
  - (d) Any ambulance service sponsored and/or under operation of Chowan County EMS/Rescue system.
  - (e) Any entity providing emergency transportation services within the meaning of of this ordinance that provides trauma/advanced cardiac transportation services in connection with state certified trauma/advanced cardiac transportation programs.

#### SECTION IV. APPLICATION FOR AMBULANCE FRANCHISE

- 4.1.1 Application for a franchise to operate ambulances in the Chowan County shall be made by the ambulance provider upon such forms as may be prepared or prescribed by the Chowan County Emergency Services Office and said forms shall contain:
- (a) The name and address of the ambulance provider and of the owner of the Ambulance (s).
  - (b) The trade or other fictitious names, if any, under which the applicant does business, along with a certified copy of an assumed name certificate stating such name or articles of incorporation stating such name.
  - (c) A resume of the training and experience of the applicant in the transportation and care of patients.
  - (d) A full description of the type and level of service to be provided including the location of the place or places from which it is intended to operate, the manner in which the public will be able to obtain assistance and how the vehicles will be dispatched. An audited financial statement of the applicant as the same pertains to the operations in the Chowan County, said financial statement to be in such form and in such detail as might be required by the County.
  - (e) A description of the applicant's capability to provide for the district covered by the franchise applied for, and for an accurate estimate of the minimum and maximum times for a response to calls within such district.
  - (f) Any information the Chowan County Emergency Services Office shall deem reasonable and necessary for a fair determination of the capability of the applicant to provide ambulance services in Chowan County in accordance with the requirements of state laws and the provisions of this regulation.

#### SECTION V. GRANTING OF FRANCHISE

- 5.1.1 Prior to accepting applications for the operation of an ambulance service, the Chowan County Board of Commissioners may designate specific service areas as franchise districts. Said districts will be established during criteria that includes geographic size, road access, the location of existing medical transportation service, population, and response time. The Chowan County Board of Commissioners shall have the authority to redistrict or rearrange existing districts at any time at their discretion.



5.1.2 An applicant may apply for a franchise to operate either emergency transportation or non-emergency transportation service or both. If both types of service are to be provided, separate applications must be filed for each type. A fee of three hundred dollars (\$300) shall accompany all applications, renewal applications and requests for increased level of patient care before consideration will be given to the application or renewal thereof. Fees are non-refundable. Renewal fee is due sixty (60) days prior to renewal date, or franchise shall be terminated. The types of applications will be as follows:

- (1) Basic Life Support: Non-Emergency
- (2) Basic Life Support: Emergency
- (3) Advanced Life Support: Non-Emergency
- (4) Advanced Life Support: Emergency

5.1.3 Upon receipt of an application for a franchise, the Chowan County Board of Commissioners shall schedule a time and place for hearing the applicant. Within thirty (30) days, after hearing, the Chowan County Board of Commissioners shall cause such investigation, as it may deem necessary to be made of the applicant and his/her proposed operations.

5.1.4 A franchise may be granted by the Chowan County Board of Commissioners if they find that:

- (a) The applicant shows a reasonable effort to meet state standards and standards outlined in the franchise ordinance.
- (b) The proposed service will fit within the existing system so as not to adversely affect the level of service or operations of other franchisees to render service.
- (c) A need exists for the proposed service in order to improve the level of ambulance services available to the residents of the County and that this is a reasonable and cost effective manner of meeting the need.

## SECTION VI. TERM OF FRANCHISE

6.1.1 The Chowan County Board of Commissioners may issue a franchise to an ambulance provider, pursuant to this article, that will be valid for a term of one (1) year, provided that either party as its option may terminate the franchise upon sixty (60) day prior written notice to the other party. After a notice of service termination is given, the ambulance provider any reapply for a franchise if continued service is desired.

- 6.1.2 Upon suspension, revocation, or termination of a franchise granted hereunder, such franchised ambulance service immediately shall cease operations. Upon suspension, revocation, or termination of a driver's license or attendant's certificate or emergency medical technician certificate, such persons shall cease to drive an ambulance or provide medical care in conjunction with an ambulance service, or attend an ambulance. The franchisee shall not or permit such an individual to drive an ambulance or provide medical care in conjunction with the ambulance service.
- 6.1.3 Each franchised ambulance service shall comply at all times with the requirements of this Ordinance, the franchise granted hereunder and all applicable state and local laws relating to health, sanitation, safety, equipment, and ambulance design and all other laws and ordinances.
- 6.1.4 Prior approval by the Chowan County Board of Commissioners shall be required where ownership or control of more than ten (10) percent of the right of control of franchise is acquired by a person or group of persons acting in concert, singularly or collectively, at the date of the franchise. By its acceptance of the franchise, the franchisee specifically agrees that any such acquisition occurring without prior approval by the Chowan County Board of Commissioners shall constitute a violation of the franchise by the franchisee and shall be cause for termination at the option of the Chowan County Board of Commissioners.
- 6.1.5 Any change of ownership of a franchised ambulance service without the approval of the Chowan County Board of Commissioners shall terminate the franchise and shall require a new application and a new franchise and conformance with all the requirements of this Ordinance as upon original franchising.
- 6.1.6 No franchise may be sold, assigned, mortgaged, or otherwise transferred without the approval of the Chowan County Board of Commissioners and a finding of conformance with all requirements of this Ordinance as upon original franchising. Each franchised ambulance service, its equipment and the premises designated in the application and all records relating to its maintenance and operation, as such, shall be open to inspection by the State, the County, or their designated representatives.
- 6.1.7 A franchise may not be defaced, removed, obliterated.

