

**Chowan County Board of Commissioners**  
**Regular Meeting**  
**Monday, October 6, 2008**  
**6:00pm**  
**1767 Chowan County Courthouse**  
**117 East King Street**

The Chowan County Board of Commissioners held their regular meeting on Monday, October 6, 2008, at 6:00 pm in the 1767 Chowan County Courthouse, 117 East King Street Edenton, NC.

Present: Jimmy Alligood, Bill Gardner, Kenny Goodwin, Louis Belfield, Harry Lee Winslow and Jerry Downum. Also present was County Manager, Peter Rascoe and Clerk to the Board, Susanne Stallings.

Vice Chairman Alligood called the meeting to order and Commissioner Downum offered the invocation.

Vice Chairman Alligood presented the consent agenda. Commissioner Belfield moved that the Board approve the consent agenda as submitted. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

**Consent Agenda**

**a. Minutes from the Meeting of September 8, 2008.**

**b. Budget Amendments**

3612 Recreation	increase	\$600	Donation to cover utility costs at Fisher Field and Irrigation installation at Park Ave. Softball Field
3839 Jail	increase	\$4800	Inmate funds to pay for commissary items
4731 NRCS	decrease	\$18,585	Decrease NRCS secretary- part-time secretary to be paid by NRCS
4240 Maintenance	increase	\$1937	Insurance proceeds from auto accident
4268 Senior Center	increase	\$1907.20	Grant for 1 <sup>st</sup> quarter

**c. Tax Release**

Clinger, T.	\$105.21	Vehicle Sold
Howell, J.	\$168.85	Trailer Priced Incorrectly
Murphy, C.	\$107.43	SITUS, Duplin County
Sary Dist.	\$108.46	High Mileage
Winston, T.	\$139.63	Vehicle Repossessed

**Public Comment**

Vice Chairman Alligood called for public comment, being none, he closed the floor for public comment.

**Resolution and Agreement- Close Northeast Albemarle Group Checking Acct.**

Finance Officer, Lisa Jones presented a resolution for the Board's consideration, authorizing the County Manager to close out the Northeast Albemarle checking account at RBC Bank. She noted

that the agreement would remove the former county manager from the account and grant permission for Mr. Rascoe to close the account.

Commissioner Belfield moved that the Board adopt the agreement and resolution. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).

	<b>RBC Bank™</b>	<b>Resolution And Agreement</b> <i>For Deposit Account and Bank/Corporate Services</i>
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This Resolution and Agreement is submitted by NORTHEAST ALBEMARLE GROUP HEALTH (hereinafter referred to as the "Customer") designating RBC Bank (USA) as a depository institution for the Customer.  
 If checked here, the Customer also operates under or is usually identified by a trade name, as follows:

The Customer is duly organized and operates as a: Public Funds  
**BE IT HEREBY RESOLVED, AUTHORIZED AND AGREED THAT RBC Bank (USA) (hereinafter "Bank") be, and it hereby is, designated as a depository institution for the funds of the Customer.**

1. **FURTHER RESOLVED**, that any and all types of deposit accounts, including without limitation checking, savings, time, certificate receipts and certificates of deposit, and any other accounts may be opened in the Customer's name with the Bank in accordance with the applicable rules and regulations for such accounts.
2. **FURTHER RESOLVED**, that any one of the persons named below in this paragraph 2 (hereinafter referred to as "Authorized Representatives") is **HEREBY AUTHORIZED**, on behalf of the Customer and in its name or trade name, if applicable, to sign checks, drafts, notes, bills of exchange, acceptances, certificate receipts, certificates of deposit or other orders for the payment of money relating to any account(s) in the Customer's name for which they have also signed the deposit agreement and/or signature card; to endorse checks, notes, bills, certificate receipts, certificates of deposit or other instruments owned or held by the Customer for deposit with the Bank or for collection or discount by the Bank relating to any account(s) in the Customer's name for which they have also signed the deposit agreement and/or signature card; to accept drafts, acceptances and other instruments payable at the Bank; to place orders with the Bank for the purchase and sale of foreign currencies on behalf of the Customer to deliver, cash, negotiate, obtain payment on or present any check, note, bill, draft or other instrument made or drawn to or endorsed by the Customer, and to waive presentment, demand, protest, notice of protest or notice of dishonor of any check, note, bill, draft or other instrument made or drawn to or endorsed by the Customer; to initiate or cause the initiation of electronic fund transfers through any access device (e.g., debit card, credit card, code) issued by the Bank or authorized by the Bank relating to any account(s) in the Customer's name for which they also signed the deposit agreement and/or signature card.

