

**PLANNING & INSPECTIONS**  
**MONTHLY REPORT: February - March 2004**

**TOWN & COUNTY BOARD ACTIVITIES:**

Edenton Planning Board:

- **February 2004:** Recommended to Town Council the approval (5-0) of Conditional Use Permit **Case Nos. CUP 04-02:** A conditional use permit application from Michael Spear, owner Cars R Us, for the operation of motor vehicle sales business at 1101 North Broad Street (Tax Parcel No. 7805-LH-94-4271). *Town Council approved permit (7-0) on 3/9/2004.*
- **March 2004:** No Meeting.

Edenton Board of Adjustment:

- **February 2004** - Granted variance (5-0) to Bob & Kaye Barker from *Article XII, Section 184* Building Setback Requirements, for their property located at 214 East King Street (**Case No. BOA-04-02**).
- **March 2004** - No Meeting.

Edenton Preservation Commission:

- **February 2004** - 8 Major Certificates of Appropriateness (COA) Approved, 1 Minor COA approved.
- **March 2004** - 7 Major Certificates of Appropriateness (COA) Approved, 2 Minor COA's approved.

Edenton-Chowan Technical Review Committee:

- **March 2004** - Review of College of the Albemarle's site plan application for a parking lot expansion at Chowan County Campus at the DF Walker School, 824 North Oakum Street.

County Planning Board:

- **March 2004** - Board met jointly with Chowan County Commissioners to discuss Planning Goals & Objectives for 2004.

County Board of Adjustment:

- **March 2004** - Board held introductory workshop for new members and elected Harry Rosenblatt as Chairman and Dan Ward as Vice-Chairman.

**OTHER ACTIVITIES:**

- Junk Car Task Force - No report.
- Mobile Home Task Force - Eight (8) applications, six (6) mobile homes removed, two (2) pending removal. Six (6) storm damaged, two (2) other.
- Hazard Mitigation Plan - Hobbs Upchurch is sending final draft to State Emergency Management for final review, accepted plan will appear before Boards in May/June for Adoption.
- Rural Transportation Planning Organization (RPO) - no meeting.
- Community Development Block Grant (CBDG) -New Scattered Site Rehabilitation Grant application for 2004 in progress.
- Appearance & Highway Corridor Plan - Sign permits issued in corridor areas are subject to new requirements as designated in the Plan - recent example is sign permit issued to Edenton Village Shopping Center.

**PLAN & PERMIT REVIEW:**

	<u>Current</u>	<u>Year to date</u>
Final Plats Reviewed:	<u>5</u>	<u>8</u>
Sign Permits:	<u>7</u>	<u>10</u>
Site Plans Reviewed:	<u>3</u>	<u>5</u>
Site/Landscape Inspections:	<u>1</u>	<u>2</u>
Zoning Confirmation Letters:	<u>4</u>	<u>5</u>
Zoning Permits Issued:	<u>10</u>	<u>14</u>

**BUILDING INSPECTIONS:**

The following number of inspections were conducted: Current: 563 YTD: 829  
Inspections reviewed 32(YTD: 42) building plans. The Inspectors traveled a total of 3,300 (YTD: 4,400) miles. There were a total of 197 (YTD: 286) permits issued as listed below:

<u>Residential:</u>	<u>Current</u>	<u>YTD</u>
New SFD	<u>11</u>	<u>15</u>
Addition	<u>7</u>	<u>9</u>
Garage	<u>15</u>	<u>21</u>
Decks	<u>1</u>	<u>1</u>
Renovations	<u>10</u>	<u>18</u>
Temporary (Travel Trailer)	<u>0</u>	<u>0</u>
Accessory Building	<u>8</u>	<u>11</u>
Pools	<u>1</u>	<u>1</u>

Non-Residential:

New	<u>3</u>	<u>3</u>
Renovations	<u>3</u>	<u>9</u>
Signs/Footings-Electric	<u>0</u>	<u>0</u>
Fence	<u>0</u>	<u>0</u>
Demolition	<u>5</u>	<u>6</u>
Additions	<u>2</u>	<u>2</u>

Manufactured / Mobile Homes:

New	<u>3</u>	<u>9</u>
Replacements	<u>5</u>	<u>8</u>

Trades:

Electric	<u>43</u>	<u>62</u>
Mechanical	<u>41</u>	<u>55</u>
Gas	<u>15</u>	<u>24</u>
Plumbing	<u>14</u>	<u>22</u>
Re-inspections	<u>0</u>	<u>0</u>

The administrative assistant received a total of 2230 calls over the two-month period, with an average of 56 calls per day.

**NUISANCE CODE ENFORCEMENT:**

Written Complaints Received: 10  
Violation Notices Mailed: 64

Violations Types:	<u>Current Months</u>	<u>YTD</u>
Junk Car:	<u>35</u>	<u>36</u>
Min. Housing	<u>5</u>	<u>7</u>
Noxious Weeds and Grass	<u>22</u>	<u>23</u>
Zoning:	<u>2</u>	<u>4</u>
Signs:	<u>10</u>	<u>11</u>

Violations Abated: 43  
Code Enforcement Officer traveled a total of 863 miles.