## SECTION VII. STANDARDS FOR DRIVERS AND ATTENDANTS

- 7.1.1 Standards for drivers and attendants as developed by the North Carolina Medical Care Commission as requirement for certification of ambulance attendants and emergency medical technicians pursuant to Article 26, Chapter 130-233, and Article 56, Chapter 143, of the General Statutes of North Carolina, and shall be applied and the same are incorporated herein by reference.

## SECTION VIII. STANDARDS FOR VEHICLES AND EQUIPMENT

- 8.1.1 Vehicle and equipment standards as developed by the North Carolina Medical Care Commission pursuant to Article 26, chapter 130, and Article 56, Chapter 143, of the General Statutes of North Carolina, and shall be applied and the same are incorporated herein by reference.

## SECTION IX. STANDARDS FOR COMMUNICATIONS

- 9.1.1 Each ambulance vehicle shall be equipped with an operational two-way radio capable of establishing good quality voice communications from within the geographic confines of Chowan County to the hospital emergency department in Chowan County. Each ambulance vehicle shall be equipped with an operational two-way radio capable of establishing good quality voice communications with the agency dispatching ambulance services within the county and within the geographic confines of Chowan County.
- 9.1.2 Each ambulance provider shall maintain current authorizations or Federal Communication Commission licenses for all frequencies and radio transmitters operated by that provider. Copies of all authorizations and licenses shall be on display and available for inspection per Federal Communication Commission's Rules and Regulations.
- 9.1.3 Each base of operations must have at least one open telephone line. Telephone numbers must be registered with Emergency Services Office, Law Enforcement agencies and 911 Communications Center in Chowan County.

## SECTION X. INSURANCE

- 10.1.1 No ambulance franchise shall be issued under this Ordinance, nor shall such franchise be valid after issuance, nor shall any ambulance be operated in the Chowan County unless the franchisee has at all times in force and effect insurance coverage, issued by an insurance company licensed to do business in the State of North Carolina, for each and every ambulance owned and or operated by or for the ambulance service providing for the payment of damages:
- (a) In the sum of \$1,000,000 for injury to or death of individual in accidents resulting from any cause for which the owned of said vehicle would be liable on account of liability imposed on him by law, regardless of whether the ambulance was being driven by the owner or his agency.

- (b) In the sum of \$100,000 for the loss of or damage to the property of another, including personal property, under like circumstances, in sums as may be required by the State or as approved by the Chowan County Board of Commissioners. The terms and provisions of this section shall not apply to any ambulances owned and controlled by Chowan County that are operated by the Chowan County EMS/Rescue system.

## SECTION XI. RECORDS

11.1.1 Each franchisee shall maintain the following records:

- (a) Record of Dispatch - Shall show time call was received, time ambulance dispatched, time arrived on scene, time arrived at destination, time in service, and time returned to base.
- (b) Trip Record - Shall state all information required in Section (a) in addition to information on a form approved by Chowan County Emergency Services Office. The trip record shall be so designed as to provided the patient with a copy thereof containing all required information. A copy of the trip record may serve as a receipt for any charges paid.
- (c) Daily Report Log - Shall be maintained for the purpose of identifying more than one person transported in anyone day.
- (d) Daily Driver and Attendant Checklist and Inspection Report - Shall list contents and description of operations for each vehicle, signed by the individual verifying vehicle operations and equipment.

## SECTION XII. RATES AND CHARGES

12.1.1 Each franchisee shall submit a schedule of rates or change of rates to the Chowan County Manager's Office for review and presentation to the Chowan County Board of Commissioners. Franchisee shall not charge more or less than the rates approved by the Chowan County Board of Commissioners.

12.1.2 No ambulance provider shall attempt to collect rates on emergency or non-emergency calls until the patient has reached a point of destination, has received medical attention and is in a condition deemed by a physician fit to consult with the ambulance provider. Said provider may attempt to collect rates with family or guardian of the patient once the patient is in the process of receiving medical attention or reached the point of destination.

