

**PLANNING & INSPECTIONS**  
**MONTHLY REPORT: JULY 2002**

**TOWN & COUNTY BOARD ACTIVITIES:**

Edenton Planning Board: The Edenton Planning Board tabled their recommendation to the Town Council on Case No. RZ-02-09; an application from Joe Lee & Penny Norman requesting a “general use” rezoning from R-20, Residential District to CH, Highway Commercial District on the property located at 634 Virginia Road.

Edenton Board of Adjustment: The Edenton Board of Adjustment approved the application for a variance on Case No. BOA-02-06; an application from Richmond Properties for a variance from Section 184 the Unified Development Ordinance, a reduction of the rear and side yard setback requirements for the property located at 708 North Broad Street. It was approved with the following conditions: 1) No variance shall be granted from the side yard setback requirements, however, a 12’ variance is granted from the front yard (50’) and rear yard (20’) setback requirements. New setbacks for site are Front 38’, Side 12’, and Rear 8’; 2) The existing landscape buffer and fence screening the property from the residential house bordering the northern property line shall be undisturbed during construction; 3) A joint parking/access agreement shall be required with owners of the Dairy Queen property; 4) Trees/shrubs shall be planted in the areas noted as “landscaping” on the attached plan to meet the shade requirements of the UDO and screen new parking area accordingly. No tree committee review is required; 5) Curbing shall be installed to protect landscape areas and control traffic flow; 6) The building must meet NC Building code, which (if applicable) will require a 1-hour fire-rated exterior wall with no openings; 7) The exterior of the building façade facing North Broad Street shall be of higher quality building material such as brick, wood, stone or other such materials; 8) Old sign pole existing on site shall be removed; 9) No parking or drive-thru shall be allowed within the 12’ side yard setback on the north side; 10) A directional sign shall be installed at the driveway on to North Broad allowing only for Right In / Right Out traffic.

Edenton Preservation Commission: The Edenton Preservation Commission approved the following certificate of appropriateness’s: 1) Robert & Karen Hilliard of 309 S. Broad Street; application to allow window signage on front windows; 2) Kermit & Elaine Layton of 300 S. Moseley Street; application to extend the rear of residence and to add on to existing deck; 3) Gale Street Baptist Church of 118 W. Gale Street; application to remove bell from tower and install as a monument in front yard of church; 4) Albemarle Plantation Realty to install signage at business located at the corner of Broad Street and Queen Street; 5) Robert Perry to construct a gazebo near the playground at St. Paul’s Episcopal Church located at 101 W. Gale Street; 6) Mr. & Mrs. Jerry Holmes of 306 S. Oakum Street; application to remove and replace the existing storage shed located in the rear of residence. One minor COA was issued in July.

Edenton Tree Committee: The Tree Committee approved the landscape plan for Dr. Cris Reynolds relocation project.

Edenton-Chowan Technical Review Committee: No meeting.

County Planning Board: No report.

County Board of Adjustment: No report.

**OTHER:**

Hazard Mitigation Planning: The official contract has been signed with Hobbs, Upchurch, & Associates to serve as the consultant. Mapping and staff information is being gathered by the consultant during July & August.

CBDG Information: No new activities to report.

Appearance Standards Corridor Planning: The consultant has completed a good bit of preliminary investigation work and base mapping. A steering committee is being formed and should start meeting in the Fall to guide this project.

Greenway & Open Space Planning: 16 Request for Proposals were mailed and the CAMA grant documentation has been executed properly.

**PLAN & PERMIT REVIEW:**

	<u>Current Month</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>0</u>	<u>13</u>
Sign Permits:	<u>4</u>	<u>15</u>
Site Plans Reviewed:	<u>1</u>	<u>10</u>
Site/Landscape Inspections:	<u>0</u>	<u>3</u>
Zoning Confirmation Letters:	<u>0</u>	<u>7</u>
Zoning Permits Issued:	<u>2</u>	<u>14</u>

**BUILDING INSPECTIONS:**

The following number of inspections were conducted: **173** YTD: 1,182  
Inspections reviewed **7** (YTD: 44) building plans. The Inspectors traveled a total of **1,350** (YTD: 10,970) miles. There were a total of **40** (YTD: 405) permits issued as listed below:

<u>Residential:</u>	<u>Current Month</u>	<u>YTD</u>
New SFD	<u>6</u>	<u>34</u>
Addition	<u>4</u>	<u>18</u>
Garage	<u>1</u>	<u>18</u>
New Deck	<u>2</u>	<u>3</u>
Deck Extension	<u>0</u>	<u>3</u>
Enclose Deck	<u>0</u>	<u>0</u>
Roof on Deck	<u>0</u>	<u>1</u>
Renovations	<u>1</u>	<u>13</u>
Temporary (Travel Trailer)	<u>0</u>	<u>11</u>
Accessory Building	<u>4</u>	<u>17</u>
Pools	<u>2</u>	<u>4</u>
<u>Non-Residential:</u>		
New	<u>0</u>	<u>8</u>

Renovations	<u>1</u>	<u>9</u>
Signs/Footings-Electric	<u>0</u>	<u>3</u>
Fit up	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>1</u>
Storage Building	<u>0</u>	<u>0</u>
Demolition	<u>1</u>	<u>2</u>
Additions	<u>0</u>	<u>2</u>
 <u>Manufactured / Mobile Homes:</u>		
New	<u>3</u>	<u>38</u>
Replacements	<u>0</u>	<u>5</u>
 <u>Trade:</u>		
Electric	<u>6</u>	<u>73</u>
Mechanical	<u>8</u>	<u>98</u>
Plumbing	<u>1</u>	<u>35</u>
Re-inspections	<u>20</u>	<u>120</u>

The Administrative Assistant received a total of **939** (YTD: 6,067) calls for the month with an average of **41** (YTD Average: 41) calls per day.

**NUISANCE CODE ENFORCEMENT:**

Written Complaints Received: **16** YTD: **85**

Violations Types:	<u>Current Month</u>	<u>YTD</u>
Junk Car:	<u>15</u>	<u>200</u>
Min. Housing	<u>0</u>	<u>2</u>
Noxious Weeds and Grass	<u>11</u>	<u>70</u>
Zoning:	<u>0</u>	<u>1</u>
Signs:	<u>0</u>	<u>5</u>

Violations Abated: **8** YTD: **93**

Code Enforcement Officer traveled a total of **480** (YTD: 2,598) miles.