

Special Meeting
Monday, November 1, 2010
6:00pm
Chowan County Public Safety Center
305 West Freemason Street

MINUTES

The Chowan County Board of Commissioners held their regular meeting on Monday, October 4, 2010 at 6:00pm in the Chowan County Public Safety Center, 305 West Freemason Street Edenton NC. Present Chairman Eddy Goodwin, Vice Chairman Emmett Winborne, Commissioners Keith Nixon, Kenny Goodwin, Ralph Cole, Jimmy Alligood and Louis Belfield. Staff Present Finance Officer Lisa Jones; Interim Manager Paul Parker; Board Clerk Susanne Stallings and County Attorney John Morrison.

Chairman Eddy Goodwin called the meeting to order and then led the group in the pledge he then provided the invocation.

Public Comment

Chairman Eddy Goodwin opened the floor to public comment, there was none.

Consent Agenda

All items on the Consent Agenda are considered to be routine and may be enacted by one motion. If a County Commissioner requests discussion on an item, the item will be removed from the Consent Agenda and considered separately.

a. Tax Release and Collector's Report (attached)

Askew, W.	\$113.26	Foreclosed property
Hurlbut, P.	189.89	SITUS – Virginia
Skinner, B.	107.75	Vehicle Sold
Woodell, M.	153.99	SITUS – Perquimans

b. Recommended Budget Amendments

BA-1011-024

3495	Ag Extension	\$ 4,800	Increase revenue from NC State University for postage reimbursement for Agriculture Extension
4950	Ag Extension	\$ 4,800	Increase expenditures for Agriculture Extension postage expense reimbursed by NC State University

BA-1011-025

51-3815	TDA	\$10,000	Increase revenue for fund balance appropriation (fund balance as of 9/30/2010 was \$46,472.98)
51-8150	TDA	\$10,000	Increase expenditures for printing 35,000 of the New Visitor Guide

BA-1011-026

3495	Ag Extension	\$ 4,500	Increase revenue for Chowan Hospital Foundation grant for Expanded Foods & Nutrition Education Program (100% grant-no matching funds required)
4952	Ag Extension	\$ 4,500	Increase expense for supplies & materials needed for nutrition education program expenses

BA-1011-027

3531	DSS	\$34,983	Increase revenue from NCDHHS for Crisis Intervention Program Funding (100% Federal Funds, no matching funds required)
5311	DSS	\$34,983	Increase expenditures for Crisis payments to clients for heating/cooling health emergencies

BA-1011-028

3616	Sr. Center	\$40,000	Decrease revenue for senior center registration fees (budget overestimated)
4268	Sr. Center	\$40,000	Decrease expenditures for senior center participant activities and trips

(Requested by Senior Citizens Director and Senior Center Advisory Committee to reduce these lines items to be more realistic and in line with expenditures for last fiscal year)

Commissioner Belfield moved that the Board approve the consent agenda as presented. Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

East Carolina Behavioral Health

East Carolina Behavioral Health Finance Officer Joy Futrell provided the Board with a semi-annual report which includes a fiscal monitoring report for Chowan County. Mike Kupecki presented information on East Carolina Behavioral Health Initiatives. A copy of the report is in the meeting file labeled November 1, 2010.

Public Hearing - Conditional Use Permit (CUP) Richard Arnesen

Mr. Parker stated that the Board of Commissioners will consider a conditional use permit application from Richard Arnesen for the operation of an auction house on property located at 240 Gliden Road. He stated that staff recommends approval of the CUP with the conditions as set forth by the Planning Board. He noted the staff report and application are attached.

The three conditions were:

1. The required parking is 1 space per 200 square feet of gross square floor area; the total is 5,880, therefore a minimum of 20 parking spaces are required. No on street parking is allowed due to safety concerns on Gliden Rd.
2. The auctions shall not operate between the hours of 9pm and 6am due to the proximity of residences to the site.
3. Directional "Enter", "Exit" and "No Parking" signs must be erected in order to protect the health, safety and general welfare of motorists and the general public.

Chairman Eddy Goodwin declared a public hearing. He asked for any public comment on the request, there was none.

Mr. Morrison noted that it is in order for the Board to hold a public hearing for the request and swear anyone who is speaking on behalf of the application. He administered the oath to Mr. Arnesen.

Mr. Arnesen stated he agreed with all conditions set forth by staff.

Being no further discussion Chairman Eddy Goodwin closed the floor to the public hearing.