<b>THIS SECTION MUST BE COMPLETED.</b> (Please print or type.)		
Names of Authorized Representatives	Title	
<u>Peter Rascoe</u>	<u>County Manager</u>	unlimited
<u>Lisa Jones</u>	<u>Finance Officer</u>	unlimited

(These Authorized Representatives must also sign a deposit agreement and/or signature card.)

3. **FURTHER RESOLVED**, that Bank may pay or honor any of the instruments described in paragraph 2 above cashed, drawn against or deposited to any account in the Customer's name or otherwise charged against the Customer by any or all individuals whomsoever, whether authorized or unauthorized, who shall make use of a sample or other facsimile signature or endorsement bearing the Customer's name or trade name, if applicable, and indicated on the signature card or below:

Facsimile Signature Used By Customer

4. **FURTHER RESOLVED**, that, the Bank may cash checks, drafts or money orders payable to cash or to the Customer (irrespective of any special or restrictive endorsement thereon) when endorsed by an Authorized Representative in his or her individual capacity or representative capacity, and, further, that any Authorized Representative may from time to time designate in writing to Bank any other officers, employees, agents or persons who are authorized to cash checks payable in or to initiate electronic fund transfers in the Customer's name or trade name, if applicable, which authorization, unless limited by its terms, shall remain in effect until a written notice signed by any Authorized Representative is received by the Bank at the same office to which the original authorization was delivered.
5. **FURTHER RESOLVED**, that the Bank be, and it hereby is, authorized to honor, receive, certify or pay all instruments signed in accordance with the foregoing resolutions or electronic fund transfer initiated in accordance with the foregoing resolutions, even though drawn to cash, drawn or endorsed to the order of an Authorized Representative signing the same, or tendered by him or her for cash, in payment of the individual obligation of such Authorized Representative or for deposit to his or her personal account, and the Bank shall not be required or be under any obligation to inquire as to the circumstances of the issuance or use of any instrument signed in accordance with the foregoing resolutions or electronic fund transfer initiated in accordance with the foregoing resolutions, or the application or disposition of such instrument or the proceeds of such instrument or electronic fund transfer.
6. **FURTHER RESOLVED**, that, any Authorized Representative is authorized to execute a Safe Deposit Agreement, the terms of which are hereby incorporated by reference, by and between the Customer and the Bank.
7. **FURTHER RESOLVED**, that, any Authorized Representative is authorized to execute a Night Depository Agreement, the terms of which are hereby incorporated by reference, by and between the Customer and the Bank and is authorized to appoint agents to receive, open and process the contents of night depository bags and to revoke the appointment of such agents.

8. **FURTHER RESOLVED**, that, in connection with electronic fund transfers authorized in the foregoing resolutions, any Authorized Representative is authorized to execute an Electronic Funds Transfer Agreement, if required or otherwise requested by Bank, the terms of which are hereby incorporated by reference, by and between the Customer and the Bank and is authorized to designate "Authorized Agents" thereunder on Authorization Forms supplied by the Bank. **FURTHER RESOLVED**, that in connection with electronic fund transfers, the Bank may from time to time (i) issue a debit card or other access device to any Authorized Representative, such debit card or other access device to be in the name of the Customer and have printed thereon the name of the Authorized Representative, (ii) designate an Authorized Representative as the person authorized to access any funds, earn any points or other rewards which may be earned and pooled under the Customer's name from time to time as a result of electronic fund transfers through use of debit cards and other access devices issued by the Bank to Authorized Representatives, and (iii) undertake or refrain from undertaking any and all other acts or actions with respect to electronic fund transfers authorized under the resolutions as the Bank may deem necessary or appropriate.

