



**EDENTON-CHOWAN
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**Chowan County Planning Board
December 20, 2016
Chowan County Public Safety Center
305 West Freemason Street
7:00 pm**

Vice-Chairman Bobby Winborne called the meeting to order. He asked Planner Elizabeth Bryant to call the roll. Jim Leggett, Jim Robison, Wayne Parrish, Cindy Smith, and Bobby Winborne were present. William Monds and Marvin Hare were absent. Administrative Assistant Karen Castelloe was present.

Mr. Leggett opened the meeting with a prayer.

Mr. Winborne asked for any changes or additions to the agenda. Ms. Bryant suggested that public comment be added to the end of the agenda. Mr. Leggett moved that the agenda be approved with the addition of public comment. Mr. Parrish seconded the motion. The motion carried 5-0.

Mr. Winborne asked for any changes or additions to the minutes of the July 26, 2016 meeting. Mr. Leggett moved that the minutes be approved as submitted. Mr. Parrish seconded the motion. The motion carried 5-0.

Mr. Winborne noted the first item on the agenda, New Business.

Ms. Bryant suggested waiting to elect new officers until the January meeting due to the fact that there would be three new members appointed to the Planning Board in January. Mr. Robison moved to wait until the January meeting to elect new officers. Mr. Leggett seconded the motion. The motion carried 5-0.

Ms. Bryant introduced new member, Cindy Smith.

The members introduced themselves to Ms. Smith.

Ms. Smith introduced herself to the members.

Ms. Bryant thanked the outgoing members for their service on the Board.

Ms. Bryant stated that O2emc had reapplied for a Special Use Permit (SUP) to construct a solar farm on Yeopim Road. She stated that their previous SUP had expired and that their new application was for a smaller solar farm with less megawatts. She stated that they had been through the Technical Review meeting and that they had submitted all required materials to be heard at the January Planning Board meeting. She stated that the January Planning Board meeting would need to be rescheduled due to a conflict with the Board of Commissioners meeting schedule. Ms. Bryant stated that County Attorney Lauren Womble had suggested that the Planning Board meet on a night prior to the SUP hearing to review the procedure for holding a quasi-judicial hearing.

After some discussion, it was decided that the workshop session be held on January 18, 2017 and that the hearing for the Special Use Permit from O2emc be held on January 24, 2016 at 6pm.

Ms. Bryant stated that she would send the dates to Ms. Womble as well as County Manager Kevin Howard to make sure there were no conflicts.

There being no further business, the meeting was adjourned,