

**PLANNING & INSPECTIONS**  
**MONTHLY REPORTS: April 2003 - May 2003**

**TOWN & COUNTY BOARD ACTIVITIES:**

Edenton Planning Board:

- April 2003 Meeting: Edenton-Chowan County Hazard Mitigation Plan – Review & Recommendation to Town Council for adoption. Edenton-Chowan County Greenway & Open Space Plan – Review & Recommendation to Town Council for adoption.
- May 2003 Meeting: Case No. CUP-03-03: A conditional use permit application from A.R. Chesson Construction for a self-storage facility to be located on (North) Coke Ave. (Tax Pin No. 7815.13-04-5489). The Board recommended approval (4-1) to the Town Council of the request. Edenton Gateway Corridor Master Plan and Overlay District: Review of gateway corridor plan addressing streetscape appearance along US-17 West Business, NC 32 North, NC 32 South, US-17 East Business, Martin Luther King Jr. Blvd., and Paradise Road. The Board recommended approval of the plan (5-0) to the Town Council.

Edenton Board of Adjustment:

- No Meeting in April 2003.
- May 2003 Meeting – Approved (5-0) Case No. BOA-03-03: An application from Jimmy Stallings for a variance from Section 181 Minimum Lot Size of the Unified Development Ordinance for the property located at 515 Kimberly Drive (Oak Hill Subdivision).

Edenton Preservation Commission:

- April Meeting – 7 Major Certificate of Appropriateness's (COA) / 1 Minor COA's granted
- May Meeting – 6 Major Certificate of Appropriateness's / 4 Minor COA's granted

Edenton-Chowan Technical Review Committee:

- April Meeting: Chowan County TRC Review of Plan for 12-lot subdivision off of Center Hill Road; Edenton TRC Review of Plan for Mini-Storage Facility on Coke Avenue.
- No Meetings in May.

County Planning Board:

- April Meeting: Review of proposed 12-lot subdivision located on Center Hill Road. The Board approved the preliminary plat (5-0). The Board adopted of the Edenton-Chowan County Hazard Mitigation Plan (5-0). The Board adopted the Edenton-Chowan County Greenway & Open Space Plan (5-0). The Board requested that staff research the family exemption to the County subdivision regulations for the next meeting.
- No Meeting in May.

County Board of Adjustment:

- No Meetings in April or May.

**OTHER ACTIVITIES:**

- Greenway & Open Space Plan – The Town Planning Board and Town Council, as well as the County Planning Board and County Commissioners adopted Greenway & Open Space Plan.
- Junk Car Task Force – No report.
- Hazard Mitigation Plan – the Town Council and Planning Board, as well as the County Planning

Board and County Commissioners adopted the Plan.

- Rural Transportation Planning Organization (RPO) – No report.
- Community Development Block Grant (CBDG) – Construction activities are moving along on the identified properties. Funding on schedule. New Scattered Site Rehabilitation Grant application for 2004 in progress.
- Appearance & Highway Corridor Plan – Town Council approved the Plan in May 2003.

**PLAN & PERMIT REVIEW:**

	<u>Current Year to date</u>	
Final Plats Reviewed:	<u>5</u>	<u>11</u>
Sign Permits:	<u>2</u>	<u>5</u>
Site Plans Reviewed:	<u>3</u>	<u>7</u>
Site/Landscape Inspections:	<u>0</u>	<u>3</u>
Zoning Confirmation Letters:	<u>0</u>	<u>7</u>
Zoning Permits Issued:	<u>19</u>	<u>33</u>

**BUILDING INSPECTIONS:**

The following number of inspections were conducted: Current: 440 YTD: 1,112  
Inspections reviewed 7 (YTD: 20) building plans. The Inspectors traveled a total of 2,566 (YTD: 5,467) miles. There were a total of 140 (YTD: 355) permits issued as listed below:

<u>Residential:</u>	<u>Current YTD</u>	
New SFD	<u>6</u>	<u>16</u>
Addition	<u>13</u>	<u>28</u>
Garage	<u>5</u>	<u>12</u>
Decks	<u>2</u>	<u>3</u>
Renovations	<u>5</u>	<u>16</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>
Accessory Building	<u>7</u>	<u>10</u>
Pools	<u>3</u>	<u>4</u>
<u>Non-Residential:</u>		
New	<u>1</u>	<u>5</u>
Renovations	<u>4</u>	<u>8</u>
Signs/Footings-Electric	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>
Demolition	<u>0</u>	<u>0</u>
Additions	<u>2</u>	<u>3</u>
<u>Manufactured / Mobile Homes:</u>		
New	<u>6</u>	<u>54</u>
Replacements	<u>4</u>	<u>7</u>
<u>Trades:</u>		
Electric	<u>26</u>	<u>40</u>
Mechanical	<u>22</u>	<u>67</u>
Gas	<u>21</u>	<u>61</u>

Plumbing	<u>15</u>	<u>25</u>
Re-inspections	<u>0</u>	<u>0</u>

The Administrative Assistant received a total of 1,953 calls for the months with an average of 45 calls per day.

**NUISANCE CODE ENFORCEMENT:**

Written Complaints Received:	<u>6</u>
Violation Notices Mailed:	<u>16</u>
Violations Types:	<u>Current Months</u>
Junk Car:	<u>8</u>
Min. Housing	<u>0</u>
Noxious Weeds and Grass	<u>15</u>
Zoning:	<u>0</u>
Signs:	<u>1</u>
Violations Abated:	<u>8</u>

Code Enforcement Officer traveled a total of 866 miles.