9. **FURTHER RESOLVED**, that, any Authorized Representative is authorized to execute a Cash Management Agreement, Master Repurchase Agreement, and Sweep Service Agreement, the terms of which agreement(s) is/are hereby incorporated by reference, by and between the Customer and the Bank.

10. **FURTHER RESOLVED**, that, any Authorized Representative, or such other persons as may be named by an Authorized Representative by written notice to the Bank, are authorized to place verbal orders for the purchase of RBC Bank (USA) commercial paper, pursuant to the terms and conditions of the RBC Bank (USA) Unsecured Master Notes Terms set forth on each Confirmation, which terms are incorporated herein by reference, or purchase of Repurchase Agreements for the account of the Customer. Unless limited by its terms, the authorization of other persons to act under this paragraph 10 shall remain in effect until a written notice signed by any Authorized Representative is received by the Bank at the same office to which the original authorization was delivered.

11. **FURTHER RESOLVED**, that, any Authorized Representative is authorized to execute the Bank's Indemnity Agreement or other agreement required by the Bank to induce Bank to replace a lost check, instrument or security as described therein.

12. **FURTHER RESOLVED**, that the Bank is authorized to obtain information from ChexSystems or any other party concerning the Customer's previous banking deposit relationships, and the Bank may provide information to such services concerning the Customer's accounts with the Bank.

13. **FURTHER RESOLVED**, that, any Authorized Representative is authorized to execute a RBC Bank Online Money Management Enrollment Agreement or other agreement for the use of either Quicken® Microsoft Money® or Quickbooks® software, or for use of any other internet, web banking or other online service offered from time to time by the Bank, including, without limitation, online transfers, online bill payment and online account aggregation. Customer acknowledges that payments and transfers of funds may be made electronically through an online network to which personal computer(s) will be connected and that one or more access passwords and/or personal identification numbers (PINs) will be provided to or selected by an Authorized Representative in order to control access and provide security to Customer's accounts and to the network system. Further distribution and security of the access passwords and PINs will be the responsibility of that Authorized Representative. **FURTHER RESOLVED**, that Customer assumes all responsibility for security of software, access passwords and PINs and agrees to protect them from use by unauthorized persons, and that Customer agrees to indemnify and hold Bank harmless from and all damages and costs and expenses, including without limitation reasonable attorney's fees, incurred or perceived to be incurred resulting from unauthorized internet, web banking or other online use of any of Customer's accounts.

14. **FURTHER RESOLVED**, that this Resolution and Agreement, and each resolution herein, shall be continuing in nature and is within the scope and powers provided in the Customer's governing documents (whether they be articles of incorporation, by-laws, partnership agreement or other agreements or rules governing the Customer); that if any material change therein shall occur or if any change in ownership or organization of the Customer shall occur, or if there shall be a change in any of the Authorized Representatives named above, the Secretary or an Assistant Secretary (if the Customer is a corporation) or a manager or managing partner, agent or representative (if the Customer is other than a corporation) shall immediately certify such changes to the Bank by submission of a new Resolution and Agreement and deposit agreement and/or signature card for any account(s) thereby affected; that the Bank shall be fully protected in relying on such certifications and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage, including without limitation reasonable attorney's fees, resulting from, or growing out of, honoring such certifications or refusing to honor any notice not properly certified; that receipt of such certification shall not affect any action taken by the Bank prior thereto in reliance on this Resolution and Agreement; and that in the event of any dispute pertaining to any account(s) of the Customer, the Bank's records shall govern.

15. **FURTHER RESOLVED**, that, if the Customer is a corporation, the Secretary or an Assistant Secretary be, and hereby is, authorized and directed to certify these resolutions to the Bank and further to certify that the provisions hereof are in conformity to the Customer's charter and by-laws.