## SECTION XIII. ENFORCEMENT

13.1.1 The Chowan County Emergency Services Office shall be the enforcing agency for the regulations contained in this Ordinance. Said Office will:

- (a) Receive all franchise proposals from potential providers.
- (b) Study each proposal for conformance to this Ordinance.
- (c) With the approval of the County Manager, recommend to the Board of Commissioners the award of the franchise(s) to the applicants submitting the best proposal( s).
- (d) Inspect the premises, vehicles, equipment, and personnel of franchises to assure compliance to this Ordinance and perform any other inspections that may be required.
- (e) With the approval of the County Manager, recommend to the board of Commissioners of Chowan County the temporary or permanent suspension of a franchise in the event of noncompliance with the franchise terms of this Ordinance. Recommend the imposition of misdemeanor or civil penalties as provided therein.
- (f) Receive monthly reports from ambulance services and consolidate the same into a quarterly summary for review by the County Manager and the Chowan County Board of Commissioners.
- (g) Receive complaints from the public, other enforcing agencies, and ambulance services regarding franchise infractions. Review the complaint with the County Manager and obtain corrective action with the approval of the Chowan County Board of Commissioners.
- (h) With the approval of the County Manager, recommend improvements to Chowan County Board of Commissioners', which will insure better medical transportation.
- (i) Maintain all records required by this Ordinance and the Chowan County Board of Commissioners.
- (j) Ensure by cooperative agreement with other ambulance services the continued service in a district where an ambulance service franchise has been suspended.
- (k) Perform such of the functions in this section as may be requested by a municipality within the county.

#### SECTION XIV. VIOLATIONS

- 14.1.1 (a) In the event of a violation of any section of this Ordinance or of any term or condition of a franchise issued hereunder, the violator may be assessed a civil penalty by the County Manager in the amount of five hundred dollars (\$500) for each violation. Each day that a violation continues shall be deemed a separate violation. A violator shall be entitled to a hearing before the County Manager on the assessment of any penalty. Any civil penalty, which assessment has been upheld subsequent to a hearing, may be recovered in the nature of a debt if the violator does not pay the penalty within ten (10) days after being notified of the hearing decision.
- (b) As provided in N.C.G.S. 153A-123, Chowan County may seek an injunction, abatement order or any other appropriate remedy to insure compliance with this Ordinance.
- (c) Nothing herein shall prevent Chowan County from proceeding in a criminal action against any person, firm or corporation for violating any provision of this Ordinance or any term or condition of a franchise granted hereunder as provided in N.C.G.S. 14.4.

#### SECTION XV. FEES TO COUNTY

- 15.1.1 All original applications and renewal applications shall be accompanied by a fee of three hundred dollars (\$300) before consideration will be given to the application or renewal thereof

#### SECTION XVI. INSPECTIONS

- 16.1.1 The Chowan County Emergency Services Office may inspect a franchisee's records, premises, and equipment at any time in order to insure compliance with this ordinance and any franchise granted hereunder.

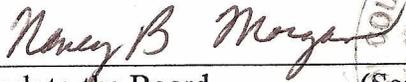
#### SECTION XVII. ADDENDUMS TO ORDINANCE

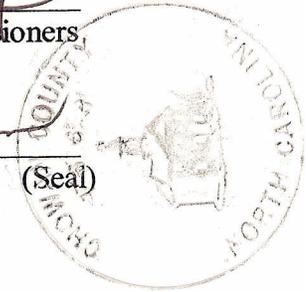
- 17.1.1 The Chowan County Board of Commissioners may, through appropriate actions, amend or expand this Ordinance as deemed necessary.

F.  
SECTION XVIII. EFFECTIVE DATE

This Ordinance shall take effect on the 3rd day of June, 2002

  
Chairman, Board of Commissioners

  
Clerk to the Board



**APPLICATION FOR FRANCHISE  
TO OPERATE AMBULANCES IN CHOWAN COUNTY**

To: Chowan County Board of Commissioners  
P.O. Box 1030  
Edenton, NC 27932

The undersigned hereby applies to the Chowan County Board of Commissioners for a franchise to operate ambulances in Chowan County pursuant to Section IV and V of the Chowan County Ambulance Service Ordinance submits the following in triplicate:

- A. The name and address of the applicant: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- B. The number of vehicles to be operated by the applicant: \_\_\_\_\_  
\_\_\_\_\_
- C. Estimated net worth of the applicant is: \_\_\_\_\_
- D. Are there unsatisfied judgments of record against the Applicant; (If there are any such unsatisfied judgments, list them here)?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- E. The make, type, and year of manufacture, serial number and category therein of each ambulance proposed to be operated by the applicant:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- F. The Court Record of applicant, if any: (If the applicant is corporation, partner--ship, list officers and manager or director and court record, if any, of these individuals). \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Are there any liens or other encumbrances on any ambulance(s) proposed to be operated? \_\_\_\_\_ If so, list the amount and character there of. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

H. The geographical area of Chowan County proposed to be covered by the applicant is described in writing and is drawn upon a map.

This the \_\_\_\_\_ day of \_\_\_\_\_ 200 \_\_\_\_\_

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Agency)

\_\_\_\_\_  
(Position)

Witness: \_\_\_\_\_

Date: \_\_\_\_\_