Commissioner Allgood moved that the Board approve the CUP with the three conditions. Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

Chowan County Multi-jurisdictional Hazard Mitigation Plan

Ms. Stallings stated that James Bowen with Hobbs Upchurch has been working with County staff in updating the Chowan County Multi-jurisdictional Hazard Mitigation Plan which is a standard contained in 44 CFR 201.6(b)-(d). She stated that the update of the County Plan has

been accepted by FEMA and is found to be compliant with Federal Standards. The document has been file in the clerk's office and to date staff has not received any public concern or comment during the drafting and public review phase of the plan update (duly advertised). The Board will consider formal adoption of the resolution for the plan to complete the FEMA requirement.

Commissioner Belfield moved that the Board adopt the resolution as presented. Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

RESOLUTION OF ADOPTION

ADOPTION BY CHOWAN COUNTY

CHOWAN COUNTY – TOWN OF EDENTON

MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN (2010)

WHEREAS, the citizens and property within Chowan County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to: Hurricanes, Flooding, Erosion, Tornadoes, Nor'easters, Wildfires, Drought/Heat Waves, Severe Winter Storms; and

WHEREAS, the County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Part 6, Article 21 of Chapter 143; Parts 3, 5, and 8 of Article 19 of Chapter 160A; and Article 8 of Chapter 160A of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has in Section 1 Part 166A of the North Carolina General Statutes (adopted in Session Law 2001-214 --- Senate Bill 300 effective July 1, 2001), states therein in Item (a) (2) "For a state of disaster proclaimed pursuant to G.S. 166A-6(a) after August 1, 2002, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act"; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Chowan County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners for Chowan County to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

NOW, therefore, be it resolved that the Board of Commissioners for Chowan County hereby:

1. Adopts the Chowan County-Town of Edenton Multi-Jurisdictional Hazard Mitigation Plan (2010); and
2. Vests the Chowan County Planning Department with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints the Chowan County Planning Department to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Board of Commissioners for Chowan County for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Internal Committee Reports

Planning/Enterprise Committee –met on Tuesday, October 19, 2010. All recommendations were considered and acted upon by the full Board on October 19, 2010 at 6:00pm.

Finance Sub-Committee –met on Tuesday, October 26, 2010. The following item was recommended for approval by the committee. Chairman Eddy Goodwin asked for all in favor of the committee recommendation, the recommendation passed unanimously (7-0).

BA-1011-029

3835	Sale of Property	\$ 44,750	Increase revenue for proceeds from sale of Gliden Rescue Building
8200	Cent. Services	\$ 44,750	Increase expense for renovations to Mental Health Building to accommodate Chowan County Health Department relocation.

Human Services Committee – met as the full Board in executive session on Monday September 20, 2010 at 6:00pm to begin the process of reviewing applications for the Permanent County Manager and Planner position.

Public Safety Committee – met Thursday October 21, 2010 and discussed hunting regulations in Chowan County there was no recommendation from this committee meeting.

External Board/Committee Reports

Chairman Eddy Goodwin stated that the Board members are asked to report on the activities of the external boards to which they have been appointed.

Commissioner Cole stated that COA Board is reviewing policy and the Hospital Board would have a report in December.

Board Appointments

Chairman Eddy Goodwin stated that the Board members have received applications to review for appointments to the following Boards:

- Albemarle Commission Chowan County Joint Community Advisory Committee has requested reappointment of Dellie Bass and Daisy Bembry to the standard three year term. Commissioner Alligood moved that the Board approve the appointment, Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).
- Albemarle Commissioner Workforce Development Board has requested appointment of John Bassett as a private sector member of the Board. Commissioner Alligood moved that the Board approve the appointment, Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).
- Airport Commission requested reappointment of Marge Soper who is eligible to serve another three year term. Commissioner Alligood moved that the Board approve the appointment, Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).
- Shepard Prudent Memorial Library Board of Trustees has a vacancy due to Jerome Levisy moving. The Board has requested appointment of Haywood Coston to fill the position. Commissioner Belfield moved that the Board approve the appointment, Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).
- Chowan County Tourism Development Authority is requesting appointment of the Pack House Inn's Innkeeper, Giuliano Giannone as the accommodation appointment for a two year term. Commissioner Alligood moved that the Board approve the appointment, Chairman Eddy Goodwin asked for all in favor, the motion passed unanimously (7-0).

Being no further business before the Board, the meeting was adjourned.

Chairman
Edward C. Goodwin

Clerk