### **DSS Medicaid Transportation**

DSS director Ben Rose presented a new approach to funding Medicaid Transportation that will potentially save money by utilizing gas vouchers. He noted that Bridgeturn Exxon and Joe Lee both local gas stations are willing to accept the vouchers. Mr. Rose said that this approach will keep costs down and factor in the mileage rate.

The Board discussed how this program is more effective in that it reimburses for mileage only.

The Board asked for details on the checks and balances in place for usage of these vouchers.

Mr. Rose described how clients will now have to obtain pre-authorization prior to traveling and verifications of the medical visits will also be done.

Commissioner Goodwin noted that visits with mileage fewer than 20 miles are not eligible for vouchers.

### **Work First Final Plan**

Mr. Rose provided a brief report on the Work First Planning Committee and requested final approval from the Board for the plan to be submitted to the State. He stated that the Work First Planning Committee appointed by the Commissioners approved the plan on September 17<sup>th</sup>, but the plan also requires Board approval before submittal to the state. Mr. Rose said that the Final Plan has been available for public inspection for two weeks adding that it was available for public inspection on the DSS website, the DSS office, and the County Manager's Office. The clerk will have a copy of the plan in the meeting file (Commissioner meeting, October 6, 2008). Commissioner Downum moved that the Board adopt the plan. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).

### **Designation of County Fire Marshall and Fireman's Relief Fund Trustee**

On September 18, 2008 the Public Safety Committee met and reviewed a resolution designating a County Fire Marshall. The Committee recommended to the full Board that Doug Belch be appointed as the County Fire Marshall and recommends appointment of Mr. Belch to serve as the Fireman's Relief Fund Trustee. Commissioner Gardner moved that Mr. Belch be appointed Fire Marshall and Trustee of the Fireman's Relief Fund. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).

#### Resolution Designating County Fire Marshal

WHEREAS North Carolina General Statute (NCGS) §153A-234 authorizes Chowan County to appoint a Fire Marshal and assign such duties as the County may designate as listed in said statute; and

WHEREAS a County-designated Fire Marshal may also, in association and cooperation with the Sheriff and the Chief of one of the rural fire departments, conduct or assist in the investigation of the cause, origin, and circumstances of any fire which causes destruction or damage to property pursuant to NCGS §58-79-1; and

WHEREAS Chowan County now has two designated rural fire protection districts (NCGS §153A-301(2)) and three insurance rated districts (NCGS §153A-233) protected by three separate volunteer and/or paid fire departments; and

WHEREAS Chowan County now employs two certified fire prevention inspectors who conduct inspections of property on behalf of Chowan County, outside the corporate limits of any municipality, pursuant to the North Carolina Fire Code and pursuant to NCGS §58-79-20; and

WHEREAS it is the desire of the Board of Commissioners to formally designate a Fire Marshal for the overall purpose of further enhancing the safety of persons and the protection of property in Chowan County, outside the corporate limits of any municipality, and to carry out the duties and responsibilities stated herein;

NOW THEREFORE, pursuant to NCGS §153A-234, the Board of Commissioners hereby designates Chowan County Public Safety Director, Douglas L. Belch, as the Chowan County Fire Marshal, and authorizes him, concurrently with his other employment duties, to assume the associated duties as follows:

1. Carry out all duties of the Chowan County Fire Marshal as described and authorized herein for all areas of Chowan County not included within the corporate limits of any municipality; and
2. Advise the Board of Commissioners and the County Manager on any necessary improvements needed in fire-fighting activities under the County's control; and
3. Coordinate any fire prevention activities under the County's supervision or control, including the employment, supervision, and scheduling of fire prevention inspectors conducting their responsibilities and duties, in all areas of Chowan County not included within the corporate limits of any municipality; and
4. Assist any volunteer and/or paid fire department servicing any rural fire protection district of the County in developing and improving fire-fighting and fire-prevention capabilities; and
5. Assist any volunteer and/or paid fire department operated by a municipality servicing any insurance rated district of the County (outside the corporate limits of the municipality but within a rural fire protection district) in developing and improving fire-fighting and fire-prevention capabilities; and
6. Assume and exercise all authority under NCGS § 58-79-1 to, in association and cooperation with the Sheriff and the Chief of one of the rural fire departments, conduct or assist in the investigation of the cause, origin, and circumstances of any fire which causes destruction or damage.
7. Implement and carry out all other duties as may be designated by the Board of Commissioners in subsequent resolutions.

Enacted the 6th day of October, 2008.

**Chowan County and the Town of Edenton's Hazard Mitigation Plan Update**

Doug Belch presented a resolution for the Board's consideration that is the designation of the applicant's agent detailing the primary and secondary agents of the Hazard Mitigation Plan Update. Those agents may apply for State and Federal reimbursement for the plan update. He noted that this plan is due for an update by July 2010 and the resolution will allow him to apply to FEMA for funds to begin the joint plan update. Commissioner Belfield moved that the Board approve the update. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0). A copy of the resolution will remain on file in the Clerk's meeting file labeled October 6, 2008.

**DOT Project Deviation- Public Hearing**

Vice Chairman Alligood called on Sterling Baker with DOT to present the following. He noted that on September 18, 2008 the Public Safety Committee met and reviewed proposed deviations in the County's existing Secondary Road Construction Program administered annually by the North Carolina Department of Transportation. He added that the County is considering recommending to DOT the proposed deviations of priority to the following secondary roads in Chowan County.

1. Paradise Loop Road
2. Harrell Road
3. Long Beach Road
4. Sandy Point Road

Sterling Baker of DOT said that the monies will be used for the Drummonds Point, and Yeopim to Indian Trail roads, the priority would be switched.

Vice Chairman Alligood opened the floor to public comment, there was none.

Clerk to the Board noted that she had discussions with Richard Elliott, Milton Elliott and both landowners did not express any concern of the deviation.

County Manager, Peter Rascoe reported that he spoke with each landowner and none expressed concerns over the deviation.

Tom Shepard asked where in priority the list would shift.

Mr. Baker said it will not shift and if right-of-way is available, the roads will move on to the top of the list.

Resident, Wad Robbins asked when Pima Trail would be paved. Mr. Baker said it is on the list for the end of October.

Being no further comment, Commissioner Winslow moved that the Board adopt the following resolution:

**Chowan County Board of Commissioners**

## Resolution to Deviate From the Existing Secondary Road Construction Program

WHEREAS, the Chowan County Board of Commissioners met in regular session on Monday, October 6, 2008 with representatives of the North Carolina Department of Transportation; and,

WHEREAS, pursuant to NC General Statute 136-44.8 the Department of Transportation representatives presented the proposed deviations from the existing Secondary Road Construction Program; and,

WHEREAS, pursuant to NC General Statute 136-44.8 the Chowan County Board of Commissioners received public comment as advertised on the proposed deviations; and,

WHEREAS, the Chowan County Board of Commissioners decided to deviate from the existing secondary road construction program; and,

NOW THEREFORE BE IT RESOLVED, that the deviations from the secondary road improvement construction plan is hereby endorsed and approved;

1. Paradise Loop Road
2. Harrell Road
3. Long Beach Road
4. Sandy Point Road

Adopted this 6<sup>th</sup> day of October, 2008

### **Text Amendments - Storm Water Drainage Requirement to the Subdivision Ordinance**

Planner, Wes Haskett presented proposed amendments to the Chowan County Subdivision Ordinance regarding the following:

Article V, Design Standards, to amend language in section 10.00, *Stormwater Management Standards* and Article VIII, Appendices, to amend language in Section 6.0, *Stormwater Management Plans*.

Scott Alons and Mark Powell with Soil and Water Conservation will be present to answer any technical questions. He noted that this item was continued from the meeting in September. He then read the following staff report into the record:

#### **STAFF REPORT**

**To:** Chowan County Board of Commissioners  
**Date:** October 6, 2008  
**Case:** TA-08-03  
**Prepared By:** Wes Haskett, Planner I

### **GENERAL INFORMATION**

**Requested Action:** Review and make recommendation to County Commissioners on the proposed amendments to the Chowan County Subdivision Ordinance regarding the following: **Article V, Design Standards**, to

amend language in **Section 10.00**, *Stormwater Management Standards*; **Article VIII**, *Appendices*, to amend language in Section 6.0, *Stormwater Management Plans*.

## **ANALYSIS**

The proposed amendment to **Article V**, Design Standards, **Section 10.00**, *Stormwater Management Standards* and **Article VIII**, *Appendices*, **Section 6.0**, *Stormwater Management Plans*, are text amendments that will NOT affect policy-making. The major amendments in this packet are to amend language in **Section 10.00**, *Stormwater Management Standards*; **Section 6.00**, *Stormwater Management Plans*.

The Board of County Commissioners shall consider amendments to this Ordinance not more than four times a year during the months of March, June, September, and December. The Board of County Commissioners may, however, waive this restriction if it, by a three-fourths vote of its membership, finds that an emergency or that other extenuating circumstances exist that warrant hearing an amendment request other than during the months of March, June, September, and December.

The amended language proposed by staff is attached:

## **RECOMMENDATION**

Staff recommends approval of the proposed amendment to amend the language in **Article V**, Design Standards, **Section 10.00**, *Stormwater Management Standards* and **Article VIII**, *Appendices*, **Section 6.0**, *Stormwater Management Plans*.

Commissioner Gardner moved that the Board open the floor to a public hearing. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

Scott Alons noted that under the previous ordinance he did not have enough time to meet with the engineer and now this amendment will allow him 30 days prior to the site visit.

There was no further public comment.

Commissioner Winslow moved that the Board adopt the text amendments as submitted. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

## **Flood Ordinance Adoption- Public Hearing on Text Amendments and Maps**

Mr. Haskett presented proposed flood zone language that was recommended by FEMA to ensure the County's Ordinance is in compliance with all state and federal floodplain management regulations. Each National Flood Insurance Program participating community must update their flood ordinance to adopt the new maps as well as add NC legislation and new map features that need to be incorporated to be compliant. He noted that the proposed text amendments as well as the adjusted flood maps must be adopted by the Board of Commissioners no later than October 16, 2008 to continue to participate in the National Flood Insurance Program. The Board received the proposed amendments on Wednesday, September 24, 2008. Mr. Haskett then read the following staff report into the record:

## STAFF REPORT

**To:** Chowan County Board of Commissioners  
**Date:** October 6, 2008  
**Case:** TA-08-02  
**Prepared By:** Wes Haskett, Planner I

### GENERAL INFORMATION

**Requested Action:** Review and make recommendation to County Commissioners on the proposed amendments to the Chowan County Zoning Ordinance regarding the following: **Article VII, Overlay Districts**, to amend language in **Section 7.02, *Flood Hazard District Overlay Requirements***.

### ANALYSIS

FEMA requires all communities to review and update their local flood ordinances to ensure the new maps are adopted and the ordinance is compliant with all state and federal floodplain management regulations. Each National Flood Insurance Program participating community must update their flood ordinance to adopt the new maps as well as add NC legislation and new map features that need to be incorporated to be compliant by October 16, 2008.

The proposed language consists of only a few modifications to the current applicable language. One such modification is that the builder of any new residential structure shall submit to the floodplain administrator a preliminary elevation certificate within seven calendar days of the construction of the first finished floor as opposed to twenty one calendar days. Other than this one modification, the proposed language is not more or less restrictive. The proposed modifications, as recommended by FEMA, have been established to accommodate the new floodmaps and for better clarification in order to avoid misinterpretation.

The proposed amendment to **Article VII, Overlay Districts, Section 7.02, *Flood Hazard District Overlay Requirements*** is a text amendment that will NOT affect policy-making. The major amendment in this packet is to amend language in **Section 7.02, *Flood Hazard District Overlay Requirements***.

The Board of County Commissioners shall consider amendments to this Ordinance not more than four times a year during the months of March, June, September, and December. The Board of County Commissioners may, however, waive this restriction if it, by a three-fourths vote of its membership, finds that an emergency or that other extenuating circumstances exist that warrant hearing an amendment request other than during the months of March, June, September, and December.

The amended language proposed by staff is attached:

### RECOMMENDATION

Staff recommends approval of the proposed amendment to amend the language in **Article VII, Overlay Districts, Section 7.02, Flood Hazard District Overlay Requirements.**

Commissioner Goodwin moved that the Board open the floor to hold a public hearing to receive comment on the proposed text amendments and maps. He noted that Flood Plain Administrator, Kent Pierce will be present to answer any technical questions. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

There was no public comment, being none the Vice Chairman declared the public hearing closed.

Commissioner Gardner moved that the Board waive the quarterly vote restriction. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

Commissioner Gardner moved that the Board approve the text amendments as presented. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

Commissioner Belfield moved that the Board adopt the flood maps. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

#### **Recreation Department Report**

Recreation Director, Robbie Laughton provided an overview of the past year's activities for the Recreation Department. He shared that recreation programs have reached 3,075 youth and 1,056 adult participants.

#### **Nucor Town Hall Resolution**

Wes Sandifer of Nucor Steel Corporate Offices presented a resolution for the Board's consideration that supports Domestic Manufacturing and helping to keep manufacturing in the United States. He said that the resolution will also support inviting all Commissioners to the Town Hall meeting on October 21<sup>st</sup> from 5:30 – 7:30 pm in Murfreesboro, NC.

Commissioner Goodwin moved that the Board approve the resolution. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

### **A RESOLUTION**

RESOLUTION OF THE CHOWAN COUNTY COMMISSIONERS REQUESTING THAT THE NORTH CAROLINA LEGISLATURE AND THE NORTH CAROLINA CONGRESSIONAL DELEGATION CONTINUE TO SUPPORT THE FAMILIES OF NORTH CAROLINA, TO SUPPORT STRONG TRADE POLICY REGARDING INDUSTRY SUBSIDIZATION AND CURRENCY MANIPULATION BY FOREIGN GOVERNMENTS, AND TO TAKE SWIFT AND RESPONSIVE ACTIONS TO HALT OTHER UNLAWFUL BARRIERS TO FAIR AND FREE TRADE.

Whereas, the North Carolina manufacturing sector, as well as suppliers and ancillary businesses, have lost over 280,000 jobs since 1998 due to unfair trade practices; and

Whereas, Chowan County has lost more than 540 manufacturing jobs in the past 7 years accounting for 43 percent of the manufacturing jobs in the county; and

Whereas, more than 4.2 million American manufacturing jobs have been lost since 1998, and manufacturing employment is at its lowest point since March, 1950; and

Whereas, \$136 billion in wages are expected to shift from the U.S. to low-cost nations, many of which have no environmental or worker protections, by 2015; and

Whereas, the shift of clean, regulated American industry to nations with little environmental controls leads to an increase in global pollutants like mercury and greenhouse gases; and

Whereas, the United States trade deficit for 2007 alone was more than \$711 billion, averaging more than \$59 billion per month; and

Whereas, Between 1989 and 2003, the U.S. trade deficit with China alone displaced production supporting 1.5 million jobs, according to the Economic Policy Institute, 75 percent of which were manufacturing jobs paying above average wages; and

Whereas, Nucor Steel-Hertford County recycled more than 1.5 million tons of steel last year; and

Whereas, Nucor Steel-Hertford County employs approximately 400 North Carolinians and is an exemplary corporate citizen; and

Whereas, Nucor Steel-Hertford County has been working diligently to help our state retain important manufacturing jobs; and

Whereas, Nucor Steel-Hertford County is hosting a Town Hall meeting on October 21 as a continuing effort to fight to preserve American jobs and to educate the public about the importance of manufacturing to North Carolina's economy, as well as issues concerning our state's industries, workers, and families; and

Whereas, in 2007, manufacturing employed more than 700 people in Chowan County, accounting for more than 14 percent of the jobs in the county.

Now, Therefore, Be it resolved by the Chowan County Commissioners:

That the Commission of Chowan County, on behalf of North Carolina's citizens and business, by this resolution, encourage North Carolina's federal and state elected officials to stake a strong position on behalf of fair trade. Free trade can only succeed if the rule of law is diligently applied; and

Be it Further Resolved that the members of the Chowan County Commissioners commend Nucor Steel-Hertford County for its service to North Carolina communities, for providing the highly skilled jobs important to North Carolina families, and for striving to bring awareness of critical issues facing North Carolina's manufacturing employees.

#### **Domestic Violence Proclamation**

The County's representative on the Board of the Albemarle Hopeline, Nancy Winslow, presented a Domestic Violence Awareness Month Proclamation from the Governor of North Carolina. Mrs.

Winslow will request that the Board adopt the same resolution. Commissioner Belfield moved that the Board adopt the resolution. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).



This resolution was unanimously adopted by the Chowan County Board of Commissioners at their regular meeting on October 6, 2008.

### **Senior Center Report**

Senior Center Director, Connie Parker provided a brief overview of the past year's activities for the Senior Center. She noted that in 2007 the Senior Center became accredited as a center of excellence and that it is only one of 60 centers of excellence in the State. She shared all the different activities and programs offered by the Senior Center.

### **Board Appointment**

The Board was asked to consider reappointment of Willis Privott as it appointee to the Chowan County Joint Community Advisory Committee; this will be a three year appointment expiring October 7, 2011. Commissioner Winslow moved that the Board approve the reappointment of Mr. Privott. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).

### **Finance Report**

Finance Officer, Lisa Jones provided financial reports for the month of September. And presented a cash flow projection through June 2009 which will be available on the Chowan County website and also included in the October 2008 Board of Commissioner meeting file. She also shared that the County has a cash balance of -\$400,373 and a total investment balance of \$790,964. She also presented an analysis of expenditures from Hospital Money.

### **Manager's Report**

County Manager, Peter Rascoe provided the Manager's report. He noted the tax collectors report which was at each commissioner's seat. He said that he will be meeting with the LGC to formally request restructuring of the library loan. He reminded the Board that the ¼ sales tax referendum would be on the November ballot and has Department of Justice approval. He reported that Southern Health Partners has agreed to defer \$18,000 payment for this year and \$18,000 next year to assist the County through the financial crisis for the next two years. He noted that the Refuge at Drummonds Point that was approved will go on the books and will be a \$2.5 million asset. He noted that Bob Siegel will provide an assessment to determine if there is any cost cutting or revenues not found in the County. He said that County Tax Services are doing audits of business and personal property to ensure that all properties are listed. He said that both companies have provided contingency based services in the past for the County.

Clerk to the Board, Susanne Stallings reported that the School of Government is beginning to release information on the upcoming school for new commissioners. She said that a base cost for the school and lodging are \$888 per person but that was based on the previous year's costs. She added that the County will actively seek scholarships for the school once registration opens.

Mr. Rascoe shared that the County will begin a quarterly newsletter called E-Chowan that will be on the County website and available via email. The first edition will be available in a couple of weeks.

### **Executive Session**

Commissioner Goodwin moved that the Board hold a closed session pursuant to North Carolina General Statute 143-318.11(a) (6) to consider the qualifications of an employee for prospective job qualification. Vice Chairman Allgood asked for all in favor, the motion carried unanimously (6-0).

The Board discussed a recent vacancy in the Information Technology(IT) Department and potential for assistance from staff with the IT director still overseeing IT workload.

Commissioner Belfield moved that the Board close the executive session. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

Commissioner Downum moved that the Board amend the agenda to add the item as discussed in executive session. Vice Chairman Alligood asked for all in favor, the motion carried unanimously (6-0).

Commissioner Winslow moved to approve a step increase and amend the job description for the 911 Communications Director to assist as additional support in the Information Technology duties at the Public Safety Center. Vice Chairman Alligood asked for all in favor, the motion passed (4-2 Goodwin/Gardner were the no votes).

There being no further business before the Board, the meeting was adjourned.

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Jimmy Alligood  
Vice Chairman

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L. Susanne Stallings  
Clerk to the Board

(SEAL)